TILTON BOARD OF SELECTMEN  
MINUTES  
Thursday, August 23, 2018

**Present:** Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Pat Consentino  
Selectman Katherine Dawson and Interim Selectman, Joseph Jesseman.  
**Others:** Public Works Director Brock Mitchell, Town Administrator, Joyce Fulweiler, Chief  
Robert Cormier, and Gayle Bestick, Administrative Assistant.  
**Public:** Allan Powell, Owner of 1875 Inn/Onions Restaurant.

**Call to Order:**  
Chairman Scanlon called the meeting to order at 4:45 p.m. All members present. The Pledge of Allegiance was performed.

**Director of Public Works (Brock Mitchell):**  
This being Brock's last meeting before he leaves to take another job closer to his home, he informed the Board of outstanding matters, ensuring them everything was organized and ready for the upcoming winter. Brock stated he was brought in to do a job and found it challenging with a lot of different opinions and wished he had the opportunity to run the department as he was hired to do. Brock suggested hiring a building maintenance person to do the ordinary facilities maintenance requests, i.e. changing light bulbs etc., and in the winter be responsible for plowing the sidewalks, shoveling around the town buildings etc. There was a brief discussion of the Multi-One machine and its uses. Brock suggested increasing the equipment maintenance line item as the fleet of trucks is being used more. Selectman Scanlon asked about the idea of doing the maintenance on the Fire Department's equipment. Brock said it would be just general maintenance and inspections which would bring revenue to the department. There was a brief discussion of replacing and/or repairing the salt shed. Brock suggested placing the matter on a warrant article for town meeting. He stated he had taken great pride in maintaining the roads and to continue to do so would require material being stored in the shed. Brock let the Board know they could call on him anytime. Selectman Consentino thanked Brock and said she had appreciated everything he had done for the Town. The Board wished him well as he left.

There was a brief discussion of pushing the advertising deadline out past August 30th for the Director's position; also place the ad on Indeed, and in the Union Leader. Joyce plans to touch base with Kevin and the new foreman to discuss a smooth transition in the interim.

**5:15 pm**  
**Town Administrator Report (Joyce Fulweiler):**  
Joyce reported the Town Hall had been closed Monday and Tuesday for renovations which had gone very well. Selectman Consentino noted everyone had stepped up and pulled together upon their return on Wednesday getting reorganized. Joyce thanked the moving crew and carpet installers who all did a great job. She asked the Board to confirm the staff would be paid for the two days the offices were closed. **Selectman Scanlon moved, seconded by Selectman Dawson to compensate the employees for the two days the office was closed. All in favor. Motion carried Selectman Consentino recused herself.**

- **Class V Road off Laconia Road:** Joyce reported she had met with Brock and Chris Harris of Porter Paving down at the Laconia Road area. Joyce mentioned she would be the project manager after Brock's departure. There was discussion of the curb stops in front of Winnisquam Market (which are on the Town's road) being removed and/or put back after the paving project - does the town remove and put back, or is the owner of the market responsible. It was agreed if they are put back in place, it should be done without inserting pins into the pavement.
Selectman Scanlon recommended Dig Safe review the encroachment areas prior to any excavating. Selectman Dawson asked about the drainage work. Joyce confirmed the contractor would be shooting all the grades, however; the price does not include any additional crushed gravel.

- Reminder - meeting with Northfield Selectmen regarding the Island, Tuesday, August 28th at 7:00 p.m. Joyce mentioned Attorney Philpot would be there and available to discuss the transferring of the property.

- Certificate of Occupancy Request: resident would like to set up a payment plan for the cost of the fee so he can open his business. After a brief discussion, Selectman Scanlon moved to accept the payment plan, however; if he fails to abide by the terms, the certificate would be revoked, seconded by Selectman Jesseman. No discussion. All in favor. Motion carried.

- Right to Know Request regarding Bittern Lane: Information will be made available from the various departments to include the Conservation Commission and Sewer Commission.

5:54 p.m.

**Public Input:**
Allan Powell, owner of the 1875 Inn/Onion's Restaurant & Pub, also 252 Main Street came before the Board to discuss his concern with the $552.00 permit fee for replacing the shingles on the roof at 252 Main Street. He questioned if shingling the roof was general maintenance. There was discussion of the surrounding towns fees and what is considered general maintenance. Mr. Powell requested the Town address this matter and make their fees fair across the board for all businesses, especially the ones in the downtown area. After further discussion, it was the consensus of the Board to review this matter (the fee schedule) with the Town Planner and Code Enforcement Officer and get back to Mr. Powell. *(Mr. Powell left at 6:11 p.m.)*

Discussion: hold permits, then issue refunds; what is routine maintenance? Have Dari come to next meeting to discuss further. Research needs to be done.

**Non Public**
At 6:30 p.m., Selectman Scanlon made a motion seconded by Selectman Dawson, To Enter Non-public Session, as per RSA 91-A:3 paragraph II (a): *The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; and Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.* On a Roll Call Vote: P. Consentino yes K. Dawson yes P. Fogg yes J. Scanlon yes.

At 6:40 p.m., Selectman Scanlon moved, seconded by Selectman Jesseman to seal the non public minutes as they pertain to personnel, permanently. All in favor. Motion carried.

**Selectmen's Reports:**
Selectman Dawson:
- Katherine asked to add Manville Road to the mow list. Have Public Works look at the area so it doesn't grow back to scrub.
• Riverfront Park granite posts were ordered. Discussion of Public Works installing the post or subcontracting out. Since it was an insurance claim for the town, have Joyce check into who she received bids from or schedule with public works.

• Bollards near railroad track behind water company still need to be installed.

• Winding Hill Brook / Bamford Brook - map is incorrect: Town meeting changed name back to Branford Brook. Map needs to be corrected. Let Landuse know to change the tax map.

Selectman Consentino:
• Open positions for Zoning Board and Planning Board need to be filled. Selectman Jesseman will plan to be the ex officio for Planning.

Selectman Scanlon:
• Still no response from insurance company for Trugreen who caused the damage near/on Jim Cropsey’s property on Main Street. Selectman Scanlon will speak with Chief Cormier to ask him if he could try reaching them.

• Jon announced the Laconia Indian Historical Association is holding the 48th annual Pow Wow in Sanbornton at Dulac Land Trust, up Osgood Road this Saturday.

Selectman Consentino moved, seconded by Selectman Dawson to approve the $500.00 retirement bonus for Joyce Fulweiler. No discussion. All in favor. Motion carried.

Brief conversation of topics to be discussed at upcoming meeting with the Northfield Selectmen regarding the Island included painting the bridge, and sharing routine maintenance responsibilities.

Adjournment:
With nothing further, Selectman Jesseman moved, seconded by Selectman Fogg to adjourn at 7:07 p.m. All in favor. Motion carried.

Next Meeting:
Thursday, August 30, 2018 at 4:45 p.m.