Call to order: Meeting was called to order by Chairman Fogg at 7:00pm.

In attendance were Chairman Fogg, Commissioner Wadleigh, Commissioner McCarvill, & Administrator Ames.

Guests in Attendance: Jon Rokeh from Holden Engineering, Bill LeTendre from Country Lakes, Former Commissioner J. Robert DeForge. Katherine Dawson of the Parks Committee arrived at 7:03pm.

First to address the Commission were Jon Rokeh and Bill LeTendre regarding the proposed 90 unit project behind Country Lakes. The Commission reviewed the applications that were presented. The betterment would be charged per each dwelling. The actual amount is based on valuation as each is built. The Commission will need to sign off on three sets of plans to forward to Franklin. The Commission discussed briefly if each unit should be charged the application fee of $250.00 each. Mr. Rokeh brought to the Commissions attention the Jensens project that was charged a fee of $250.00. No decision regarding the application fee was made at this time. Mr. Rokeh and Mr. LeTendre left at 7:12pm.

At 7:15pm Katherine Dawson representing the Parks Committee addressed the Commission. The Park Committee asked the Commissions knowledge of pipes in the proposed park area Tax Map U06-0003. Administrator Ames will pull plans pertaining to the area for the Parks meeting scheduled for Wed. the 27th. (1981 Whitman & Howard Tilton Interceptor, and various as builts.) Ms. Dawson also inquired as to an audit of the Sewer Commission as Grzelak has not completed the audit. The EPA is waiting on the audit to proceed with the clean up at the site. The lack of said audit may interfere with the Park Committee receiving grant money. Discussed was the possibility of Roland
Seymour doing the audit and then signing it off to the towns CPA. Ms. Dawson will check to see if that is an acceptable solution. Roland Seymour is reviewing the last Grzelak info.

Next item on the agenda was review of the last meetings minutes. Third paragraph, page 2, paragraph 3 the word “by” should be changed to “located beside”. The next sentence the word “later” should be changed to “letter”. Motion to accept the minutes as amended made by Commissioner Wadleigh, motion seconded by Commissioner McCarvill. Motion voted, motion passed.

Rt. 3 unidentified as built were presented to the Commission. Administrator Ames will fax a copy of the list to Jim Bouchard at Turner and ask for identification. The final draft of the letter to property owners will be emailed to the Commissioners for final okay.

The Commission has received a copy of a letter from the Commission to Mr. Canzano, stating the Commission would restore the driveway to the original condition.

The Commission reviewed a letter from RDA stating approval of the Lochmere project.

The Commission reviewed a copy of a letter from Jim Bouchard of the Turner Group sent to the Selectmen regarding questions the Selectmen had posed on the Lochmere project.

On behalf of the Commission, Chairman Fogg next signed the 3 copies of the Turner contract. The fourth copy that is in the hands of the selectman for review will need to be retrieved and signed before forwarding.

Discussion on the grease buildup of the grinder pumps. Former Commissioner DeForge recommended a product called “Wham” that can be added to the system at the end of the season. Wham can be purchased at supply houses. Some residences who are seasonal may be having more problems where as it has time to settle and congeal.

August Payables: Discussion on the W.R.B.P. that were received for next quarter. These bills will be held. The adjusted amount of the payables after deducting these equals $1,155.13.
Motion to pass the amended payables made by Commissioner McCarvill, seconded by Commissioner Wadleigh. Motion voted, motion passed.

Motion to pay the Turner Invoices #11529, #11530, and #11531 made by Commissioner McCarvill, Seconded by Commissioner Wadleigh. Motion voted, motion passed. Invoices were initialed and will be sent onto the town for payment.

The Commission next discussed the Kawasaki Dealer going in on Rt. 140. The Commission has not received any permits or application fees as of yet.

Peter Howard of Steven Smith and Associates contacted the Commissioners office. A Honda Dealership will be going on Rt. 3, across from the Country Club. They will be in further touch regarding the matter.

Carol Drive manhole will need to be repaired. There is one other manhole in the area that should be checked for the same problem.

The Commission reviewed an application received from Linda Dalton for a new residence that will be located at 874 Laconia Rd. The Commission will require as built of the property when finished and the standard application fee. Motion to approve the application pending the receipt of the fee and as built, made by Commissioner McCarvill, seconded by Commissioner Wadleigh. Motion voted, motion passed.

Monday the 25th, 2003 Ken Partridge will begin the work on Deer St.

The Land Use Office did present a verbal estimate of approximately $150.00 for new tax maps. Motion to accept the estimate and purchase said maps made by Commissioner Wadleigh, seconded by Commissioner McCarvill. Motion voted on, motion passed.

Estimate on the replacement of the ceiling tiles from Provencher Service Company in the amount of $3,326.00. Chairman Fogg questioned as to whether multiple estimates were received. Administrator Ames will inquire as to whether other estimates were received.
The Commission discussed the fact that Grzelak was paid to complete the audit but have not. After the new accounting procedures are in place this issue will be addressed.

Motion to adjourn made at 9:30pm by Commissioner McCarvill, seconded by Commissioner Wadleigh. Motion voted, motion passed.

Respectfully Submitted,
Johanna Ames