Meeting was called to order at 7:00 PM by Chairman Fogg.

In attendance were; Chairman Peter Fogg, Commissioner Dave Wadleigh, Commissioner Jason Wright and Administrator Johanna Ames.

First order of business was to review the Minutes of the previous meeting. Motion by Commissioner Wright to approve the November 19th, 2013 Meeting Minutes. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

The Commission reviewed the December 2013 Payables. The Commission discussed electricity charges at the various stations. Motion by Commissioner Wright to approve the December 2013 Payables in the amount of $3,626.70. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

The Commission reviewed an abatement request for 679 Laconia Road. The current owners purchased the property at a time when the water supply was contaminated. They claim the property has been condemned, however there is nothing in writing to support this. There is currently no water supply to the property and it has not been inhabited. Chairman Fogg made a motion that they submit something in writing to substantiate the fact that there has not been residency at the property, such as electric bills showing non-usage. Motion seconded by Commissioner Wright. If an abatement is given, the minimum charge will apply. Motion voted, motion passed.

The Commission reviewed a request for reimbursement to Roto Rooter for 38 Morrison Ave. Chairman Fogg had responded to the issue onsite after Roto Rooter was called out by the property owner. Roto Rooter had found obstructions in the manhole, including a pvc cap, keys and various items. Motion by Chairman Fogg to reimburse the homeowner, Jillian Bishop, in the amount of $375.95. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

The Committee discussed lack of communication from the Planning Board when they are approving plans that entail sewer connections and how to improve the situation.

The Committee reviewed an application for 40 Tilton Road. The property currently has Municipal sewer, but is changing use to Tilton Autoserv Collision Center. They have submitted a Commercial Discharge Permit for the Franklin Plant. They are installing an oil and grit separator. Motion by Chairman Fogg to approve the 40 Tilton Road application conditional upon approval from DES at the Franklin Plant. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

The Committee reviewed an application for 407 West Main St. The property currently has Municipal sewer, but is changing use to a craft/bakery store. They have submitted a Commercial Discharge Permit for the Franklin Plant. They are installing a grease trap at the location. Motion by Chairman Fogg to approve the Rustic Raven LLC application for 407 West Main St., conditional upon DES approval at the Franklin Plant. Motion seconded by Commissioner Wright. Motion voted, motion passed.
Administrator Ames informed the Committee of a recent study done for the WRBP. The Advisory Board is investigating governance of the Program, including keeping the system as is, creating a new sewer authority and eliminating the State's involvement altogether, however each community would maintain their system, or creating a sewer authority and optionally turning over each Town's system to the authority. More information is needed before Tilton can form an opinion on the matter.

The Commission reviewed the 2013 Sewer Warrant. Motion by Chairman Fogg to approve the 2013 Tilton Sewer Warrant in the amount of $25,210.68. Motion seconded by Commissioner Wright. Motion voted, motion passed.

The Commission reviewed the 2014 draft budget. Chairman Fogg will continue to work on the draft at this time.

As there was no further discussion, motion by Commissioner Wright to adjourn. Motion seconded by Commissioner Wadleigh. All were in favor.

Meeting adjourned at 8:30 PM.

Respectfully submitted,

Johanna Ames