Meeting was called to order at 7:00 PM by Chairman Fogg.
In attendance were; Chairman Peter Fogg, Commissioner Dave Wadleigh, Commissioner John McCarvill and Administrator Johanna Ames.
Guests present were: Alan Topliff of Noyes Road.

First order of business, Mr. Topliff addressed the Commission. Mr. Topliff has a family summer cottage at 55 Noyes Road. The cottage has a septic system that was put in during the 1960s. Mr. Topliff would like to tie into Municipal Sewer system. The main sewer line does not run on the south portion of the Noyes Road loop and Mr. Topliff wonders if the line could be extended. Mr. Topliff contacted a contractor to look at the situation. Placements of the existing lines were discussed. Commissioner McCarvill suggested Mr. Topliff get in touch with his neighbors and sharing the cost of running the line up the road with others that could be benefited. Obtaining an easement from an existing neighbor in order to tie in was also discussed. Commissioner Wadleigh explained that when the new line was brought in the existing Association’s line was tied into it as there was already a common system in place. Chairman Fogg explained that the betterment on the line had recently been paid off and that this is a private line and not owned by the Town. Chairman Fogg stated that if financing were a problem, it may be possible for the Commission to help with that. Price estimates were briefly discussed. If the project were to receive grant funding it would need to be engineered and could be subjected to archaeology studies. Grinder pumps and infiltration were discussed. Administrator Ames will obtain the names of the abutters for Mr. Topliff. As there was no further discussion, Mr. Topliff thanked the Commission and left.

The January meeting minutes were reviewed. Motion by Commissioner Wadleigh to approve the minutes as presented. Motion seconded by Commissioner McCarvill. Motion voted, motion passed.

The February payables were reviewed. Pump stations was discussed. Motion by Chairman Fogg to approve the payables in the amount of $54,893.63. Motion seconded by Commissioner McCarvill. Motion voted, motion passed.

Motion by Chairman Fogg to transfer $5,000.00 to Northway Bank from the PDIP fund. Motion seconded by Commissioner McCarvill. Motion voted, motion passed.

Chairman Fogg read aloud a letter to the Commission from Joanna Oliver. The letter will be filed.

The plans for the new building at the Tanger Outlet were reviewed. They will need to submit an application. The approval will depend on what the building will contain and Franklin may require an application.
Beans Commercial Grease will be contacted to find out which accounts they service in Tilton.

The Memorandum Agreement from USRDA was reviewed.
The End of Field Letter was reviewed.
Chairman Fogg will be given a copy of both for further review.

The Hampton Inn Railroad application was reviewed. Administrator Ames has been working with The Bureau of Railroads in regard to the Hampton Inn crossing and the existing Chris Perez crossing on Riverside Drive. The Bureau of Railroads will be creating an application for the Sewer Commission to take over the Chris Perez crossing that will allow other private crossings to be added and carried onto that application. Chairman Fogg suggested that they reconfigure the existing Andrews Road application, as there is a Sewer line in the right of way. Motion by Chairman Fogg to approve the NHDOTBRR crossing agreement for the Hampton Inn. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

Insurance was briefly discussed.
Motion by Commissioner McCarvill to approve the payment of the $350.00 fee. Motion seconded by Commissioner Wadleigh. Motion voted, motion passed.

A letter from Dominic Canzano was reviewed. Mr. Canzano is asking for reimbursement of his legal expenses. The Local Government Center will be contacted regarding the issue.

The Winnisquam Village Application was discussed. The Commission agreed that where as there are two proposed connections that there will need to be two application fees. Prior applications submitted on this or other properties do not carry over.

Abatement requests for Messuri and Levasseur were reviewed.
Levasseur: PSNH will be contacted on how many kilowatts constitutes low usage. December had a higher usage then the other months. Tabled at this time.
Messuri: Submitted a final bill dated Oct. 12th. Chairman Fogg would like to see bills for Nov. & Dec. Tabled until further information is obtained.

Chairman Fogg is working on a letter for the residents on West Main St. Chairman Fogg went through the property owner list and refined it. Chairman Fogg asked that valuations be obtained for the properties. Funding was discussed. If the line goes in, the Commission would like to see those on the west end that have access to sewer but are not yet connected charged in the betterment. The betterment needs to be charged to The Century 21 building that recently hooked on. Steve Cummins will be contacted to discuss prequalification for Rural Development. Costs were discussed.

There have been no new developments with Kalliopes. The Tax Collector and Town Administrator will be contacted regarding this issue.
A packet containing PUC regulations was reviewed. The packet will be further reviewed by Chairman Fogg.

Administrator Ames asked to use some of her vacation time for the July 4th week. The Commission approved the request.

There is an Employee Appreciation Luncheon at the Franklin Plant on March 2nd, at 12:00 PM.

The plans for South Bay resort were reviewed. As the sewer connection is to remain the same, they will not need to submit a new application. The Commission will request documentation that it will be typical domestic waste water only.

G G’s Deli had been contacted by their landlord regarding the request for an inspection, Chairman Fogg and Administrator Ames will be on site on March 2nd.

The snow day policy was discussed. With the new Selectboard in place, the Town does not currently have a policy. The Commission agreed to use personal time until a policy is in place.

Chairman Fogg suggested getting in touch with Rochester to find out what their regulations are.

As there was no further business, Commissioner Wadleigh motioned to adjourn. Motion seconded by Chairman Fogg. Motion voted, motion passed.

Meeting adjourned at 8:45 PM.

Respectfully submitted,

Johanna Ames