Meeting called to order at 7:00 pm.
In attendance were Chairman Fogg, Commissioner Wadleigh, Commissioner McCarvill and Administrator Ames.
Guests in attendance were Jim Bouchard and Mark McLeod of the Turner Group. Several residents of The Lakewood Association. John Bernard. Also, several representatives from REI.

First to address the Commission was Turner Group regarding the Lochmere project. The wetland applications are in the process of being filed. The site specific for the roadway is ready to be filed.
The easement plans have been reviewed and redesigned in some cases to work with those who have not turned in the easements yet. The plans have been redesigned in the area of the pool/spa shop to cross the road and avoid the area. Two new properties will be impacted and need easements. It will entail jacking the road East of the pool/spa shop. There will be a directional drill of a 6inch line over to the pool/spa property.

In the Lakewood Ave. area there has been some redesigning also. In the case of Mr. Ettori, the line has been shifted and will not affect his property.
They have also narrowed the easement area of Permanent 20 ft. Temporary to 30ft. This means the contractor will not be allowed off the roadway for Lakewood Ave. This also resolves the issue of Mr. St. Onge’s trees.
Mr. Neilsen’s property will be less affected due to the narrowed Easements. The Turner Group had spoken to Mr. Neilsen, who seemed pleased by the redesign. It was the understanding of The Association that he was now ready to sign the Easement. He has not yet done so.

The costs of construction due to the narrowed Easements was discussed. It is not expected to increase costs. That area is sensitive and crowded, smaller work vehicles will be needed. Lakewood is an area that would need to be done after Labor Day into the winter.
OSHA will require a trench box as it is approximately 6-8ft. It is a dense type of fill in that area. An archaeologist will be needed on site.

The McKenna’s had signed Permanent Easements but not Construction Easements on two properties. With the narrowing of the Easement widths the Construction Easements will no longer be needed. A certified letter has been sent to the McKennas to surmise them of the situation.

Mr. Bradbury had been in contact with the Turner Group. He does not seem opposed to signing the Easement. He has asked Turner Group to mark with paint the location where it will fall. Mark McLeod has agreed to do so.

Victor Conforti had asked if he could tie in at the time of construction and would be willing to pay the difference. USDA and DES have to approve the project before any one is able to tie in. The pumpstations have to be up and running before any tie ins are
allowed. So unfortunately they will not be able to accommodate him. Administrator Ames will call and update him.

Regarding phasing the project. Turner suggests taking one more month to try to obtain the rest of the Easements. All Easements must be in before the bid can go out. We can not bid out conditional upon obtaining them.

The Turner Group would agree to meet with home owners who are still holding out on site.

The Fortunate 7 has not signed their Easements yet. A letter was received from their lawyer. The board reviewed their letter. One aspect of the letter dealt with compensation for granting the Easement. The Board will not compensate for the Easement. Turner agreed to review the letter and draft a response.

The earliest the bid could go out would be the end of August if all the Easements are obtained. A start date of Oct. is feasible.

The Easements need to be registered and reviewed by Town Council.

Tilton Lakes Ventures have returned their Permanent Easement but not their Construction Easement. That area was reviewed. Options to redesign in case the Construction Easement does not come through were discussed. It would be a higher cost, but possible. Mr. Bernard offered to talk with Tilton Lakes Ventures.

Discussed was the Athertons property across from the Lakewood Area. There are two large properties that could potentially be developed. A six inch line would not be adequate if the property is developed. Directional drilling and a marked and capped 8 inch line could be tied into the manhole. The advantage of doing this would be eliminating disturbances in the future.

There are several contractors who have expressed interest in the project. As there was no further discussion on the Lochmere Project, Turner thanked the Commission and left.

Next to address The Commission was REI. REI in a land development company that is developing the land behind Country Lakes Resort. The plan has been redesigned to replace the original 3 bedroom, 90 units to 86 two bedroom units. REI now needs to resubmit applications to the state to ask them to approve the decrease.

Motion by Chairman Fogg to approve the redesigned Winnisquam Village site application of 25,800 gallons per day, reflecting the change from 90 units down to 86. Seconded by Commissioner Wadleigh. Motion voted, motion passed. Each unit will have to submit a Tilton Application upon hooking up. REI thanked the Commission and left.

Discussion on the modified Easements of Mr. St. Onge and Mr. Torpy as well as the Lakewood Association Easements. The Easements need to be reviewed by Council. The Easements in question have not been registered as of yet.
Motion by Chairman Fogg to conditionally approve the modified Torpy and St. Onge Easements conditional upon approval from Council. Seconded by Commissioner McCarvill. Motion voted, motion passed.

Review of the Minutes of the May 15th, 2005 and May 26th, 2005 minutes. Motion by Commissioner Wadleigh to approve the minutes as presented. Motion voted, motion passed.

In Oct. of 2004 there was a back up on Spruce St. The Commission had Rowells go out after being contacted by a homeowner, Tara Hansen. Rowell's found it to be a problem in the Town line. At the same time one of Ms. Hansens neighbors also had a problem. They contacted Mr. Rooter. The O’ Leary’s paid the bill at the time but after talking to Ms. Hanson, and have approached the board to see if they might be reimbursed. Motion by Chairman Fogg to approve payment of the O’Leary bill from Mr. Rooter in the amount of $284.88 for work done in Oct. 2004. Seconded by Commissioner McCarvill. Motion voted, motion passed.

The stipend was approved last month. It has since been determined that those checks should go through the finance office. New W-4s were filled out and will be returned to the head finance office.

The finance office was audited recently. It has come to the Towns attention that if employees do not take an appointed lunch hour they need written permission that it is feasible to eat at their desk during working hours in order to comply with the labor laws. The Commission signed the form that will allow Administrator Ames to eat during her work shift.
Any changes on time sheets need to be initialed from now on.

Payables were reviewed. The Commission opted to hold the WRBP and the Turner Bills. The special meeting fee for the Commissioners should be $35.00. That amount will be paid through the Town but reimbursed by the Sewer Commission. The amended amount on the payables, including the special meeting fee, is $8,536.17. Motion by Chairman Fogg to approve the amended amount on the payables. Motion seconded by Commissioner McCarvill. Motion voted, motion passed.

Plans and an application to be forwarded to the Franklin Plant for the PSNH building in Nickerson Park were reviewed. Motion by Chairman Fogg to approve the Industrial Discharge Permit. Motion seconded by Commissioner McCarvill. Motion voted, motion passed.

West Main St. Project. Steve Cummins has been in touch with Kevin Frances of DOT regarding the project.

A Homeowner on Dunlop Drive called the office to report a strong sewer smell. There are no Town sewer lines in that area. The Commission feels the issue should be addressed by the Health Officer. Administrator Ames will speak with the Homeowner and the Health Officer.

Tilton Police Dept. sent a letter to the Commission informing them of a rate increase for Police Details. The new rate will be $40.00 per hour.
A Turner invoice to be turned over to the Town was reviewed. It is unclear what the invoice is for. The Commission feels that if the matter is regarding the problems at Lynnmere than it is not the responsibility of the Commission. Administrator Ames will get clarification on the invoice.

Ron Hillard & Bob LeMire came in with plans regarding the Lynnmere Property. The property is under a purchase and sales agreement. The Commission was not aware that the property was hooked up at this time. Administrator Ames spoke with Mr. Canzano who clarified that it is hooked up. Mr. Canzano had been working with Med Sattler at the time of the hook up. The property has not been billed as of yet. The prepay has four units. There are no water meters installed at this time. The Commission agreed to begin to flat rate the Lynnmere accounts and to back bill them for the first quarter. The Commission reviewed the proposed plans submitted.

The meter reader was discussed. There are 7 meters on the system that are MasterMeters and not compatible with the Sensus reader. Administrator Ames has been working with Public Works and MasterMeter to resolve this issue. There may be a way to reprogram the reader by hand, or it may need to be sent in for reprogramming. The meters in question have not been billed as the issue has not been resolved. The Commission discussed flat rating the meters if access is not attainable.

There is a residence on Route 3 that is not hooked up but that has been billed. The Sevigny Bill has been paid current, however the property should not be receiving a bill. Motion to make the account inactive for quarterly billing and abate $57.00 if not paid to date on 770 Laconia Road, by Commissioner McCarvill. Seconded by Commissioner Wadleigh. Motion voted, motion passed.

The subject of the COLA and the merit raise for Administrator Ames was discussed. Motion to implement a $0.50 raise retroactive to January as a COLA raise, and a $1.00 merit raise as of July 1st, 2005 by Commissioner McCarvill. Motion seconded by Commissioner Wadleigh. Motion voted, Motion passed. Ms. Ames thanked the Commission for their generosity. A personal action report was filled out regarding the matter.

Bob Dupont had spoken with Commissioner Wadleigh regarding the Winnisquam Shores Plan. The plan was approved by the Franklin Plant. The plan calls for a doghouse. Commissioner Wadleigh spoke with Jim Bouchard regarding the practice of using doghouses. A doghouse is a manhole that is dropped over the pipe. Sometimes a base is slid underneath, this one would sit on crushed stone with concrete poured after and then the invert is placed in. The firehardened bricks are better at withstanding decomposition. The other option would be to cut the pipe and plug it, install the manhole in place with rubber boots and then unplug it. A concern is ground water infiltrating the system. It also needs to be stable enough that it doesn’t settle and cause a sag in the pipe. The Commission feels they can go ahead with the submitted plan but would like to see it when it is put in.

As there was no further business, Commissioner Wadleigh made a motion to adjourn. Motion seconded by Chairman Fogg. Motion voted, motion passed.

Respectfully submitted,
Johanna Ames