Present: Selectman Chair, Jon Scanlon, Vice Chair, Joseph Jesseman, Selectman Pat Consentino, Selectman Katherine Dawson, and Selectman Peter Fogg.  
Others: Town Administrator, Jeanie Forrester, Finance/IT Director Tim Pearson, Juliet Harvey-Bolia; Bob Hardy and other members of the Parks Commission.

Call to Order: 
Selectman Jesseman called the meeting to order at 4:45 p.m. The Pledge of Allegiance was performed.

Main Street Committee Update (Juliet Harvey-Bolia): 
Juliet talked about the importance of developing relationships with the downtown business owners. Jeanie commented she and Officer Gilman are continuing to work on the parking issues and plan to invite the business owners to a round table discussion.

Selectman Dawson forwarded to Juliet, the DOT Historic Downtown Tilton sign information. There was discussion of Christmas on Main Street. Selectman Dawson talked about the 150th Committee’s idea of lighting up Main Street, inviting the businesses to participate.

After continuing the discussion of Christmas, Selectman Jesseman moved, seconded by Selectman Dawson to purchase the annual (10) wreaths from Hardy's Greenhouse. No discussion. All in favor. Motion carried.

2020 Administration Budget Review: 
Jeanie reviewed the Administrative Budget noting the removal of the dues for the Chamber of Commerce; the reduction of administrative maintenance/repair, and the reduction of miscellaneous expenses which included a discussion of the money spent on parade candy. Selectman Jesseman moved, seconded by Selectman Scanlon to set a budget for candy of $500 per parade. Discussion: Selectman Dawson amended the motion to $800.00 in total for the year, seconded by Selectman Jesseman. Amended Motion carried 4 to 1. Selectman Consentino opposed. Original motion carried 4 to 1. Selectman Consentino opposed.

Selectman Consentino moved, seconded for discussion by Selectman Scanlon, to eliminate the miscellaneous expenses for refreshments for events. Discussion: $3,000 for that line. Finance Director is obtaining information for specifics of the miscellaneous expense line.

Jeanie continued reviewing the budget. Selectman Consentino asked whether a wage analysis had ever been done regarding Supervisors of the Checklist, Moderator's pay, and wages for those that work at the polls. Jeanie will check with the NHMA and have a discussion with the Moderator. Mr. Pearson explained the tax mapping line item, noting information is forthcoming from the Landuse Coordinator. Jeanie continued reviewing the budget discussing the town hall maintenance and repairs line, specifically the quotes for the upstairs air conditioning; utility expenses for the grange building, and workers comp rates.
As mentioned above, Tim Pearson was able to present the information requested on the miscellaneous expenses line noting the $3k is reasonable. Selectman Consentino removed her motion. Selectman Scanlon removed his second.

**Non Public Session:**

Selectman Jesseman made a Motion, seconded by Selectman Consentino to enter non-public session, as per RSA 91-A:3 paragraph II Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant...On a Roll Call Vote: P. Consentino, yes K. Dawson, yes P. Fogg yes J. Jesseman, yes J. Scanlon, yes.

Upon returning to the public session, Selectman Jesseman moved, seconded by Selectman Fogg to seal the minutes as they pertain to personnel issues, permanently. All in favor. Motion carried.

**Parks Commission - Sanborn Road Ballfield Discussion:**

Bob Hardy, Chairman of the Parks Commission, and other members of the Commission were asked to come before the Board to discuss the status of the ballfield, should the police building be built. There was discussion of what the cost would be to rebuild the field and who/how it would be funded; through a warrant article or as an addendum to the current contract. It was suggested the Police Building Contract Manager (Milestone) be contacted for an estimate to build a ballfield. Mr. Hardy talked about having 4 to 6 inches of loam, gravel, leveling/seeding, and proper drainage. There was discussion of the dimensions of the field and if any netting would be required behind the goal posts. After further conversation, Jeanie and/or Pat will ask Milestone for a cost to rebuild the field.

**Selectmen's Reports:**

Selectman Jesseman:

Joe talked about the Concord Regional Solid Waste budge which has been reduced and will plan to vote in the affirmative to accept the budget at their next meeting scheduled for November 20th. He also talked about the property adjacent to the incinerator which is still in negotiations.

Selectman Scanlon:

Jon spoke about the lighting on Route 3 near Morrison Ave and Lowe's Drive where a pedestrian was struck by a vehicle. He would like to request from the State to add better lighting or improve the lights that are there.

Selectman Consentino:

Pat talked about a recent scam identified as Eversource, encouraging people to pay attention and not give out any information. Pat had confirmed with Eversource that they are not seeking any information.

Pat suggested holding off on relocating the pipes at the Senior Center until further notice, a contractor maybe donating the labor. She talked about an issue on Cedar Street with a perimeter drain problem which is emitting water onto the street. Discussion of ordinance and its enforceability. Selectman Scanlon moved, seconded by Selectman Jesseman to send a
letter to the homeowner reiterating the Water Discharge Ordinance and the Sewer Ordinance (DES) relative to perimeter drain connections. All in favor. Motion carried.

Selectman Dawson:
Katherine reported from the 150th Committee a request for a name change for the committee. She asked about the status of the winter maintenance policy; Jeanie will follow up. Katherine raised the issue of pedestrian safety and solar lighting. Discussion of cost and available grants, also the crosswalk for Riverfront Park. Jeanie reminded the Board of the monies received from the State.

Katherine questioned the report from Avitar referencing comparative property ratios. She will save the discussion for next week as Loren will be in attendance.

Selectman Fogg:
Peter reported the annual Christmas parade is scheduled for Saturday, December 7th at 4pm with fireworks to follow.

**Town Administrator Report (Jeanie Forrester):**
Jeanie reported the first draft of 2020 warrant articles are available for review (in the Boards folders). She asked the Board if they intend to pursue the transferring of Bittern Lane to MB Tractor; consensus, yes.

Time Table Mable: It was the consensus of the Board to have Jeanie obtain an estimate for the costs of conveying the property and installing a bronze plaque memorializing the Rogers Family.

Senior Center Pipe Relocation: Discussion of using Pex instead of copper, choosing a contractor now or wait for pending quote. Jeanie will question the Pex with the contractor.

Vacancy on Police Building Study Committee: it was the consensus of the Board to not fill the position at this point.

Avitar Assessing appointments are being scheduled for December 12th and January 23rd. Abatement applications are due, March 1st.

**Adjournment:**
Selectman Scanlon moved, seconded by Selectman Jesseman to adjourn. All in favor. Motion carried.

**Next Meeting:**
Thursday, November 21, 2019, 4:45 p.m.