TILTON BOARD OF SELECTMEN
MINUTES
Wednesday, January 16, 2019

BUDGET WORKSHOP

Present: Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Pat Consentino, Selectman Katherine Dawson and Selectman Joseph Jesseman

Others: Town Administrator, Jeanie Forrester; Finance/IT Director Tim Pearson, and Administrative Assistant, Gayle Bestick.

Call to Order:
Selectman Chair Scanlon called the meeting to order at 4:45 p.m. All Selectmen present. The Pledge of Allegiance was performed.

2019 Budget Discussions and Motions (Tim Pearson):
Finance Director Pearson led the Board through the most recent changes to the 2019 Budget noting the column, Department Request. He reported the Public Works Department budget was down $60,000.00 primarily due to wages.

Tim explained the Administrative Budget had a left over amount from 2017 which could be encumbered and added to the $10,000 requested in the PD Building Study committee line for a deposit on a purchase and sale agreement. There was discussion of bonds and that this leftover amount would serve as a placeholder in the line.

Further review of the budget - continued discussions on the following:

- Town Hall Maintenance and Repair: includes $15,000 estimate for air conditioning installation on the 2nd floor, and downtown tree lighting electrical estimate for $9,000. After discussing the need to look into the possibility of installing an HVAC system, Selectman Consentino moved, seconded by Selectman Fogg to approve the Administration Budget for $669,296. All in favor. Motion carried.

- Town Clerk/Tax Collector: no changes; however a wage increase request of 3% was discussed. Selectman Consentino moved, seconded by Selectman Fogg to accept the budgeted amount of $129,473. Discussion: let the voters decide, the average for other employees is 2.5%; she is an elected official, amount can be reduced. Selectman Scanlon moved to amend Selectman Consentino's motion by $340.00 which equates to the 2.5%. Selectman Jesseman seconded the amendment. Motion passed 3 to 1, $129,473 minus the $340.00 = $129,133. Selectman Consentino opposed, Selectman Dawson declined to vote.

- Finance Budget: one change to the budget committee membership to include hours for the secretary. The total Finance budget includes the USDA long term sewer debt. Selectman Consentino moved, seconded by Selectman Jesseman to approve the finance budget of $323,808. No discussion. All in favor. Motion carried.

- Landuse Budget: discussion of the addition of $6,000 for economic development, Plan NH Charrette program fees, the request on hours for the landuse technician and not paying alternate committee members a stipend, led to a consensus to show $400
stipends for seat members only. The stipend policy will need to be created. **Selectman Consentino moved, seconded by Selectman Fogg to remove the alternate stipend amounts until such time the Board decides whether alternates get paid. All in favor. Motion carried. Tim will remove the $1200 under Planning, $800 under Zoning and $800 under Conservation Commission.**

- Health/Welfare: no changes. Reduction of $5,000 in general assistance line equates to a 4.8% reduction. **Selectman Consentino moved, seconded by Selectman Scanlon to approve the budget for Health and Welfare at 90,080.00. No discussion. All in favor. Motion carried.**

- Public Works: Tim explained the change of combining the position of the Director and Mechanic/Technician. The 2019 salary for 3 months at an hourly rate of $27.21, then from April on represents $87,500; combination of those two on annualized basis is $79,775. Sanitation line discussion reports an overall reduction of 3.9%. **Selectman Consentino moved, seconded by Selectman Fogg to approve the Public Works and Sanitation budget for $1,190,796. No discussion. All in favor. Motion carried.**

- Police Department: Discussion of an 8th officer - Selectman Fogg suggested a warrant article for the 8th officer and let the voting body decide. Selectman Dawson adamant she would not vote for an 8th officer. Tim distributed cost figures while Selectman Scanlon talked about the need to prepare for upcoming retirements within the department. Tim talked about the need to develop a model of resources, confirming the Chief plans to make structural changes. He talked about hiring an expert to do an assessment of the department. *(The Board will discuss approving this line at a later time)*

- Culture and Recreation: discussion of an increase in Parks Commission expense line with a suggestion of determining a break down of what the Public Works Department does versus what Parks contracts out. **Selectman Consentino moved, seconded by Selectman Fogg to approve the $185,846 budget for Culture and Recreation.**

**Discussion: extra lights purchased at the end of the year. Motion passed 4 to 1 Selectman Jesseman opposed.**

**Outside Agencies:**
Selectman Consentino moved, seconded by Selectman Scanlon to approve the Park Cemetery budget for $6,000.00 and Animal Control for $5,500.00. All in favor. Motion carried.

Selectman Scanlon moved, seconded by Selectman Jesseman to approve Lakes Region Planning Commission for $3,531.00. All in favor. Motion carried.

Selectman Consentino moved, seconded by Selectman Fogg to approve Youth Assistance Program for $48,258. All in favor. Motion carried.

Selectman Scanlon moved, seconded by Selectman Jesseman to approve Lakes Region Mental Health/Genesis for $3,000. All in favor. Motion carried.

Selectman Consentino moved, seconded by Selectman Jesseman to approve Child and Family Services for $3,000. All in favor. Motion carried.
Selectman Consentino moved, seconded by Selectman Jesseman to approve Community Action Program (CAP) for $26,000. Discussion: a suggestion was made to reduce the amount by half as the portionment is not evenly distributed. Selectman Scanlon mentioned the Budget Committee had questioned the figures and is waiting on further information from the Director of CAP. Selectman Jesseman motioned to table. Discussion. Selectman Jesseman withdrew his 2nd to Selectman Consentino's motion. Matter unresolved.

Jeanie reported she had spoken with the chair of the Budget Committee confirming they are expecting the presentation of the budget by January 30th.

Selectman Scanlon moved, seconded by Selectman Dawson to approve the Visiting Nursing Association (VNA) budget of $12,572. All in favor. Motion carried.

Selectman Consentino moved, seconded by Selectman Scanlon to approved New Beginnings budget of $1,575.00. Discussion: concerns of accountabilities. Motion failed 2 to 3.

Future in Sight: Selectman Consentino moved, seconded by Selectman Dawson to approve $500.00. All in favor. Motion carried.

CASA: Selectman Consentino moved, seconded by Selectman Jesseman to approve $1,000.00. Discussion: increase from last year. Motion carried 3 to 2. Selectman Scanlon and Fogg opposed.

Red Cross: Selectman Consentino moved, seconded by Selectman Jesseman to fund $500.00. Discussion: they didn’t claim their money in 2017 and there was no appropriation in 2018. All opposed. Motion failed.

Partnership for Public Health: Selectman Dawson moved, seconded by Selectman Fogg to not fund Partnership for Public Health. Brief discussion. All in favor. Motion passed to not fund.

Pines Community Center: Selectman Dawson moved, seconded by Selectman Fogg to fund $64,750.00 (level funding). Discussion: extended programs, active staff training, attendance is up, grant money...Motion failed 2 to 3. Selectman Jesseman moved, seconded by Selectman Fogg to approve $67,250.00. Motion carried 3 to 2. Selectman Dawson and Consentino opposed.

Summer Concerts: Selectman Dawson moved, seconded by Selectman Consentino to approve $2,000.00 for the Summer Concert series. Discussion: financial statement and sponsorship. All in favor. Motion carried.

Discussion of the alternate recreation line which was added for possible Tilton Sports Center activities or the Pemi Youth Center activities. Consensus to leave in $1.00 in case of future recreational activities.
Non Public Session:
At 6:37 p.m. Selectman Dawson made a motion, seconded by Selectman Fogg, to enter non-public session, as per RSA 91-A:3 paragraph II (a): The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

On a Roll Call Vote: P. Consentino, yes K. Dawson yes P. Fogg yes J. Jesseman, yes J. Scanlon, yes.

At 6:45 p.m., Selectman Jesseman moved, seconded by Selectman Fogg to seal the minutes as they pertain to personnel matters permanently. All in favor. Motion carried.

Adjournment: With nothing further, Selectman Jesseman moved, seconded by Selectman Fogg to adjourn at 6:45 p.m. All in favor. Motion carried.