TILTON BOARD OF SELECTMEN
MINUTES
Thursday, June 21, 2018

Present: Selectmen Chair, Jon Scanlon, Vice Chair, Peter Fogg, Selectman Pat Consentino and Selectman Katherine Dawson

Others: Town Administrator, Joyce Fulweiler, Public Works Director, Brock Mitchell, and Gayle Bestick, Administrative Assistant.

Call to Order:
Selectman Chair Scanlon called the meeting to order at 4:45 p.m. The Pledge of Allegiance was performed. Selectman Ashlee Saint John was absent.

Town Clerk Tax Collector: Cancelled
No properties to Lien!

Public Works Director (Brock Mitchell):

- Class V Road Encroachments: There was discussion of the Town taking back (removing) the encroachments at the areas between Winnisquam Market and down to the Lobster Connection on Laconia Road. It was suggested Public Works Department could do the excavation, however; Brock will have to meet with the contractor, view the area and rework the numbers for the cost of the project. Joyce read an email received from Corry Carmichael of 1011 Laconia Road noting her concerns for the condo association’s trash pick up, mail delivery and safety exiting their parking lot. The email also mentioned suggestions for the parking situation(s). The resolution for this project will come after meeting with the contractor. Stay tuned.

- Advertisement for a Public Works Department Foreman/Truck Driver is ready to be published. A CDL-B license is required with no manual restrictions.

- West Main Street Accident Site: Selectman Fogg mentioned the row of trees should be looked at by either Paul Rushlow, someone from the Parks Commission, or Public Works; there are five or six trees which were destroyed or missing. There was discussion of placing jersey barriers along the area where the railing is missing to provide for adequate public safety. Joyce reported she had spoken with Primex (Town's Insurance Company) who recommended a claim should be filed, as the costs would be reimbursable. There was discussion of who is responsible for the repairs, the Town or the State. It was suggested to have a conversation with NH Department of Transportation.

- Manville Road Wires: There was discussion of whether this topic should be discussed in a non public session as there are several parties involved. Joyce mentioned she has more information to be sent to the Police Department for their report. After a spirited conversation, at 5:22 p.m.; Selectman Consentino moved, seconded by Selectman Dawson to enter into a Non-Public session as per RSA 91-A:3, as it pertains to, Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. On a roll call vote: Selectman Scanlon yes, Selectman Consentino, yes, Selectman Dawson yes, and Selectman Fogg no. Motion carried.
At 6:15 p.m., Selectman Dawson moved, seconded by Selectman Fogg to seal the minutes as they pertain to employee evaluations permanently, and to the first conversation which should not be sealed and released immediately. All in favor. Motion carried.

(39:00 into the movie)

Public Meeting - Special Detail Fund

Selectman Scanlon opened the public meeting, Pursuant to RSA 31:95-h, to receive public comment on Authorization to Make Payments for the 2018 Police Cruiser from the Police Special Detail Fund. At 6:20 p.m. with no one present for the public meeting, Selectman Scanlon went on to other business.

Brief discussion of the Employee Evaluations being scheduled for completion within the next two weeks.

6:27pm

Town Administrator (Joyce Fulweiler):

- Finalize Hiring Policy: Selectman Consentino moved, seconded by Selectman Fogg to accept the Hiring Procedures as written. Motion carried, 3 to 1. Selectman Dawson voted No.

- Moving Schedule for Carpeting: Joyce reported she had spoken with the movers who are only available on certain dates in August. They will begin with the Town Clerk Tax Collectors office which will be closed on Friday, August 17th. The Carpet people will work on Saturday in that office and possible the copier room. Monday the TCTC office will be closed for moving things back. Joyce is suggesting the offices be carpeted before the hallways and possibly renting a "My Box" for storage of the larger pieces of furniture and filing cabinets. There was discussion of Public Works removing the unused safe, taking it down to the garage, and possibly selling it. Joyce continued reporting the carpeting must be completed before the 23rd which is the last available date for the movers.

- Estimate for Academy Street retaining wall: Joyce spoke with Nobis Engineering asking them to come out and give us ideas for an RFP to repair the wall.

- Senior Center Repairs: estimate received, discussion of cracks in the foundation which may be an easy repair. Estimate for lifting kitchen floor sag et al, $2,133.00 to be done at the end of the summer. After discussion of posts and pads; Selectman Consentino moved, seconded by Selectman Scanlon, to accept the estimate from Ron Belanger for repairs at the Senior Center for $2,133.00. No discussion. All in favor. Motion carried.

(1:08 into the movie)

At 6:46 p.m., Selectman Scanlon closed the public hearing, Pursuant to RSA 31:95-h, which was to receive public comment on Authorization to Make Payments for the 2018 Police Cruiser from the Police Special Detail Fund. Selectman Dawson moved, seconded by Selectman Consentino to designate the Chair to sign the Franklin Savings Bank loan documents for purchasing the 2018 police cruiser. No discussion. All in Favor. Motion carried.

There was a brief discussion of a request to place a picnic table at the Salmon Run Conservation Area which led to the consensus of not allowing the placement of the table.
**Selectmen's Reports:**
Selectman Scanlon reported the kayaking competition was scheduled for this weekend on the Winnipesaukee River from Tilton through Franklin.

Announcement: the Old Home Day Citizen of the Year recognition is scheduled for Monday, June 25th, at 6pm at the Pines Community Center. Old Home Day, with the theme "Flower Power, 60's & 70's", will be held Saturday, June 30th!

Selectman Consentino:
- Request to select the date for the Vicy Virgin Food Drive for sometime in September this year.
- Campers on the Island: need regular police foot patrol during the night time hours; start enforcing parking at Riverfront Park in the drop off zone.


Selectman Fogg asked about Movie Night in the Park - nothing confirmed as of this date.

Selectman Dawson asked about the damaged wall at the corner of Park and Main Streets. It was the consensus of the Board she contact the Deputy Commissioner of NHDOT, Bill Cass.

**Approval of Minutes: NA**

**Adjournment:**
Selectman Fogg moved, seconded by Selectman Dawson to adjourn at 7:15 p.m. All in favor. Motion carried.

**Next Meeting:**
Thursday, June 28, 2018 at 4:45 p.m.