Present: Selectmen Chair, Jon Scanlon; Vice Chair, Peter Fogg, Selectman Patricia Consentino, Selectman Katherine Dawson and Selectman Joseph Jesseman.

Others: Town Administrator Jeanie Forrester, Finance/IT Director Tim Pearson, Town Planner, Dari Sassan; Chief Robert Cormier, Capt. Ryan Martin, Sgt. Luke Pinault, and Administrative Assistant, Gayle Bestick.

Various Committee Members: Jane Alden, Kelley Sedgley, Dennis Gaudet, Cindy Reinartz, Allan Powell, Judy Tilton, Johanna Ames, and Juliet Harvey.

Call to Order:
Chairman Scanlon called the meeting to order at 4:45 p.m. All Selectmen present. The Pledge of Allegiance was performed.

Approval of Minutes:
After the Board reviewed the minutes of October 25th, making a minor correction to the IT Tax Rate, Selectman Jesseman moved, seconded by Selectman Dawson to accept the minutes as corrected, as amended, as edited. No discussion. All in favor. Selectman Consentino abstained. Motion carried.

After the Board reviewed the minutes of November 1st, making a few grammatical corrections, Selectman Jesseman moved, seconded by Selectman Dawson to accept the minutes as corrected, as amended, as edited. No discussion. All in favor. Selectman Consentino abstained. Motion carried.

After the Board reviewed the minutes of November 15th, making an addition under the Public Works Department 2019 Budget paragraph where Selectman Dawson asked; of for the benefit of the public, Selectman Jesseman moved, seconded by Selectman Scanlon to accept the minutes as corrected, as amended, as edited. No discussion. All in favor. Selectman Consentino abstained. Motion carried.

150th Celebration Committee Update:
Kelley Sedgley, Chair of the celebration committee came before the Board with an update of the committee’s projects and fundraising ideas. A main project open to residents and businesses would be purchasing banners to be placed on telephone/electrical poles throughout town from the East - Winnisquam Bridge to the West - Dairy Queen. There was discussion of obtaining permission from Eversource when Selectman Dawson moved, seconded by Selectman Consentino to have Chairman Scanlon sign the Liberty Utilities permission form. All in favor. Motion carried.

Kelley continued discussion of another project the committee has planned i.e., a time capsule to be placed/buried at Riverfront Park with an appropriate marker. Judy Tilton talked about having a street fair and mentioned an application from DOT is necessary to close the streets.

Selectman Dawson moved, seconded by Selectman Scanlon to have Chief Cormier sign the Department of Transportation document(s) necessary to allow the closure of the Main Streets. All in favor. Motion carried. Judy also mentioned there were monies left in an account from the previous Main Street committee which she will discuss with the Rotary Club at their next meeting. There was mention of a town commemorative ornament which could be sold at Bryant & Lawrence Hardware; having an historical walking/audio tour and having a tube regatta. Allan Powell talked about the annual tube regatta sponsored by the American Legion and depending on their schedule, could be part of the 150th celebration.
Kelley last spoke of having an historical marker for Tilton placed in Vest Pocket Park which would cost approximately $1800.00. Discussion led to a suggestion which had been made by the Finance Director to develop a revolving fund from June 30th 2019 through June of 2020. A warrant article at town meeting would be required for that fund.

Jeanie Forrester reviewed the proposed, approximate $10,000 budget details, the committee had developed. She noted the committee plans to meet with the Budget Committee on January 2nd. The Group received kudos for all their efforts and enthusiasm so far.

First Impressions Committee Update (Juliet Harvey & Dennis Gaudet):
Juliet Harvey briefed the Board on the committee's recent meeting with Bill Lambert from the Department of Transportation regarding the sidewalk bump outs on Main Street. Dennis Gaudet spoke of the need to not only beautify the downtown area but consider economic development with transformation of the Main Street. He talked about with the revitalization the potential for more pedestrian traffic in the downtown area. Dennis reported from his meeting with Mr. Lambert, strategies to resolve traffic congestion in front of Town Hall and the possibility of a mini roundabout - funding of which could be provided through grant opportunities and private investments.

Juliet read the committee's mission statement and talked about possibly changing the name of the committee, as well as assigning the chair and co-chairs. Jeanie clarified that as a town committee, the scheduling of meetings, posting agenda and minutes need to follow the same protocol as other committees. Also going forward, Jeanie suggested going through her and/or the Selectmen's office as a point of contact. Juliet invited Jeanie to attend one of their meetings to share her ideas, expertise, and contacts information from being part of other communities Main Street programs.

Selectman Jesseman asked if there was a budget request in place. Juliet will come back with the information at a later date, as well as confirming the renaming of the committee if and when that takes place.

Lakes Region Planning Commission TAC (Dari Sassan):
Town Planner, Dari Sassan talked about the Lakes Region Planning Commission's (TAC) Transportation Advisory Council looking for projects and possible ideas for the 10 year program. Dari reviewed the application proposal he developed and submitted to LRPC which includes ideas for, three phases: East Main Street (from Bitttern Lane to the Winnisquam High School), Main Street and West Main Street. Dennis Gaudet interjected mentioning the idea of a roundabout on Main Street could be a priority as that section of road is classified as a safety concern from a previous fatal accident (more information to be obtained for the application). Dari reported he had spoken with Susan Slack of the LRPC noting her suggestion of implementing two phases from Bitttern Lane to School Street as phase one and School Street to the High School as phase two. Dari plans to speak further with Ms. Slack regarding the proposals.

Jeanie commended Dari for his efforts meeting the proposal deadline with such short notice, and is excited for this starting point getting onto the 10 year plan.

Budget Committee Chair (Jane Alden):
Jane came before the Board to defend why she had cancelled a Budget Committee meeting; moreover; to voice how upset she was to learn of an alleged comment made by the committee's secretary to a budget committee member while paying his sewer bill. After researching other municipalities policies and procedures, Jane suggested a universal process be followed for all boards and committees and their responsibilities. Selectman Dawson reported a template will
be devised. Jeanie confirmed a process and procedures template would be developed for all boards, committees and commissions to follow.

**PD Report/2019 Budget (Chief Cormier):**
Selectman Dawson asked the Chief if residents with their own driveways should be issued parking placards and if they were lot specific. He will double check, and believes they are not lot specific.

Selectman Jesseman asked if the resident at 164 Calef Hill Road was notified of the resolution to his previous matter. The Chief confirmed he was.

Selectman Dawson asked the Chief for his written recommendation on Chestnut Street. Chief Cormier reported he was planning to meet with Deputy Fire Chief Joubert and Public Works Director Duval.

Selectman Consentino questioned the Staff Sgt's schedule asking if it was the best utilization of his position. Captain Martin briefly explained the Sgt's schedule and coverages. Selectman Consentino also discussed, for budget reasons, the use of vehicles by the detectives and supervisors questioning if the policy should be reviewed.

The Chief explained the need for the Board's signature on the OCDETF (Organized Crime Drug Enforcement Task Force) Grant application. He reported the grant, which is reimbursed by the DEA (Drug Enforcement Agency), is used for our detectives who are working on drug investigations/crimes. **Selectman Dawson moved, seconded by Selectman Jesseman to authorize the Chairman to sign the application. All in favor. Motion carried.**

**2019 PD Budget**
The Chief informed the Board he had reviewed his budget with the Finance Director before presenting it to them. He explained how the crime climate is changing and officer's safety is challenged, hence; the request for an 8th officer. Discussion followed of remembering a conversation from the Chief of not needing an extra officer with dispatch positions. Sgt. Luke Pinault spoke about staffing and the benefits - specifically with safety, of bringing on an extra officer. Conversation of officer's attending community events and will the extra officer be appropriately scheduled.

Further budget discussion: future dispatch revenue, prosecutor revenue; adding a part time officer soon, evidence barcoding/scanning software, and the uniform maintenance line. Review of the weapons expense line led to a lengthy discussion of rubber bullets. Sgt. Pinault explained the difference between using a taser and these bullets for different scenarios. He reported he had attended firearm training on the weapon requiring this type of ammo, the importance of its use, and the costs.

Mr. Pearson explained there was a reduction of the Details revenues this year, however; for 2019 will begin with a positive fund balance. Continuing with the budget discussion led Selectman Scanlon requesting a list of everything associated with IT for the police department, i.e., licenses, cameras etc. Tim will provide.

**Town Administrator Report (Jeanie Forrester):**
Jeanie reviewed her report noting the following:

- Avitar NNETC (Fairpoint) negotiations: after a brief discussion, it was the consensus of the Board to accept the settlement for the 2016-18.
Plan NH Charrette: Jeanie explained a Charrette is getting the whole community involved with plans for economic development/revitalization. Her intent is to write a grant and obtain monies for planning for the community.

Jeanie announced Winnisquam Regional School District received a Blue Ribbon award. She will send a congratulatory note from the Board.

Work session will be scheduled to review the draft of committee's processes and procedures.

**Non Public Session:**

At 8:39 p.m. Selectman Scanlon made a motion, seconded by Selectman Consentino, to enter into a Non-public Session, as per RSA 91-A:3 paragraph II (d): Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**On a ROLL CALL VOTE:** P. Consentino yes K. Dawson yes P. Fogg yes J. Jesseman yes, J. Scanlon yes. Motion carried.

At 8:43 p.m. Selectman Jesseman moved, seconded by Selectman Dawson to seal the non public minutes as they pertain to acquisition until the matters are resolved. All in favor. Motion carried.

**Selectmen's Reports:**

Selectman Scanlon:
Jon announced an invitation to Elm Grove Reality's Open House at 295 Main Street, Tilton, Thursday, December 6th from 4:00 p.m. until 7:00pm.

Selectman Dawson:
Katherine reported Secretary of State Bill Gardner's term would be voted on next week. She encouraged people to contact their representatives to keep him in office. Jeanie clarified it was 2 democrats running against each other. It was suggested something from the Board should be sent affirming Mr. Gardner's position.

Selectman Consentino:
Pat recommended future agendas not be so full. It was agreed when reviewing the budget, to schedule only items pertaining to the budget.
Pat announced the Senior Center would be holding a spaghetti dinner on Saturday, December 1st at 4:00 p.m. She then announced the floor at the Senior Center had been repaired.

Selectman Jesseman:
Joe mentioned he would report a call he had received from an upset resident trying to pay taxes - some in cash, some with a credit card. He reported the resident was not happy with the service/interaction from the Tax Collector's office when the process was explained to him, let alone the service fee which would be charged for using a credit card.

Joe announced the annual Christmas Breakfast would be held at the Pines Community Center, Saturday, 12/1 at 7:30 a.m. (the announcement will be placed on Tilton's website). There was a spirited conversation of scheduling events, conflicts of meetings/events and communication. It was suggested to implement a community calendar. If the Tilton's selectmen's office knows about events/meetings, they are generally placed on the Town's meeting calendar and/or the website.

**Adjournment:**
At 9:00 p.m., with nothing further, Selectman Jesseman moved, seconded by Selectman Consentino to adjourn. All in favor. Motion carried.