Meeting was called to order at 7:00 PM by Chairman Fogg.

In attendance were; Chairman Peter Fogg, Commissioner Dave Wadleigh, Commissioner Jason Wright and Administrator Johanna Ames.

First order of business was to review the Oct. 18th, 2011 Meeting Minutes. Motion by Commissioner Wadleigh to accept the Minutes as presented. Motion seconded by Commissioner Wright. Motion voted, motion passed.

The Commission reviewed the November 2011 Payables. Motion by Commissioner Wright to approve the November 2011 Payables in the amount of $15,768.13. Motion seconded by Chairman Fogg. Motion voted, motion passed.

Landscaping issues were discussed; work will be postponed until Spring.

Generator maintenance was briefly discussed. Administrator Ames is consulting with the City of Franklin regarding this issue.

The Commission discussed the Winnipesaukee River Basin Program (WRBP) and the draft MOU. Administrator Ames informed the Commission of the investigation of regionalization of the WRBP.

The Commission reviewed the sewer rates of surrounding Towns. Water rate data will be requested from DES.

The Commission reviewed a legal correspondence from the Water District.

The Commission discussed the recent change in meter reading. The Commission discussed the proposed payrate increase for Mr. Tilton in the coming year and capping this increase for a certain amount of years.

Issues with the Sensus II meter touch reader were discussed. The Commission discussed purchasing a second touch reader. A loaner will be requested for the next reading cycle, before a purchase is made.

The Commission discussed a Church St. parcel which has several dwellings and how this property should be billed the Betterment. Number of tax cards attached to the property will be researched. How many water readings are taken at the property will be researched.
The Commission reviewed a correspondence from a Dublin Drive resident who is protesting the maintenance surcharge. A response will be drafted regarding the correspondence.

A letter from Our Family Tree Restaurant requesting a rereading of their meter was reviewed. The meter will be reread from inside the establishment and history of the prior year’s billing will be researched.

The Sewer Commission will present the 2012 budget to the Tilton Budget Committee on Dec. 21, 2011.

Administrator Ames requested permission to purchase a scanner for the office. The Commission was in agreement with this request.

As there was no further business, Commissioner Wadleigh made a motion to adjourn. Motion seconded by Commissioner Wright. All were in favor.

Meeting adjourned at 7:41 PM.

Respectfully submitted,

Johanna Ames