TILTON BOARD OF SELECTMEN
MINUTES
Thursday, December 21, 2017

Present: Selectmen Chair, Katherine Dawson, Selectman Pat Consentino, Selectman Peter Fogg, and Selectman Ashlee Saint John
Others: Joyce Fulweiler, Town Administrator, Tim Pearson, Finance/IT Director, and Gayle Bestick, Administrative Assistant.

Call to Order:
Selectman Dawson called the meeting to order at 4:50 p.m. The Pledge of Allegiance was performed. Selectman Scanlon excused.

Approval of Minutes:
After the Board reviewed the minutes of November 30, 2017, Selectman Dawson moved, seconded by Selectman Fogg to approve them as submitted. No discussion. All in favor. Motion carried.

The Board reviewed the minutes of December 7, 2017, making a minor change on page one under the E911 paragraph removing the final paragraph and including Main Street as as part of the renumbering area. Selectman Dawson moved, seconded by Selectman Fogg to accept the minutes as amended. No discussion. All in favor. Motion carried.

Finance Report (Tim Pearson):
- 2018 Budget: Tim reported the Budget Committee had met at the Police Department where they approved the Selectmen's recommended PD budget of $2,097,186.00. The committee will not be meeting next week. Tim referenced the budget noting the Culture & Recreation and Outside Agencies are incomplete as of this date. Sewer budget pass through will be available with the next report.
- End of Year Status:
  - Mango Security Quote: There was a lengthy discussion of the need for the number of cameras referenced on Tim's diagram for the placement of cameras in Town Hall for both the first and second floors. Tim also mentioned the camera system at the PD is in dire need of replacement. Tim should have the quote for the cameras for the next meeting.
  - Avitar Mapping Service: Tim gave a brief explanation for his recommendation to migrate to Avitar for the mapping services which would give us the ability to move to full shapefiles for parcels in 2019 and 2020. He reported there is money for replacement of the service.

There was discussion of items which need attention before the end of the year. Joyce talked about the office relocations, cameras, and replacing the (sewer door) door to the upstairs. There was also discussion about safety in Town Hall, and more talk about the carpet and the cameras.

There was a brief discussion of having a microphone available for other members in the meeting room. Tim will come next week with figures from Mango; Dari will be present next week to present information on the iWorq Case Management program.
Town Administrator (Joyce Fulweiler):
Joyce reviewed the items in the Boards To Be Signed folder. She noted the Co-Op membership appointments were up for renewal, also in the folder to be approved and signed. Joyce reported the Town's Certified Record of the Tilton Planning Board sent to the Belknap County Superior Court was available for the Boards review.

In the Board's FYI folder was a letter from NH DOT with aerial views, requesting the removal of parking spaces on Main Street, near the Tilton House of Pizza. However; the enclosures were omitted. The Board's administrative assistant will contact DOT to obtain the pictures and they will discuss next week.

- **Warrant Articles:**
  - **Solar Exemptions:** Joyce spoke with the Assessor who has been noting on the tax cards any solar information. She noted solar would be assessed beginning in 2018. Joyce explained the cost approach, less depreciation formula which is used for assessment purposes.
  - **KENO:** a representative from the NH Lottery will be coming to discuss the Game/Program with the Board in January to help them decide whether to include as a warrant article.

- Landlocked Tax Deeded property (U06-31): an abutter would like to purchase. Joyce will compile the figures for an as is, where is, sale which the Board will discuss next week.

- Highway hiring: Joyce reported there were two, possibly three candidates for the truck driver laborer position. After discussion of experience and wages, **Selectman Dawson moved, seconded by Selectman Fogg to let the Public Works Director hire from the three applicants.** **Discussion:** wage ranges, the need for Selectmen to be part of the hiring process and experience, **Selectman Dawson withdrew her motion.** The Board expects an industry standard wage range. Joyce will also obtain comparable wages. There was further discussion of wages based on experience and the current employees wages. Matter will be discussed next week with the requested information.

- Extra Trash and Recycling Collection: Selectman Dawson read the information regarding the extra collection of trash and recycling during the holiday weeks.

- Co-Op Membership Appointment: **Selectman Dawson moved, seconded by Selectman Conseninto to renew Joseph Jesseman as the representative to the Concord Regional Solid Waste Resource Recovery Cooperative with Brock Mitchell as the alternate.** No discussion. All in favor. Motion carried.

**Non Public Session:**
At 6:40 p.m. **Selectman Dawson moved, seconded by Selectman Consentino to enter into a Non-Public session as per RSA 91-A:3, as it pertains to Personnel.** On a unanimous roll call vote. Motion carried. At 7:20 p.m., **Selectman Dawson moved, seconded by Selectman Fogg to seal the minutes as they pertain to personnel, permanently.** On a unanimous roll call vote. Motion carried.

**Adjournment:**
Selectman Consentino, on behalf of the Board wished all the employees a very Merry Christmas and a Happy New Year...**At 7:20 p.m., with no further business to come before the Board, Selectman Fogg moved, seconded by Selectman Saint John to adjourn.** All in favor. Motion passed. **Next Meeting:** December 28, 2017, at 4:45 p.m.