TILTON BOARD OF SELECTMEN
MINUTES
Thursday, July 27, 2017

Present: Selectman Chair, Katherine Dawson, Selectman Patricia Consentino, Selectman Peter Fogg, Selectman Jon Scanlon, and Selectman Saint John.
Others: Chief Robert Cormier, Officer Christopher Rideout, Officer Elizabeth Murray, and other members of the PD; Joyce Fulweiler, Town Administrator, and Gayle Bestick, Administrative Assistant.

Call to Order:
Selectman Dawson called the meeting to order at 4:45 p.m., the Pledge of Allegiance was performed.

Conservation Deed:
Joyce referenced the minor changes to the School Street, Tax Map/Lot U7-41A, Conservation Easement. There was discussion of the signage allowed on the wildlife corridor. Joyce noted a recommendation from Attorney McGuffin to have a warrant article at the 2018 Town Meeting to ratify the easement. Selectman Consentino moved, seconded for discussion by Selectman Dawson, to accept the Conservation Easement with corrections on pages 2 and 3, with the no hunting signs posted. Discussion: include no hunting or trapping on this parcel. Selectman Consentino amended her motion to include that as a condition of this motion, the easement remains to have no hunting or trapping. No further discussion. All in favor. Motion carried.

Approval of Minutes:
The Board reviewed the minutes of July 20, 2017. After a few minor changes, Selectman Scanlon moved, seconded by Selectman Dawson, to accept the minutes as amended. All in Favor. Motion carried.

Other:
Bittern Lane:
Selectman Dawson updated the Board on her visit to Bittern Lane with members of the Conservation Commission discovering a culvert. She also briefly discussed the issues with a petroleum product in waters from ditch through the culvert. There will be further discussion later in the meeting under the Town Administrator’s Report.

PD Ceremony:
Chief Robert Cormier recognized Christopher Rideout as Tilton's newest, full time police officer. Selectman Saint John performed the swearing in ritual and Chris's mother pinned his badge. The Chief also took the opportunity to recognize Officer Elizabeth Murray for her recent outstanding drug arrests. Applause were shared for both, photos were taken.

Non Public Session - Personnel:
At 5:33 p.m. Selectman Consentino made a motion, seconded by Selectman Dawson to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to personnel. On an affirmative, roll call vote by all members, motion adopted unanimously.

At 7:55 p.m., Selectman Dawson moved, seconded by Selectman Fogg to seal the minutes, as they pertain to personnel, permanently. On an affirmative, roll call vote, motion adopted unanimously.
Town Administrator (Joyce Fulweiler):
Joyce discussed the following:

- **Bittern Lane:** Steven Keach, engineering consultant reviewed the plans for the Tilton Sports Complex road improvements plans. In order to complete his review, he would need a more complete set of plans and a copy of the traffic study. Selectman Dawson noted her preference to have the engineer review the site, as the blueprints do not accurately reflect the current conditions. There was a lengthy discussion of potential wetland violations, the dam in Icehouse Pond, and the storm water drainage system. Joyce clarified the engineer should review the improvements to the road, the proposed intersection, and the stormwater management system. She will request an estimate from him and send to the applicant, Paula Huiser. Selectman Dawson included the engineer needs to look at the proposed sidewalk, lights, turning lanes and the drainage system as noted on the site plan for the building and parking lot. There was further discussion of having the engineer on site and including members of the Conservation Commission. Selectman Scanlon requested copies of correspondence sent to the engineer also be copied to the Conservation Commission. Joyce will need to contact the engineer for a fee schedule for site visit and plan review and the developer before proceeding.

- **Highway Block Grant:** As a result of a surplus in the NHDOT budget, SB38 was passed returning the surplus the towns. Tilton will receive $54,428.79 in additional HBG funds to be used for new projects that doesn't expire at the end of the year if not used. Since this amount of unanticipated revenue exceeds $10,000, the Selectmen are required by RSA 31:95-b to hold a public hearing with notice published in the paper. The funds

- **Assessing:** The Board approved a request from Loren Martin, the Town’s contracted assessor, to use the upstairs meeting room for a meeting of the NH Assessor’s Association sometime in the fall. All town’s are a member of the association.

- **Use of Town Vehicles:** Joyce report that total maintenance, gasoline and mileage reimbursement expenses for the Town Hall vehicle from 2009 through July 2017 was approximately $3,000. The Board received correspondence from Primex and NHMA regarding the limits of insurance coverage and indemnification for town employees using their personal vehicle for bona fide town business. The Board was also informed of the IRS regulations regarding the tax implications of town owned vehicles used for commuting purposes.

- **PD Study Site Walk:** Travis Carpenter, environmental engineer will arrange for a site visit to stake the locations for the borings next week as well as mark the locations for DigSafe. The Board will meet this Saturday to mark the building location on each site.

- **Tax Deed:** Full payment was received on one of the properties taken by tax deed. The deed will be recorded as soon as the check clears.

- **Curbside Recycling and Trash Collection:** The Board reviewed a draft of the Informational booklet from Pinard explaining the new program. The Board also received a copy of the current ordinance with sections highlighted that may need to be revised to coincide with the collection program rules. After a lengthy discussion, the Board agreed to revise the brochure to make it easier to understand the new schedule and guidelines and discuss again next week.
Selectmen's Reports:
Selectman Consentino asked about the status of the repairs to the fence at the Civil War Monument. The town received the check from the Town’s insurance and a contractor has been selected, however he has not responded as to when he would be able to make the repairs. Joyce will contact him again. The final wear coat of paving on Ridge Road was to have been completed this spring by R&D paving. They asked Joyce to contact and secure the date for the work to be completed.

Pat reported an incident with parking at Riverfront Park during Movie in the Park last Friday. She suggested having the tenants of the Mill Building come in to try and amicably resolve the matter to avoid future incidents. Selectman Dawson spoke on behalf of the Parks Commissioners about the original agreement. Selectman Scanlon suggested including the Parks Commissioners with future conversations. With no immediate resolution to this matter, and due to the late hour, it was agreed to adjourn.

Adjournment:
At 9:20 p.m., with no further business to come before the Board, Selectman Scanlon moved, seconded by Selectman Consentino to adjourn. All in favor. Motion passed.

Next Meeting:
Thursday, August 3, 2017, at 4:45 p.m.