TILTON BOARD OF SELECTMEN
MINUTES
Thursday, June 6, 2019

Present: Selectmen Chair, Jon Scanlon, Vice Chair, Joseph Jesseman, Selectman Pat Consentino, Selectman Katherine Dawson, and Selectman Peter Fogg.
Others: Kevin LaChapelle, Chair of the Police Building Study Committee, Cindy Reinart, Town Clerk Tax Collector, and Town Administrator, Jeanie Forrester.

Call to Order:
Selectman Chair Scanlon called the meeting to order at 4:45 p.m. All members present. The Pledge of Allegiance was performed.

Update from Kevin LaChapelle, Police Building Study Committee Chair:
Mr. LaChapelle came before the Board to report the committee would be meeting every other week and is scheduled to meet with NH Homeland Security to talk about grants. They will also be meeting with the architect, Gary Goudreau and planning tours of other facilities. Mr. LaChapelle looks forward to open lines of communication between the Board and the Committee and will plan to report regularly with any updates.

Town Clerk/Tax Collector - Tax Deeding (Cindy Reinartz):
At 5:00 p.m. Selectman Scanlon made a Motion, seconded by Selectman Fogg to enter non-public session, as per RSA 91-A:3 paragraph II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. On a Roll Call Vote: P. Consentino, yes K. Dawson, yes P. Fogg yes J. Jesseman, yes J. Scanlon, yes

At approximately 5:15 p.m. Selectman Jesseman moved, seconded by Selectman Dawson to seal the minutes as they pertain to reputation, permanently. All in favor. Motion carried.

Review/Approval of Minutes:
After the Board reviewed the minutes of May 16, 2019 making a minor change under Selectman Dawson's report, Selectman Jesseman moved, seconded by Selectman Fogg to approve the minutes as corrected, as amended. All in favor. Motion carried.

After the Board reviewed the May 23, 2019 minutes making minor grammatical changes, Selectman Jesseman moved, seconded by Selectman Fogg to accept the minutes as corrected, as amended. All in favor. Motion carried.

Review Meeting Procedures & Standards of Conduct:
Jeanie explained the purpose of implementing this policy is for consistency within all Boards and Committees, providing direction and clarification on processes to people who are taking minutes and running meetings. Selectman Dawson will meet with Jeanie to compare notes and the Board will finalize for approval at their next meeting.

There was discussion of an agenda item for next week concerning speed bumps on Ashuelot and Dublin Drive. It was suggested to have input from the Public Works Director and the Chief of Police.
**Town Administrator Report (Jeanie Forrester):**

**Action Items:**

- Jeanie reported a taxpayer wants to donate a small waterfront access lot on Silver Lake with 10’ of waterfront. His value rose from $18,600 to $32,900 and maybe the Town would be interested in using the land for a hydrant or for the firetrucks to get water. 
  
  Discussion: It was suggested to obtain a copy of the deed, go down and view the lot and then decide.

- **E911 Liaison:** After Jeanie explained the position needed to be updated, **Selectman Consentino moved, seconded by Selectman Jesseman to designate Jeanie as the primary liaison, with the Landuse Technician (Sheena) as secondary. No discussion. All in favor. Motion carried.**

- Crosswalk design for 150th celebration: Jeanie presented a recommended design to be used for the painting of the crosswalks on Main Street for the town’s 150th celebration. Discussion of Manual on Uniform Traffic Control Device (MUTCD) requirements. There was consensus of the board on painting the crosswalks for the town’s 150th celebration.

- Town of Tilton Master Plan: Jeanie will begin writing the grant for the Plan NH Charette and asked the Board to review the vision statement which came out of the master plan to help her assist in writing the grant.

**FYI's -** Jeanie reported the geotechnical investigation report for the proposed Tilton Police Station has been completed; the closing date for the Sanborn Road property is set for June 27th.

- Intern started on Monday, going a great job on the Standard Operating Procedure Manual, fitting in well.

- 150th Committee: Summer Fair is scheduled for Saturday, June 22nd, working on more promotion to increase vendors; Remax hot air balloon rides (FREE). On June 29th Old Home Day parade, committee has float planned. Time Capsule activities on Sunday, June 30th. Tube Regatta July 27th, historical marker due in August.

Brief discussion of stipend policies and the need to have consistency among all the Boards and Committees.

Selectman Consentino asked about providing uniforms for dispatch. Jeanie will find out.

**Selectmen’s Reports:**

Selectman Consentino: Pat asked about the snow stoppers for the Senior Center and if the floor repair contractor is scheduled soon. Jeanie will follow up.

Selectman Fogg: Peter reported this Saturday, June 8th from 10am to 1pm at the 132 Ballfield, Parks Commission is sponsoring Knockerball; June 22nd at Riverfront Park is the Wildlife Encounters.

Selectman Jesseman: Joe mentioned June is Men's Health Month.
Selectman Dawson: Katherine reported an E Coli issue has been found in a brook near a Church Street property; she notified all the abutting property owners and DES to assist.

Katherine reported the 150th committee had met and decided on a "kiss-a-pig" event to raise money - whoever raises the most money - Chief Cormier, Chief Sitar or Selectman Chair Scanlon, will kiss a pig.

Selectman Scanlon made a Motion, seconded by Selectman to enter non-public session, as per RSA 91-A:3 paragraph II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. On a Roll Call Vote: P. Consentino, yes K. Dawson, yes P. Fogg yes J. Jesseman, yes J. Scanlon, yes

Selectman Jesseman moved, seconded by Selectman Dawson to seal the minutes as they pertain to reputation and personnel issues, permanently. All in favor. Motion carried.

Adjournment:
With nothing further, Selectman Jesseman moved, seconded by Selectman Dawson to adjourn. All in favor. Motion carried.

Next Meeting:
Thursday, June 13, 2019, 4:45 p.m.