Present: Selectman Chair, Katherine Dawson, Selectman Pat Consentino, Selectman Peter Fogg, and Selectman Saint John.
Others: Robert Cormier, Police Chief, Joyce Fulweiler, Town Administrator, Tim Pearson, Finance/IT Director and Gayle Bestick, Administrative Assistant.
Guests: Kelley-Jaye Cleland, NH Lottery and Wayne Crowley, Chairman of Northfield Selectmen.

Call to Order:
Selectman Dawson called the meeting to order at 4:45 p.m. The Pledge of Allegiance was performed. Selectman Jon Scanlon was absent

Approval of Minutes:
After the Board reviewed the minutes of January 11, 2018 with a minor change under Selectmen's Report, Selectman Consentino moved, seconded by Selectman Fogg to accept the minutes as amended. No discussion. All in favor. Motion carried.

NH Lottery Representative - KENO:
Kelley-Jaye Cleland, Director of Sales and Product Development for the NH Lottery came before the Board to share information on NH's newest lottery game KENO, and to encourage Tilton to put it on their ballot. She gave a brief history of lottery in NH explaining 100% of funding is tied to education.

Ms. Cleland talked about the process of putting it on the town warrant, whereby a public hearing is required prior to voting. She spoke of the licensing requirements - an establishment must hold a valid liquor license, the principal owner(s) is subject to criminal background and credit checks, and there is an annual $500.00 licensing fee per retailer. Once approved, an in-depth training is provided, then the establishment receives the equipment.

Ms. Cleland further reported that on every dollar sold for KENO, the establishment earns 8%. It was noted that the establishments that sell KENO in NH report an increase in food and beverage sales. Ms. Cleland explained NH has self service terminals which alleviates the need for extra waite and bar staff. However, because of increased customers, some places do hire extra staff.

Selectman Saint John voiced her concern of potential gambling addictions attributed to playing the KENO game. Ms. Cleland noted NH Lottery encourages responsible play, they also provide support - 1% goes back to Health and Human Services.

Selectman Consentino asked what legislative safeguards were in place for ensuring funds would be distributed to the local kindergartens. Ms. Cleland referred to SB (Senate Bill) 191, noting it was up to the Education Trust Fund. Wayne Crowley noted the current school district has no all day kindergartens.

After a brief conversation debating whether there would be increased sales in restaurants in this area, the Board thanked Ms. Cleland for all the important information. Ms. Cleland thanked the Board for their time reiterating if there was anything further, please reach out.
Town Administrator Report (Joyce Fulweiler):

Draft Warrant Articles:

Joyce reported she had met with Northfield Town Administrator, Glenn Smith to discuss the proposed warrant articles for Northfield and Tilton conveying the ownership of the Island Park to the Town of Tilton. Joyce explained where Northfield has not been financially contributing to the maintenance and upkeep of the Island, and by relinquishing their half, they would not have the liability. There was a brief discussion of doing the deed research and any requirements for legal services.

Joyce referenced a warrant article from 2011 which established a capital reserve fund for the purpose of an engineering study for repair of the retaining walls and other construction expenses for stabilization work - could that be changed or expanded. Selectman Dawson noted there had been no money going into the fund for a few years now, however; the Board agreed there is significant repairs which need to be done. It was the consensus of the Board to include something in the annual report to remind residents the Island is a valuable asset.

Continuation of warrant articles:

- Keno - hold until full Board can vote
- Zoning - going on ballot, list and explanation separate
- Wildlife Corridor - pending
- Island Park

➢ Master Plan/Renumbering E911 Update: Joyce read a response from Dari Sassan (Town Planner) noting things are moving along.

➢ CGDB public hearing needed for progress report on Gaslight Village: After a brief discussion, it was decided February 15, 2018, would be scheduled for the public hearing.

➢ Highway Equipment Report: Established in 2012 a plan was published as being updated annually. There was discussion of changing the language for clarification purposes.

➢ Foreman Job Description will be discussed and signed when the full Board is present.

➢ Police Study Committee: meeting next Monday to prepare a recommendation for the Selectmen and report for the annual meeting and annual report.

➢ Total Notice LLC information will be available next week for the Boards information

➢ Housing Standard Ordinance Amendments: public hearing will be scheduled for Thursday, January 25, 2018 at 6:00 p.m. to discuss the fees and fines language. The Housing Standard Board will be created forthwith.

➢ Town Hall Maintenance and Repair: one carpet bid received, one estimate received from Movers - the cost would be used for a special warrant article for town meeting, public hearing required.

1:37 into the video - Finance Director Tim Pearson came to the Board to discuss a budget amendment and clarify the PD Surveillance/Mango Security Camera Grant information. He explained the reasons there was a request for the approximate $10,000 to replace the most
critical components and cameras at the Police Department. After Tim’s explanation of the EMPG grant guidelines and with questions answered, **Selectman Dawson moved, seconded by Selectman Consentino** to add $9,979 to the IT budget. No discussion. All in favor. Motion carried.

(1:54 into the video)

**Town Administrator continued:**
Sherwood Drive Tax Deed Auction: date moved to April 21st or 28th, bidders need to complete applications and be pre approved by the Park Owners.

Winter Street landlocked property: from the date the notices are mailed, allow three weeks for the sealed bids.

Boston Post Cane Recipient: After a brief discussion, the search will be on for the eldest resident.

**Selectmen’s Reports:**
Selectman Consentino talked about cars parking on Deer Street when the new restaurant's parking lot gets full. There was discussion of signage and other available parking options. The Chief reported no complaints had been received, but agreed to have a conversation with the owners.

**Adjournment:**
At 6:55 p.m., with no further business to come before the Board, **Selectman Fogg moved, seconded by Selectman Saint John** to adjourn. All in favor. Motion passed.

**Next Meeting:**
January 25, 2018 at 4:45 p.m.