Call to Order: Meeting was called to order at 7:03pm by Chairman Fogg.

Present were: Chairman Fogg, Commissioner McCarvill, Commissioner Wadleigh, Advisor Sattler, and Administrator Ames.

Motion: by Commissioner McCarvill to accept the minutes of the June 19th, 2003 minutes. Seconded by Commissioner Wadleigh. Motion voted, motion passed.

First order of business addressed was the Route 3 project.

The Commission reviewed a draft of a letter to be sent to the property owners on Route 3 regarding hookup. Upon discussion it was decided to add the following items to the draft.

1.) The property owners West of Lord Hampshire will need to coordinate with the Commission prior to hook up as volume will affect the pump stations ability to operate correctly.

2.) The Commission must be notified prior to hook up as they reserve the right to inspect all work.

3.) Information on water meters should also be included. The Commission requests meters that read in cubic feet and with remote readers.

Lochmere Project - Turner Contract.

The Commission reviewed the contract received by the Turner Group for the Lochmere project. Advisor Sattler proposed we should have a progress schedule with Turner. The Commission will need approval from USRDA before the end of the year, in order to be bonded. RDA has received the application at this time.

Commissioner McCarvill motions to approve the contract for $117,500.00, motion seconded by Commissioner Wadleigh.
Motion voted, motion passed. Attorney Chandler will be contacted to review the contract and advise upon signing it.

**Scott Chavanelle Sewer Connection** - Wayne Drouin has provided a sewer easement as has Scott Chavanelle. Robert Sprague was hired by Mr. Chavanelle to install the line. A six inch line with cleanouts was put in, paid for by Scott Chavanelle.

The Commissioners office received a call from Mrs. Margaret Bonneville on Carol Drive. She wanted to inform the Commission that surveyors were surveying the area and have told her that the man hole in front of Drouin’s old house was not installed correctly and will need to be repaired. There was a similar situation that was taken care of previously in the next man hole up. The Commission decided to inspect the manhole and proceed from there.

Discussed was the proposed Hotel across from the Country Club. The Commission has not received the required application or fee at this time.

**Steve Cummins Car Wash** - The Commission received a letter and new plans for the car wash to be located beside the Tilton Post Office. The letter stated that they would be willing to enlarge the line to a ten inch line if the town will pay the difference of $22,114.00 for the construction costs. Plus the additional engineering costs of $2,500.00. They are also asking for the Town to split 50/50 any tie in fees for others hooking into the line. The Commission decided to inquire about the $2,500.00 for additional engineering costs. However the Commission is in agreement that the proposed would be in the best interests of everyone involved.

Advisor Sattler spoke with Peter Graves regarding the Wal-Mart line. Mr. Graves told him if we give him a letter stating that we will be responsible for maintenance of the line, the pump station, and relocation of the line should the need arise in the future, he would be willing to turn the line over to the town.

Ryan Tractor will need to be contacted to see if they are agreeable to turning their portion over also.

**Motion:** by Commissioner McCarvill to approve the letter dated
July 22, 2003 in the amount of $24,614.00. Seconded by Commissioner Wadleigh. Motion voted, motion passed.

**Grant St. to Agway Project** - The Commission has received plans from Rick Lepene that the D.O.T. requested. There has been a conflict with the water line. Advisor Sattler is looking into the matter. Most of the line that will need to be replaced is not under the road. The line on Grant St. does not cross the road to Morrison Ave., but continues Southerly down Route 3 and crosses the road further down near Ernie’s Used Cars to the interceptor. Rick Lepene has said he does not have time to engineer the project at this time. The Commission feels this leaves only the option of looking for an engineer to hire. Steve Cummins who had engineered the car wash project is a possibility. Advisor Sattler offered to contact Mr. Cummins and Ken Partridge to see if either are available.

July Payables - Payables were presented to the Commission in the amount of $39,711.36. Included was a bill from Sid Noyes, for $2,470.27 for work he did at his residence on 1 Winter St. when the line backed up into his basement. As the bill was not itemized the Commission feels there should be a better breakdown. The bill for Neenah Foundry should be researched to find where the parts were used. Dennis will be contacted regarding this, however the bill will be paid.

**Motion:** to accept the July Payables minus the bill from Sid Noyes at this time, in the amount of $37,241.09 made by Commissioner McCarvill. Seconded by Commissioner Wadleigh.

Turner Invoices were presented to the Commission to be initialed and turned over to the Town for payment. Motion to approve the invoices made by Commissioner McCarvill, seconded by Commissioner Wadleigh. Motion voted, motion passed.

Also reviewed from Turner were the Partial Payment Estimate #8 for Scott’s Construction. The Commission feels that the retainage is very low on this job, and would like an explanation from Turner. Turner has also solicited a proposal request of the contractor to provide a 50KW portable diesel generator. The Commission discussed mark ups and that it may be more beneficial to purchase the generator elsewhere. The Commission decided to hold off on signing the Partial Payment
Estimate #8, until Jim Bouchard has clarified the above issues. The issue of Murphy Lane being included also needs to be clarified at this time.

A Correspondence was received from NH DES to report sewer user rates. Advisor Sattler explained that included in the figure needs to be all the Capitol Cost recovery fees. Upon the request of Administrator Ames, Advisor Sattler will assist in filling out the paperwork.

Presented to the Commission was an Estimate from Home Beautiful for blinds for the 9 windows of the top floor of the Town Hall. The Estimate includes all hardware and installation. The Estimate amount is $1,915.00. Motion to accept the Estimate in the amount of $1,915.00. Seconded by Commissioner Wadleigh. Motion voted, motion passes.

**Morrison Ave Clean Out** - The Commission office received a call from Mr. Walter Barrett Senior, on Morrison Ave. He wanted to inform the Commission that pavement around the cleanout on the corner has been worn away. His concern was the possibility of it being damaged by a plow truck this winter. Commissioner Wadleigh offered to attend to the matter.

**Grezlak Accounting** - Grezlak has opted not to continue auditing the Tilton Sewer Commission due to past problems. A new firm will need to be found to handle the audit for the Commission. Roland Seymour and Plodzik & Sanderson are possibilities to consider.

**DES Correspondence** - The Commission received a letter from DES stating that they had received the Turner Contract for the Lochmere Job and had approved it.

**Joe Chase** - 2 Andrews Drive- The grinder pump was vented through the electrical box causing odor problems. Chairman Fogg offered to attend to the matter.

The Commission received a call from the Pescinski Residence located at 170 E. Main St., Lot U04-0069, for a blocked line, the homeowner originally tried to clear it. Rowells was called in and was able to clear it. The problem may be roots. There is bad access to the line. The Commission discussed replacing the line
or possibly camera-ing the line to determine if it is roots and where the line goes. It was decided to hold off unless further problems arise as that line is technically the homeowners responsibility.

Commissioner McCarvill motioned to adjourn the meeting at 9:30 pm. Seconded by Commissioner Wadleigh. Motion voted, motion passed.

Meeting adjourned at 9:30pm.

Respectfully Submitted,
Johanna Ames