TILTON BOARD OF SELECTMEN
MINUTES
Thursday, April 6, 2017


Others: Allan Powell, Owner of the 1875 Inn/Onion's Restaurant, Chief Robert Cormier, Joyce Fulweiler, Town Administrator, Brock Mitchell, Public Works Director, and Gayle Bestick, Administrative Assistant.

Call to Order
Selectman Dawson called the meeting to order at 4:45 p.m. All Selectmen present. Pledge of Allegiance was performed.

Town Administrator (Joyce Fulweiler):
- HealthTrust Open Enrollment: Joyce spoke at length on the upcoming insurance open enrollment, FSA and HRA options. She clarified our policy - in order to participate in the FSA, one has to be receiving their paycheck regularly, to take deduction out...regularly scheduled hours per week, even with part timers. With new employees, their insurance begins the first of the month after their date of hire. After a brief discussion, it was the consensus, there should be a 90 day probationary period for new employees to enroll in the Flexible Spending Account. Next, Joyce reported, since we will be offering the FSA - deductions, pre-tax program, the IRS, Section 125 plan needs to be amended. She explained the provisions. The employee information open enrollment session will be held on Thursday, May 4th at the PD from 7:00 a.m. to Noon.

- Legal: Tax Representative Lutter and Mr. Cropsey, would like to meet with the Board to discuss the BTLA settlement. It was suggested to invite Avitar Assessor, Loren Martin.

- CDGB - Gaslight Village: Once environmental clearances are complete, the project contract can go out to bid.

To be continued……..

Mainstreet Sidewalk and Drainage (Allan Powell & Brock Mitchell): 
The Board invited Allan Powell, owner of the 1875 Inn/Onion's Restaurant, in to discuss a roof drainage issue, and snow removal. Selectman Dawson explained Selectman Scanlon had suggested he pitch his gutters to the back of the building, she stated then the town would install drainage so it hooks into the Town Hall's roof drain. Brock Mitchell, Director of Public Works, suggested tipping down the gutters. The downspouts outfront would have to be removed. Mr. Powell requested placing a planter with flowers next to the porch/alley where the tree was removed; he would also put the gate back. After a brief discussion, it was the consensus of the Board that Allan could put a planter with flowers in the corner. Selectman Dawson suggested he wait until after the sidewalk project.

Snow Removal: Brock explained the town removes the snow piles during their snow removal process, and sees no reason Allan should be charged, as it is not all his snow.
He further explained the area where the pile accumulates, needs to be kept clear for safety reasons. After a spirited discussion where Selectman Fogg voiced his concern of using taxpayers dollars for a private business, Selectman Dawson moved, seconded by Selectman Fogg, to clean the snow from in front of 255 Main Street during the snow removal process. Motion carried, 4 to 1. Selectman Fogg opposed.

Town Administrator (Joyce Fulweiler) continued:
Joyce reported a resident complaint where a flower bed was damaged during sidewalk, snowplowing. Brock explained he had gone down to speak with the resident, raked out the area, although it was clearly in the Town’s right of way.

Job descriptions for the Code Enforcement Officer and Landuse Technician were distributed to the Board for their review. There was a question of the primary duties of the Code Enforcement Officer. Joyce suggested a list of questions and/or concerns be ready for next week as Dari plans to attend the meeting to discuss these matters.

Selectman Dawson asked Joyce if there was a resolution for the Calef Hill Road resident regarding the driveway accessibility matter. Joyce will send a letter letting the resident know, as it is a private driveway, there is nothing the Town can do to require the property owner to keep that driveway open.

Lobster Connection parking: discussion of Sgt. Morrison and Captain Martin's email replies about the parking spaces situation. Selectman Scanlon suggested a traffic study and width determination of parking spaces.

Damaged West Street Mailbox: Selectman Dawson informed Brock of the damaged mailbox on West Street. As it was in the Town's right of way, the mailbox would not be replaced by Public Works; Joyce will send the resident a letter informing him of the Town's policy.

DPW Director (Brock Mitchell):
Brock asked if the public works crew could change their summer hours to four, 9 hour days (6:00 a.m. to 3:30 p.m.) and 4 hours on Friday. Brock would continue to work 7-3:30 p.m. After the Selectmen offered different options, Selectman Dawson moved, seconded by Selectman Fogg, to allow the highway crew to change hours working 4, nine hour days and 4 hours on Fridays. All in Favor. Motion carried.

Brock discussed the need to hire help for the summer. There was a lengthy discussion of whether to hire two part timers, how many hours they would work, and if the department was going to take over Riverfront Park landscaping. It was determined more information was needed. Brock would speak with and get figures from the Parks Commission, obtain cost projections from the finance director, and then come back to the Board for a resolution.

Public Input:
Selectman Scanlon administered the oath taken by Joe Jesseman, as an alternate member of the Zoning Board. After a brief discussion of Joe being the only member on the Green Committee, he suggested combining the Green Committee with the Energy Committee. Selectman Dawson moved, seconded by Selectman Fogg to combine the two committees. All in favor. Motion Carried.
Selectman Scanlon questioned the Police Department's "Stop Sticks" expense, recalling the Town was never in favor of using the tire deflating device. After a brief discussion, it was decided to hold the payment until further research of the minutes and policy for the device could be obtained.

Approval of Minutes
Selectman Fogg moved, seconded by Selectman Dawson, to accept the minutes of March 16, 2017, with one minor correction on page one noting the matter was not tabled, it should state, to be discussed later. All in Favor. Motion carried. Minutes accepted as corrected.

Detail Rate:
Selectman Consentino moved, seconded by Selectman Saint John, to increase the police department's detail rate to $70.00 for commercial, and $65.00 for the town charges. No discussion. All in favor. Motion Carried.

Payroll Question:
Selectman Fogg raised an issue with an employee getting paid overtime for being called into work during his vacation. There was a discussion of the employee handbook policy where paid time off and holidays do not count toward time worked for purposes of overtime. Although the employee has already been paid, it was in error, therefore; the policy stands and the department head will need to let the employee know.

Selectmen's Reports:
Selectman Scanlon: parts are in to fix the flag on the Island. Cumberland Farms parking lot potholes have a temporary fix.

Selectman Consentino:
- Pancake fundraiser on Saturday, April 15, 2017, at Applebee's from 8:00 a.m. to 10:00 a.m. to benefit the Senior Center.
- As of July 1st, Winnipesaukee Transit will no longer run their bus transportation.
- Trash pick up: rough handling of the trash barrels being thrown in the road. Joyce will contact Pinard.
- Budget Committee quorum discussion: open the meeting, meet the members, complete the paperwork, and have a selectman swear them in.

Non Public Session
At 7:04 p.m., Selectman Dawson moved seconded by, seconded by Selectman Fogg, to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to acquisition. On a roll call vote by all members, motion adopted unanimously.

At 7:45 p.m., Selectman Dawson moved, seconded by Selectman Fogg to seal the minutes, as they pertain to acquisition until the matters are resolved and as they pertain to personnel, permanently. On an affirmative roll call vote, motion adopted unanimously.
Other:
Selectman Consentino reported the Chief had spoken with the Traffic Engineer, Stephen Pernaw, who indicated the next step would be to take a pedestrian count for two weeks with a special camera on all tree streets; add a driveway count, would do a couple public hearings all for $2500. He would explain it to the board and send a free quote.

Adjournment:
At 7:54 p.m., with no further business to come before the Board, Selectman Consentino moved, seconded by Selectman Fogg, to adjourn. All in favor. Motion passed.

Next Meeting:
Thursday, April 13, 2017 at 4:45 p.m.