Present: Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Consentino, Selectman Katherine Dawson, and Selectman Jesseman.

Others: Town Administrator, Jeanie Forrester, Finance/IT Director Tim Pearson, Town Planner Dari Sassan, Police Building Study Committee Chair, Kevin LaChapelle, and Administrative Assistant, Gayle Bestick.

Call to Order:
Selectman Chair Scanlon called the meeting to order at 4:48 p.m. All members present. The Pledge of Allegiance was performed.

Approval of Minutes:
The Board reviewed the minutes of December 20, 2018 making the following changes: page 1 under DPW report regarding the door in front of the second floor door and windows on the second floor of the Town Hall to be assessed, Selectman Dawson had asked the board if it was ok to ask Kevin after he offered….page 2, Selectman Scanlon clarified regarding the motion encumbering funds for the LMT Tactical Launcher that he was opposed to the request coming at the last meeting of the year, and on page 3, a word change from impossible to difficult, and clarification of and obligation to pay, purchase order and having a fully executed contract with the Arborist. Selectman Jesseman moved, seconded by Selectman Dawson to approve the minutes as amended, as corrected. All in favor. Motion carried.

Town Planner (Dari Sassan):
Dari summarized his recent email sent to the Board regarding the additional hours for the Landuse Technician, noting her duties would free him up from some administrative work and give him an opportunity to be involved in community development and planning. There was discussion of including community development in the Town Planner's job description to align with his experience and background to pursue grants/grant writing. There was discussion of the code enforcement/building inspector's use with IworQ, and the continued progression of the department benefiting the community. Town Administrator Forrester commented she and Dari have been working together on developing, for consideration, an Economic Revitalization Zone (ERZ), in hopes of creating jobs and growth for Tilton.

Non Public Session:
At 5:15 p.m. Selectman Consentino made a Motion, seconded by Selectman Fogg to enter non-public session, as per RSA 91-A:3 paragraph II (a): The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. AND: Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

On a Roll Call Vote: P. Consentino, yes K. Dawson no P. Fogg yes J. Jesseman, yes J. Scanlon, yes

At 7:07 p.m., Selectman Jesseman moved, seconded by Selectman Dawson to seal the minutes as they pertain to personnel matters, permanently and acquisition until the business has been completed. All in favor. Motion carried.
2019 Budget Discussion (Finance Director Tim Pearson):
Tim updated the Board of the few changes and some corrections made to the budget. He asked the Board if in the administrative budget an addition to the PD Building Study Committee line could be added for the geotechnical services; estimates must be obtained first.

Town Clerk /Tax Collector Line: with the change in the salary figure the bottom line changed. Selectman Jesseman moved, seconded by Selectman Fogg to accept the TCTC budget at $129,168. Motion passed 3 to 2. Selectman Dawson and Consentino opposed.

Finance Line - TAN: Tim explained he was able to receive better rate of 2.5% which represents a 2% increase able to reduce the request. It was the consensus of the Board to remain with the current vendor.

Community Action Program (CAP): Brief discussion of the unfair apportionment and the need to further review the information received today led the Board to wait on funding this outside agency.

Selectman Jesseman moved, seconded by Selectman Consentino to fund New Beginnings for the requested amount of $1575.00. Selectman Jesseman re addressed his concerns noting his change of mind was due to the services provided by the agency. Motion passed unanimously.

Police Department: Tim explained the change on the equipment purchase line removing the overage to the special details. He explained with the change in the New Hampshire Retirement System a change in the detail rate of $75/hour for outside agencies and $65/hr for Town and School is recommended.

- 8th Officer: Tim explained by including the 8th officer, the Chief had reduced the request for overtime by $3k, and reduced the part time request by $2k. There was a brief discussion of using the 8th officer as the SRO (School Resource Officer) and returning the highest paid officer back into the costs. Note: the school pays two thirds of the SRO salary.

Non Public Session:
At 7:35 p.m. Selectman Scanlon made a Motion, seconded by Selectman Jesseman to enter non-public session, as per RSA 91-A:3 paragraph II (a): The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

On a Roll Call Vote: P. Consentino, yes K. Dawson no P. Fogg no J. Jesseman, yes J. Scanlon, yes

At 7:58 p.m., Selectman Jesseman moved, seconded by Selectman Scanlon to seal the minutes as they pertain to personnel related issues, permanently. Motion carried. 4 to 1. Selectman Dawson opposed.

While readying to vote on the bottom line of the police budget, Selectman Dawson moved to remove the 8th officer from the budget, seconded by Selectman Fogg for discussion: Selectman Dawson compared Northampton statistics with Tilton's; Selectman Consentino noted it would be the replacement of, not an addition to the department. Motion failed 2 to 3. Selectman Consentino, Jesseman and Scanlon opposed.
Selectman Consentino moved, seconded by Selectman Jesseman to accept the Police Department Budget of $2,137,960.00. Brief discussion of businesses and tax rates. Motion passed 3 to 2. Selectman Dawson and Fogg opposed.

IT Budget:
Tim talked about actual expenditures, average costs, savings and his continuous efforts with this department including upgrading hardware and software. He also talked in length about how the IT budget is distributed. Tim emphasized the need for documentation within the IT department, and explained the various equipment used, how it is allocated and maintained. There was discussion of the number of printers; the users needs, department requirements, and support of those devices. Selectman Consentino moved, seconded by Selectman Fogg to accept the IT budget of $101,517.00. Motion passed 4 to 1. Selectman Scanlon opposed to the number on IMC licenses.

Landuse and Community Action Program (CAP) postponed.

Town Administrator Update (Jeanie Forrester):
Jeanie asked the Board for their suggestions on the dedication and theme for the Town Report; she reported the warrant articles are being drafted and will be ready for review. Jeanie reported NHDES advised Tilton is eligible for reimbursement costs for the required investigation and remediation related to the petroleum hydrocarbon discharge discovered in 1993 at the old Ernie's Auto Sales Lot (180 East Main Street). After a brief discussion, the Board approved the previous consultants, Credere Associates to create a scope of work and submit to NHDES for approval.

Selectmen's Reports:
Selectman Consentino talked briefly about the condition of the stair-chairs stored at the Senior Center and that they should just be disposed of. Selectman Scanlon moved, seconded by Selectman Jesseman to let public works pick and dispose of properly as the equipment is unusable. All in favor. Motion carried.

Selectman Dawson brought to the Boards attention from RSA 673:3 & 674:33 that the Zoning Board applicant was allowed to go back before the board for a second meeting. It was suggested the Town Planner come before the Selectmen for a better explanation.

Jeanie reviewed the upcoming Selectmen's schedule to include the part time officers swearing in scheduled for the 24th.

Adjournment:
With nothing further, Selectman Jesseman moved, seconded by Selectman Dawson to adjourn at 8:50 p.m. All in favor. Motion carried.

Next Meeting:
Thursday, January 24, 2019 at 4:45 p.m.