Present: Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Pat Consentino Selectman Katherine Dawson and Selectman Saint John.

Others: Kevin Lacasse of Country Meadows; Chief Robert Cormier, Cpl. Nate Buffington, Joyce Fulweiler, Town Administrator, Tim Pearson, Finance/IT Director, and Gayle Bestick, Administrative Assistant.

Call to Order:
Chair Scanlon called the meeting to order at 4:47 p.m. All Selectmen present. The Pledge of Allegiance was performed.

Acceptance of Donation:
Selectman Scanlon thanked the NH Master Gardeners for their donation of $500.00, to be used for the Main Street Flower Barrels. Selectman Consentino moved, seconded by Selectman Dawson to accept the donation. No discussion. All in favor. Motion carried.

4:50 pm
Non Public: Personnel:
Prior to going into a non public session to complete the Deputy Town Clerk Tax Collector's annual employee evaluation, Selectman Consentino reported the Board should have received an email/legal inquiry from Margaret Byrnes referencing the conflict of interest matter from two weeks ago. Pat responded to the Citizens of Tilton, as well as to the Board of Selectmen with her reply as follows:

At our last Selectmen’s meeting I was taken completely off guard for what appeared to be a deliberate and malicious action aimed at defrauding the public, and to make matters worse my reputation and integrity became the target of the action. The Board was starting a discussion on employee evaluations, one of which happens to be my spouse’s. Immediately Selectman Dawson produced a letter from an attorney at the Municipal Law Association responding to an inquiry on the need to recuse oneself from any such discussion. I learned later by calling the attorney myself that not only had Ms. Dawson queried the Association on this matter, but further she omitted various parts of the response in her reading. The implication was that by participating in the discussion I was attempting to influence actions which would result in my receiving monetary gain, an unethical move at best and an illegal one at worst.

At no point in my 10 years as a selectman have I ever engaged, nor would I, in any such activity and I have always recused myself when appropriate. Official records are in place to reflect this fact. Such an attack on my integrity is both egregious and malicious and misleading to the citizens of Tilton.

It is my sincere wish to move forward from this incident and to work together as a cohesive Board for the betterment of the town and in the best interest of our citizens. Such behavior does neither. Thank you.

Pat Consentino, Selectmen
July 12th, 2018

Cindy Reinartz commented that Selectman Consentino was present at last year's review asking questions. Ms. Reinartz stated she felt uncomfortable and considered Selectman Consentino’s presence inappropriate.

There was a brief discussion of when, how, and if one should recuse themselves, and the proper procedure of doing so. Selectman Fogg asked how it complied with the Town's Ethic Policy. Further discussion confirmed the policy: Public Servants should recuse themselves from acting on any matter in which they cannot be as impartial as the lot of humanity would require.
To this end, Public Servants should avoid acting on matters in which they are biased, have preconceived points of view, have a direct interest in the outcome, or under circumstances where they have prejudged the issue at hand (See RSA 673:14 and RSA 43:6)...."Code of Conduct" - Public Servants are expected to anticipate and avoid incidents of potential conflict, or the appearance of conflict, when a matter comes before them that involve a spouse, close family member, friend or partner and to refrain from participating in any discussions or taking any action with regard to such a matter.

With no further discussion At 5:02 p.m., Selectman Scanlon moved, seconded by Selectman Saint John, to enter into a Non-Public session as per RSA 91-A:3, as it pertains to: The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, and/or The hiring of any person as a public employee. On a 4-0 roll call vote, motion carried. Selectman Consentino recused herself.

At 6:00 p.m., Selectman Scanlon moved, seconded by Selectman Dawson to seal the minutes as they pertain to personnel, permanently. Motion carried. Selectman Consentino recused herself.

18:14 into the video
PD Patrol Hiring/Dispatch (Chief Cormier & Cpl Nate Buffington):

Cpl. Buffington informed the Board he had a top choice experienced candidate for the full time dispatcher position. The Chief confirmed he would be a great asset for the department. After discussing wages and schedule, Selectman Consentino moved, seconded by Selectman Fogg to hire Phil Lauriat for the full time dispatcher at $19.50/hr. No discussion. All in favor. Motion carried.

Cpl. Buffington informed the Board there were at least two certified officers applying for the full time patrol position. The process will begin July 20th for screening of the candidates. Chief Cormier mentioned one of the certified had already passed the PT portion of the process. Chief Cormier then informed the Board of the Captain's plan to retire in the fall and is starting to plan for his replacement. He explained how corporals move to the sergeant rank with no pay increase - by contract it would be a lateral pay move, however; it would give them the ability to apply for advancement within the Department. As it stands now, no one would be eligible to move up. Also, within the next couple of years, Sgt Morrison may plan retirement. There was further discussion of ranks, title changes and filing positions for same. Selectman Consentino suggested the Chief notify the Union's attorney to verify the anticipated change.

36:14 into the video
Selectmen's Reports:
Kevin LaCasse from Country Meadows/Highland Ridge was present to answer any questions the Board may have regarding the Highland Ridge Performance Guarantee and Development Agreement. Although the document was written by attorney's, there were some inconsistencies and areas which needed clarification, as well as some grammatical errors. Mr. LaCasse explained he had been granted approval by the Planning Board (with conditions) and the State, been bonded, and all he needed was this document to begin the project. There was a brief discussion of the bond and how the amount was determined. (Mr. LaCasse provided the Board with the original bond). Joyce explained the Town's consulting engineer held that role. After
further review of the document making the necessary corrections and amendments, Selectman Dawson moved, seconded by Selectman Fogg to accept the agreement as corrected. All in favor. Motion carried. Signatures of the Board members and Mr. LaCasse were obtained to finalize the agreement.

**Approval of Minutes:**
Tabled until next meeting.

1:11 into the video

**Town Administrator Report (Joyce Fulweiler):**
Town Administrator Search:
Joyce reported there were 34 responses which the search panel had narrowed down to the seven most qualified - one of which withdrew as he had received another position. The panel held two days of interviews and is ready to present the top 4 candidates to the Board. Joyce mentioned the process should be expedited to ensure a final offer could be made by August 15th to allow the candidate a 60 day notice. She asked the Board if they would like to meet with the search panel to discuss their selections. Mr. Pearson interjected noting the panel felt confident with their selections. After a brief discussion, it was the consensus of the Board to interview the four candidates and meet with the selection panel following the interviews. There was discussion of developing a survey for the Town's employees to see what people's priorities are for a new Town Administrator. Also, the panel should make available their questions and any other questions the Board could use for their interviews. The interviews will be scheduled for next week.

**Interim Selectman:**
Selectman Scanlon noted Selectman Saint John would be resigning as of July 26th and the process of replacing her should begin. After further discussion, it was the consensus to place an ad in the local papers, and on the Town's website, to accept letters of interest for anyone interested in becoming a selectman; deadline will be August 2nd.

1: 44 into the video

**Other:**
CDGB Payment Request #9: The Board signed the payment form for the project at Gaslight Village.

Manifest - Autoserv: A check in the weekly manifest, payable to Autoserv, had an unknown signature on the paperwork accepting the new cruiser. After a lengthy discussion, it was the consensus of the Board to hold the check and not mail it until more information was obtained.

Tuscan Hill Property Agreement/Wall: There was discussion of the wall not being repaired (damaged from this past winters plowing) to the owners satisfaction. It was a consensus the Board, along with the Public Works Director, Fire Chief, and owner of the wall would meet to view the wall and discuss a resolution.

**Selectmen’s Reports:**
Selectman Dawson:
- River Wall Damage: Mr. Cass had contacted Katherine - the State owns the river, the retaining wall has been there over 100 years..the wall is necessary to the river, the State will repair the wall. Mr. Cass asked if the Town would take ownership of the railing to be replaced. Further discussion ensued as to who owns the wall, the sidewalk and the railing; who should be filing the insurance claims. Selectman Dawson suggested the State fix the wall and the town engage in a conversation with the property owner about the sidewalk and handrail.
Selectman Consentino:
- Vicy Virgin Food Drive date is scheduled for Saturday, September 8th from 9:00 a.m. to 3:00 p.m. at Market Basket.
- Air Conditioner Donations forthcoming
- Thoughts and Prayers to Gilman family - Trudy passes away this week at 103 years young.
- Question of payroll including a holiday: spirited discussion with differences of opinions led to seeking an explanation from Brock and Tim for what seemed to be a discrepancy in the public works hours for the recent holiday.

Selectman Fogg:
Peter announced the upcoming Household Hazardous Waste day, Saturday, July 28th, 8:30 a.m. until noon in Franklin, Belmont, Gilford and Meredith; August 4th 8:30 a.m. to noon in Bristol, Laconia, Moultonborough and Ossipee.

Selectman Dawson:
Katherine would like the Board to review for discussion, the Town Hall Security and Safety Policy.

At 8:09 p.m. Selectman Consentino moved, seconded by, seconded by Selectman Dawson To Enter Non-public Session, as per RSA 91-A:3 paragraph II: employee evaluations - The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

On a Roll Call Vote: P. Consentino yes K. Dawson yes P. Fogg yes A. Saint John yes J. Scanlon yes. Motion carried.

At 9:05 p.m. Selectman Scanlon moved, seconded by to Selectman Dawson to seal the minutes because (a) divulgence of the information would likely affect adversely the reputation of any person other than a member of the body or agency itself, or (b) render the proposed action ineffective. In the event of such circumstances, the minutes may be sealed until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply.

Adjournment:
Selectman Fogg moved, seconded by Selectman Dawson to adjourn at 9:05 p.m. All in favor. Motion carried.

Next Meeting:
Thursday, July 19, 2018 at 4:45 p.m.