TILTON BOARD OF SELECTMEN
MINUTES
Thursday, November 30, 2017

Present: Selectman Chair, Katherine Dawson, Selectman Pat Consentino, Selectman Peter Fogg, Selectman Ashlee Saint John and Selectman Jon Scanlon.
Others: Joyce Fulweiler, Town Administrator, Tim Pearson, Finance/IT Director, Capt. Ryan Martin, and Gayle Bestick, Administrative Assistant.
Guest: Executive Councilor, Joseph Kenney

Call to Order:
Selectman Dawson called the meeting to order at 4:47 p.m. The Pledge of Allegiance was performed.

Approval of Minutes:
The Board reviewed the minutes of October 26, 2017 making a few amendments to page one under the Deer Street sinkhole paragraph and the Birch Hill Kennels paragraph. Also on page 2 under the Budget discussion paragraph with Public Works Director, talking about the condition of the facility, the back wall of the salt shed was to be added. On page 2 Budget Discussion on the carpet runners at the PD, some language will be added to the paragraph noting they will keep the carpets. Selectman Consentino moved, seconded by Selectman Dawson to approve the minutes as amended. All in favor. Motion carried.

The Board reviewed the minutes of November 2, 2017. Selectman Consentino moved, seconded by Selectman Saint John to approve the minutes as submitted. All in favor. Motion carried.

Non Public Session:
At 5:00 p.m. Selectman Dawson moved, seconded by Selectman Consentino to enter into a Non-Public session as per RSA 91-A:3, as it pertains to Reputation: Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting... On a unanimous roll call vote. Motion carried.

At 5:30 p.m. Selectman Dawson moved, seconded by Selectman Fogg to seal the minutes as they pertain to safety issues, permanently. On a unanimous roll call vote. Motion carried.

Guest:
NH District 1, Executive Councilor, Joseph Kenney:
Councilor Kenney visited the Board bringing them up to date on current happenings and appointments in his district and around the State. He reported the construction of the new women's prison facility in Concord continues to be on time and within budget. Councilor Kenney talked about the Ten Year Highway Improvement Plan (Governor's Advisory Commission on Intermodal Transportation (GACIT), noting Tilton's project on Calef Hill Road scheduled for preliminary engineering beginning in 2019. Other items Councilor Kenney touched upon were the toll increase proposal, red list bridges, the 400 miles of resurfacing which will take place over the next year, and the need for financial help with natural disaster events.

Councilor Kenney mentioned there was a push for 4 million dollars for the push of commuter rail, however; more of a conversation piece. He anticipates the Ten Year Highway Improvement Plan will be passed in June.
Further conversation from the Councilor included the following:

- Congestion Mitigation and Air Quality (CMAQ) Program grant money proposals communities can apply for reimbursement for transportation projects that improve air quality.
- Transportation Alternative Program (TAP) allows communities to apply for monies for sidewalks, parking, and landscaping improvements. The selection round will be available in the spring.
- Northern Borders Commission Grant Money - yearly round of grants
- Water Trust Fund: created from Exxon settlement: good trust fund to apply to improve water systems.
- Sewer programs can go through the USDA - economic development programs.
- Land and Community Heritage Investment Program (LCHIP) for conservation preservation.
- Anthem obtained the State Employee Health contract.
- First Net (The First Responder Network Authority (FirstNet) is an independent organization within the US Department of Commerce's National Telecommunications and Information Administration (NTIA), which plans to build out a wireless service for first responders. NH has hired a private contract firm (Rivada) to look at ways to build out the system and provide the service. AT&T has the national contract. States have to decide before December 28th whether or not to participate with the federal contract (AT&T). So far, NH is the only state that has a draft Alternative Plan in place. Councilor Kenney noted the key thing is to make sure there are enough spectrum and cell towers to expand; particularly in the north county - the rural areas need broadband access. Councilor Kenney reported the Attorney General is involved with a committee formed to look at the regulatory side and business side of First Net. The New Hampshire Statewide Interoperability Executive Committee (SIEC) is reviewing the consequences of taking on Rivada and/or AT&T etc. (NOTE: see www.nh.gov/firstnet - the summer issue of First Net Newsletter: Message from John T. Stevens, Statewide Interoperability Coordinator (SWIC) & Single Point of Contact (SPOC) for NH)

Selectman Consentino asked Councilor Kenney’s opinion of Keno, how safe is it for town's to engage in, and has the contract been solidified that funding would be going back to the schools. Councilor Kenney noted that with any new programs, you should wait two years and see how other communities adapt. He mentioned it is incumbent upon the Lottery Commission to go out to the communities, start training people who will receive the Keno program familiarizing themselves with the regulatory aspects and responsibilities.

Selectman Consentino asked how to obtain more information. Councilor Kenney will reach out to the Lottery Commission, possibly the Department of Revenue Administration and any other gaming related commissions.

Councilor Kenney asked if there were any issues in Tilton he needed to be aware of. Selectman Scanlon discussed trying to work with the NH DES (Department of Environmental Service) and Dam owners for smaller releases of water for recreational usage on the Winnipesaukee River. He also mentioned the rock wall/retaining wall along Rte 3 from the railroad tracks at Cumberland Farms back to Salmon Run Conservation area, becoming overgrown with trees, and 25% of the guard rail posts undermining that section along the river. After a brief conversation, Councilor Kenney will plan a visit with the DOT (Department of Transportation) Commissioner in the spring to come tour the area.

Councilor Kenney spoke briefly about the Business Economic Affairs Department having a new commissioner, Taylor Carswell. He reported the Division of Economic Development and Division of Travel and Tourism Development have reorganized. The Department of Cultural
Resources is being combined with the Division of Parks and Recreation and Division of Forest & Lands to form the Department of Natural and Cultural Resources.

Councilor Kenney reported the Balsams would soon be meeting with the BFA (Business Finance Authority) with their financial proposal to begin their $150 million project next year. He noted New Hampshire is focusing on travel and tourism in the northern part of the state, with a great push toward maple sugaring.

Councilor Kenney confirmed to Selectman Dawson his opposition to the Northern Pass project, emphasizing that agritourism is here to stay. After a passionate conversation on the Northern pass project, Councilor Kenney reiterated, "let's keep New Hampshire, New Hampshire”.

Finally, the Board listened to Councilor Kenney talk about county government; a fiscal year versus a fiscal year, revenues, federal regulations, budgets, processes and planning for the future.

6:39 (1:24 into the movie)
Selectman Dawson opened the public hearing which is required to accept the terms of the EMPG grant as presented in the amount of $13,503.00 for the purchase of a generator and base radio for the community’s Emergency Operation Center (EOC).
There was no public present.

Selectman Dawson introduced information she had received from a planning board member, Juliet Harvey, about a UNH First Impressions Program relative to improving downtown areas. She suggested the Board review the information. Ms. Harvey was in the audience and spoke about the process of the program and related committees. She has a contact who would be willing to come before the Planning Board and/or Selectmen to discuss the program further.

6:50 p.m.
BUDGET DISCUSSION (Finance/IT Director, Tim Pearson and Town Administrator, Joyce Fulweiler)
The following line items were discussed and motions made to complete the budget discussion:

Tilton Northfield Recreation Council/Pines:
Selectman Consentino moved, seconded by Selectman Scanlon to approve $64,750.
Discussion: Selectman Scanlon noted a big change in the Pines with huge community involvement and a change in programs. Congrats to Brittny becoming Director. Selectman Scanlon noted funds the Pines had received from various trusts and funds. Motion carried 4 to 1. Selectman Dawson opposed.

Health & Welfare:
Selectman Dawson noted the department general assistance increase request of $5,600. Selectman Consentino moved, seconded by Selectman Fogg to approve $35,600.
Discussion: Selectman Dawson suggested it was too much and not to budget for a "lightning bolt". Mr. Pearson noted an adjustment could be made at town meeting. Further discussion. Selectman Consentino amended the motion, Selectman Fogg amended his second to level fund the line at $30,000. Mr. Pearson noted the department does have a donations account. All in favor. Motion carried. Selectman Consentino moved, seconded by Selectman Dawson to accept Health and Welfare budget of $94,580. All in favor. Motion carried.
**Police Department:**
Selectman Consentino moved, seconded by Selectman Fogg to approve Police Department budget $2,106,348 minus $7,000.00. Motion carried 4 to 1. Selectman Fogg opposed.

Discussion of overtime led to Mr. Pearson verifying the figures factoring in the overtime, retirement etc. Selectman Consentino reconsidered her motion to approve the PD Budget at $2,097,186.00 Selectman Fogg reconsidered his seconded. All in favor. Motion carried.

**Milfoil:**
Selectman Scanlon reported a Winnisquam Watershed Network had been established to protect and improve the water quality of Lake Winnisquam (does not include Silver Lake). The Association is also working to control and eradicate milfoil. Selectman Scanlon suggested keeping the milfoil line funded. Also, there is a request from the Conservation Commission for adding money to the "Improving & Maintaining Lakes Capital Reserve Fund" in the 2018 Budget. Mr. Pearson has added that $2,000 to the warrant articles total.

There was conversation of contacting the Silver Lake Association and the Belmont Conservation Commission to discuss funding for the milfoil clean up on Silver Lake.

The Board agreed the draft budget could be sent to the Budget Committee after Mr. Pearson updates.

7:30 p.m. (2:15 into the movie)
**Town Administrator (Joyce Fulweiler):**
Joyce covered the following:

- CDGB payment request #5 in the Boards To Be Signed folder - Joyce reported the engineer's report was emailed to them. Any concerns the Gaslight Village residents have should be directed to the co-op's Board of Directors. It was confirmed all residents are going to get water and sewer with this project.

- DRA Equalization Study: Joyce reported we are under assessing our properties. The ratio in 2016 was 95.4%, now at 99.1%.

- Town Hall maintenance and repair items before year end: Door to landuse office for second means of egress. Joyce is expecting an estimate from Mr. Belanger, not to exceed $1700. After a brief discussion of moving offices, Selectman Consentino moved, seconded by Selectman Dawson, to have a solid wood door (matching others) installed in the former Landuse office, opening into the room, not to exceed $1700.00, using 2017 monies. All in favor. Motion carried.

- Brief discussion of free office furniture being stored, the use of the finance office, and moving the welfare office.

- Coverage at Town Hall Policy: pending.

- Employee Holiday luncheon scheduled for Friday, 12/22 at noon. Town Hall will close at noon, be closed on Monday for Christmas and reopen on Tuesday 12/26. There was discussion of holding the event off site next year.
• Committee Stipends: There was discussion of attendance sheets from selectmen appointed committees and how paying out the stipends should not be based on attendance. Joyce has drafted a policy which will be implemented in January.

• Class V Road off Laconia Road: Joyce referenced the email received from DOT and the attorney. She read the 1975 letter noting the reclassification by the State. A letter will be sent to the abutters.

• Conservation Request - Plowing Salmon Run: There is a concern of protecting the well heads during plowing, therefore; Joyce will be contacting the DES (Department of Environmental Services) to confirm the testing of the groundwater or releasing from the monitoring.

• Tax Deed Default: Joyce explained the recent events confirming the default. She will begin the Writ of Possession process.

• Riverfront Park accident: Joyce presented the adjusters estimate, $11,386.63. There was discussion of billing for landscape repair, labor and materials and the chain.

8:31pm *(3:15 into the movie)*

Selectmen’s Reports
Selectman Consentino:
• Lakes Region Chamber of Commerce: Pat had received an email from a member of the Commerce she had previously me. She and Joyce will plan to meet next Thursday to discuss joining the group.

Selectman Dawson:
• Budget Committee: Katherine suggested asking the committee if they had specific question. Selectman Scanlon noted the committee plans to meet at the Police Department and Public Works Department as they have done in the past to go over those budgets. The Selectmen will meet with the committee on December 13, 2017.

Non Public Session:
At 8:38 p.m. Selectman Dawson moved, seconded by Selectman Fogg to enter into a Non-Public session as per RSA 91-A:3, as it pertains to Reputation: *The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*

On a unanimous roll call vote. Motion carried.

At 9:07 p.m., Selectman Dawson moved, seconded by Selectman Consentino to seal the minutes as they pertain to personnel, permanently. On a unanimous roll call vote. Motion carried.

Adjournment:
At 9:10 p.m., with no further business to come before the Board, Selectmen Fogg moved, seconded by Selectman Consentino to adjourn. All in favor. Motion passed.

Next Meeting:
December 7, 2017, at 4:45 p.m.