Meeting was called to order at 7:09 PM by Chairman Fogg.

In attendance were; Chairman Peter Fogg, Commissioner Dave Wadleigh, Commissioner Jason Wright and Administrator Johanna Ames.

First order of business was to review the Minutes of the previous meeting.

Commissioner Wadleigh asked the status of Aspen Dental. The completed application was reviewed.

Commissioner Wadleigh questioned the status of 604 W. Main St. Partridge Construction has completed the connection. A stub was found for the property and the line ties in on the Franklin side of the telephone pole on the southern corner of the house. A water meter has been installed.

Motion by Commissioner Wright to approve the October 15th, and October 22nd, 2013 Meeting Minutes as presented. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

The Commission discussed the Aspen Dental application. Comments will be requested from Franklin on the maintenance and service for the amalgam separator. Motion by Chairman Fogg to grant approval of the Aspen Dental application, conditional upon guidance from the Franklin WWTP on the amalgam separator, and the requirement of keeping a maintenance and inspection log of the amalgam separator, to be available upon request to the Tilton Sewer Commission. Motion seconded by Commissioner Wright. Motion voted, motion passed.

Chairman Fogg informed the Commission of a recent meeting with the Selectboard regarding the work done in the Municipal lot.

Administrator Ames informed the Commission of work done at 169 East Main St. to repair a broken sewer line.

The Commission reviewed the November 2013 Payables.

Chairman Fogg informed the Commission of a recent issue at 29 Chestnut St. The tenant had called and informed him that there was sewage in the basement. The tenant contacted the landlord who advised them to try to snake it out. Tenants were unable to remedy the situation and further calls to their landlord were unanswered. The situation had been ongoing for several weeks before the tenant called the Sewer Commission. Chairman Fogg responded to the site and informed Health Officer Katherine Dawson of the situation. Ms. Dawson called the landlord, who was in Florida, after apprising him of the situation, he disconnected the call. She then called the maintenance man in charge of the property, who also did not respond to the site. Chairman Fogg called Rowells to clear the line. Administrator Ames was directed to call Fire Clean Up to mitigate damage to the basement. Administrator Ames is working with Ms. Dawson on collection procedures of this issue.

A recent grinder pump issue at 44 Church St. was discussed. Grinder pump properties in general were discussed.
Motion by Chairman Fogg to approve the November 2013 Payables in the amount of $57,056.51. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

Recent maintenance on the Generators was discussed. Quotes for generator maintenance will be requested in the Spring from Cat and Power Up Generators.

The Commission discussed the upcoming Mill St. Pump Station upgrade. AAA would like to begin the week after Thanksgiving. Excavation needs to be completed before hand.

Cutter replacement at the Lakewood Pump Station was discussed. There has been a lot of grit in the system, possibly attributed to the area being in a beach community, which wears the cutters down. If not replaced, there is a high likelihood that clogs will occur. The Commission discussed suggesting to the Community that they install an outdoor shower to limit sand and grit entering the system. The Commission opted to table the cutter replacement proposal until Spring.

Administrator Ames informed the Commission of a call received from a Noyes Road resident regarding pavement around a manhole degrading. As this is a Town Road, Administrator Ames was directed to contact Highway Director, Dennis Allen.

The Commission discussed Lake Road, a resident has complained that erosion has caused some manholes in the road to begin to protrude. As this is a private road the owners will be informed of the situation.

Administrator Ames will ask the excavator for the Mill St project to take a look at the manhole across from 3M for repair.

The Commission reviewed an abatement request for 48 Andrews Road and the accompanying documentation. After discussion, motion by Commissioner Wright to grant a one time abatement for $80.00 down to $35.00. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

Administrator Ames informed the Commission of a recent billing error and the corrective action taken.

The Commission will meet with the Budget Committee on January 8th. Chairman Fogg is preparing the budget.

As there was no further discussion, Commissioner Wright made a motion to adjourn. Motion seconded by Commissioner Wadleigh. All were in favor.

Meeting adjourned at 8:30 PM

Respectfully submitted,

Johanna Ames