TILTON BOARD OF SELECTMEN
MINUTES
Thursday, February 7, 2019

Present: Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Katherine Dawson, and Selectman Joseph Jesseeiman.
Others: Town Administrator, Jeanie Forrester, Finance/IT Director Tim Pearson, Public Works Director Kevin Duval, and Administrative Assistant, Gayle Bestick.
Public: Fire Chief Mike Sitar, Resident Jason Wright.

Call to Order:
Selectman Chair Scanlon called the meeting to order at 4:45 p.m. Selectman Consentino absent. The Pledge of Allegiance was performed.

Approval of Minutes:
None available

Finance/IT Director (Tim Pearson):
Tim presented his report asking for approval of a line of credit to draw upon in anticipation of taxes being paid during 2019. Selectman Fogg moved, seconded by Selectman Dawson that the Town initiate a $2,500,000 line of credit tax anticipated note with Franklin Savings Bank, with a rate of interest not to exceed 2.5%. No discussion. All in favor. Motion carried.

Tim then recommended that the Board of Selectmen increase the associated lines in the police department and approve a total of $2,173,173 which would cover the compensation for the prosecutorial services and associated costs. Selectman Fogg moved, seconded by Selectman Jesseeiman to accept the Finance Director's recommendation to increase the police department's budget by $16,245 to a total of $2,173,173 which increases the total approved operating budget to $5,653,290. No discussion, all in favor. Motion carried.

Tim noted he had spoken to the Department of Revenue Administration (DRA) asking that if the town's people wanted to change the warrant article relative to the purchasing of property and bond article, or both, they could be changed or modified just the wording of bonds and notes stricken. Tim also explained if the Conservation Commission budget line was to increase they can not put any of their budgeted line items into a capital reserve fund without a warrant article.

DPW Director (Kevin Duval):
Kevin reported he had made some changes to the RFP's as was suggested. He had spoken with numerous Main Street Business Owners about the sidewalk project who are in favor of leaving the walkways open during the conduit installation. Kevin talked about the same company doing the entire multi-year Cedar Street paving project. There was discussion of the escalation clause, sweeping, and catch basins on the Cedar Street project. Kevin plans to send out a separate RFP for the installation of the catch basins. It was the consensus of the Board to go forward and send out the RFP's to the appropriate companies.

Winter Maintenance Policy discussion led to Kevin reviewing communications/suggestions from the Town's attorney provided by Selectman Dawson, regarding the prioritization of the sidewalks. There was a brief conversation of the location and condition of the snow dumps.

Presentation on Fire Station (Chief Mike Sitar):
Chief Sitar showed a slideshow presentation from the Fire Station Committee of the proposed new fire station with the findings and recommendations for a one floor, 14k square foot building,
to be constructed on Manville Road. There was discussion of renovating the Park Street location and using it as a substation, the funding sources and tax ramifications of the 7.2 million dollar project. Chief Sitar talked about being under manned, response times, majority of calls being for EMS, no decontamination facilities for the staff after hazardous situations, and how the Central Street station is not sufficient. The Chief reported the bond hearing/budget is scheduled for 2/13 at 7:00 p.m., at the High School and the District Meeting is scheduled for March 18th at 7:00 p.m. at the High School.

Jason Wright from the audience commented, in his opinion, the request for an 8th police officer was not good timing. He thinks the Board should reconsider that line in the budget, as there may be blow back at town meeting because of the request for the purchase of land and soft costs for a new police building.

**Town Administrator Update (Jeanie Forrester):**
Jeanie asked the Board for their approval to repair the boiler (replace the circulator, flanges and gaskets) for $620.00. **Selectman Dawson moved, seconded by Selectman Jesseman to approve the expenditure of $620.00 to repair the boiler. All in favor. Motion carried.**

Jeanie updated the Board on the repairs from the town hall leak. She mentioned the Police Building Study Committee would like to do a presentation at the public hearing next week. There was discussion of when to hold the presentation - before or after the public hearing. Jeanie and Jon will set the agenda referencing the presentation.

Jeanie reported she had spoken with Dale Sackett from Beck and Bellucci who will be evaluating the Academy Street wall and submitting their report.

There was a brief discussion of what is needed to complete the town report including the dedication, in memoriam and theme. Jeanie confirmed Candidate's Night would be held on Thursday, February 21st at 7:00 p.m. - she offered to moderate.

**Selectmen's Reports:**
Selectman Scanlon:
Water Well testing brochures from NH DES are available in the lobby
FYI - from Northfield, a copy of a petition warrant article to dissolve the fire district

Selectman Jesseman:
Joe announced he attended a conservation meeting with Trout Unlimited last evening regarding rivers, streams, brooks, and the health of waterways. He explained the program inspects and assesses culverts for municipalities. Joe forwarded the information to the Public Works Director

Selectman Fogg:
Peter announced the public hearing for the Fire District is scheduled for February 13th at 7:00 p.m. at High School - School District public hearing, 7:00 p.m., February 20th at the Middle School

Selectman Dawson:
Katherine reported a busy week for the Health Officer.

**Non Public Session:**
At 6:40 p.m. **Selectman Scanlon made a Motion, seconded by Selectman Fogg to enter non-public session, as per RSA 91-A:3 paragraph II (a): The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any
charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**On a Roll Call Vote:** K. Dawson yes, P. Fogg yes, J. Jesseman yes, J. Scanlon, yes

At 7:07 p.m., Selectman Jesseman moved, seconded by Selectman Dawson to seal the minutes as they pertain to personnel issues, permanently. All in favor. Motion carried.

**Adjournment:**
With nothing further, Selectman Jesseman moved, seconded by Selectman Fogg to adjourn at 7:08 p.m. All in favor. Motion carried.

**Next Meeting:**
Thursday, February 14, 2019 at 4:45 p.m.