TILTON BOARD OF SELECTMEN
MINUTES
Thursday, July 25, 2019

Present: Selectman Chair, Jon Scanlon, Vice Chair, Joseph Jesseman, Selectman Pat Consentino, and Selectman Peter Fogg.
Others: Town Administrator, Jeanie Forrester, Public Works Director Kevin Duval, Chief Robert Cormier, Officer Abe Gilman and Gayle Bestick Administrative Assistant.
Public: Police Building Study Committee Chair, Kevin LaChapelle, Juliet Harvey-Bolia of the Main Street Committee.

Call to Order:
Chairman Scanlon called the meeting to order at 4:45 p.m. Selectman Katherine Dawson absent. The Pledge of Allegiance was performed.

Review/Approve Minutes:
After the Board reviewed the minutes of July 18, 2019, making a few minor addition, Selectman Jesseman moved, seconded by Selectman Fogg to accept the minutes as amended, as corrected. All in favor. Motion carried.

Acceptance of Donation: Selectman Consentino moved, seconded by Selectman Scanlon to accept a $250.00 Donation to the Senior Center from Belknap Subaru. All in favor. Motion carried.

Selectman Scanlon pointed out the "Other Business" item added to the agenda which will cover any other matters not listed on the agenda.

Chief Cormier - Police Department Update:
Chief Cormier reviewed his weekly report noting the hosting of the LEAD Training was going very well with officers attending from all over the country. He reported an uptick in arrests of people driving under the influence of drugs. The Chief mentioned Detective Buffington is working with the Child Advocacy Center on training administrators, readying for rollout in the schools this August. He mentioned directed patrols were on Grange Road and at 380 West Main Street for drug activity with the change in tenants; and that this Friday is the first Movie Night in the Park.

Chief Cormier reported an officer candidate is going through the background checks and anticipates entering the Academy this fall if he completes the PT test on August 19th. Selectman Consentino questioned the process. The Chief explained he and Officer Gilman were presenting just a brief update this evening and does plan to bring the candidate in to meet the Board before the deadline of August 5th.

Before Chief Cormier and Officer Gilman left, Kevin LaChapelle from the audience, wanted to thank the PD publicly, for all their efforts and the amazing job they did recovering his fathers recently stolen jeep. Sergeants Buffington and Kydd-Keeler with the assistance of 80k views on Facebook, recovered the jeep within 4 days. Kudos to the Tilton Police Department.

Director Kevin Duval - DPW Update:
Selectman Scanlon thanked Kevin and his crew for enduring the recent heatwave during the Main Street sidewalk construction project. Kevin reported the Sunday night work went well, the
conduit should be installed next Wednesday with the paving completed the following week, maybe sooner. Kevin asked the Board if the Academy Street wall rebuilding project could move forward this year with plans for paving next year. After a brief discussion of the road being sound enough to put the wall up, Kevin will reach out to the contractor for a time frame and details of the project.

Kevin reported the Cedar Street project was going as planned; he will have conversations with the Utility Companies contractors about maintaining better conditions of the road during this construction project. Kevin reported the striping at the Winnisquam Market/Lobster Connection area had been done, as well as other areas throughout town. He asked the Board if he could construct a sign to promote use for the ice rink this year. Selectman Fogg suggested he check with the Parks Commissioners to pay for the materials.

Jeanie interjected noting people need to go through the work order process when requesting anything from Kevin or the Public Works Department. She mentioned anything big should go through her, then she and Kevin would bring it to the Selectmen.

Kevin distributed a copy of the revised Transfer Station Fees. There was discussion of costs and analyzing numbers. Kevin will develop a sheet for what has been paid out and what is brought in to the Transfer Station. More discussion will follow at a later date regarding Kevin's proposal for the reorganizing of the Transfer Station.

**Juliet Harvey - Main Street/lamp post update:**
Juliet distributed a sheet of information for the proposed lamp posts on Main Street with all the appropriate coding information and a quote. She spoke of including the cost on a warrant article. Selectman Consentino opined that the committee come to Town Meeting with a specific proposal/plan. There was a brief discussion of the number and location of the poles which will be determined.

**Other:**
Kevin LaChapelle, Chairman of the Police Building Study Committee reported from their meeting this past Monday the discussion of having a Construction Manager. He mentioned the committee is looking to implement an evaluation/recommendation sub committee. Jeanie confirmed to the Board she had sent out Requests For Qualifications (RFQ) to four construction companies who had agreed they would not charge a fee in the pre-construction phase. All four responded with interest - due date for proposals is August 5th. Jeanie reported the idea for the sub committee, which would include someone from the PD, herself, Tim Pearson and Gary Goudreau; would look at the 4 proposals, evaluate them and make a recommendation to be presented to the Board on August 8th. There was discussion of how important having a construction manager is for the project. **Selectman Jesseman moved, seconded by Selectman Consentino to approve the sub committee to evaluate and recommend the construction manager. All in favor. Motion carried.**

**Town Administrator Report (Jeanie Forrester):**
Silver Lake property, Map R21, Lot 27: Jeanie reported the property owner wanting to donate the parcel to the Town. She confirmed there are easements for others to pass over the tract for access to Silver Lake. After a brief discussion, the Board decided to table the matter until they had a full compliment of members.

FYI - August 29th Primex will hold a SWOT Analysis/Goals Setting for the Board.
Jeanie reported she had met with Anna Yasharian of LaPiece who has agreed to host a New Year's Eve celebration for the Town as part of the 150th Celebration. More information will follow as it becomes available.

Jeanie talked about the pipes at the Senior Center and how to move forward with the repair before winter. Selectman Scanlon volunteered to crawl underneath and take photos and assess the situation.

**Selectmen's Reports:**
Selectman Scanlon asked if Public Works could look at the granite step at the Gazebo on the Island.

Selectman Jesseman asked about the stop signs and speed bumps on Ashuelot Drive. Jeanie will follow up. Joe publicly thanked the Senior Center for their generosity of providing him with a new grill.

Selectman Fogg: Peter announced the Household Hazardous Waste drop off: Saturday July 27th, 8:30 a.m. to 12 noon at the Belmont Fire Station or Franklin Public Works; following Saturday, August 3rd, at Laconia Public Works.

Selectman Consentino: Pat reported the PACT (Patient Aligned Care Team) Social Workers, with their Outpatient Care Outreach Programs for Veterans will be using the Senior Center on Friday mornings a few times per month. More details to follow.

**Collective Bargaining Agreement Proposals:**
Jeanie reported an RFP was sent to 11 law firms for the Collective Bargaining Agreement Negotiations. She distributed an informational sheet with details of the seven firms which replied to include the representing attorney, size of the firm, experience/qualifications, compensation & pay, etc. After a brief discussion Selectman Jesseman moved, seconded by Selectman Scanlon to obtain the services of Attorney Peter Phillips of Soule, Leslie, Kidder for the CBA negotiations for the Town of Tilton. No discussion. All in favor. Motion carried.

Selectman Jesseman moved, seconded by Selectman Scanlon, to appoint Selectman Consentino and Selectman Fogg as representatives to work with Attorney Phillips. No discussion. All in favor. Motion carried. Selectman Consentino mentioned Jeanie Forrester and Tim Pearson would be part of the negotiating team.

**Other Business:**
None

Selectman Consentino moved, seconded by Selectman Fogg to unseal the minutes from last week as they pertain to hiring, personnel. All in favor. Motion carried. Jeanie announced the hiring of Lee Ann Moynihan as the new Land Use Coordinator who will begin on August 12th.

**Non Public Session - Employee Performance Reviews:**
Selectman Scanlon made a motion, seconded by Selectman Jesseman to enter non-public session, as per RSA 91-A:3 paragraph II a: The dismissal, promotion or compensation of any public employee or the disciplining of such employee...
On a Roll Call Vote: P. Consentino, yes P. Fogg yes J. Jesseman, yes J. Scanlon, yes.

Selectman Jesseman moved, seconded by Selectman Fogg to seal the minutes as they pertain to personnel, permanently. All in favor. Motion carried

Adjournment:
With nothing further, Selectman Jesseman moved, seconded by Selectman Fogg to adjourn. All in favor. Motion carried.

Next Meeting:
Thursday, August 1, 2019, 4:45 p.m.