TILTON BOARD OF SELECTMEN
MINUTES
Thursday, January, 26, 2017

Present: Selectmen Chair, Patricia Consentino, Selectman Katherine Dawson, Selectman Peter Fogg, Selectman Joseph Jesseman, and Selectman Jon Scanlon.
Others: Joyce Fulweiler, Town Administrator, Dari Sassan, Town Planner, and Gayle Bestick, Administrative Assistant.

Call to Order:
Selectman Consentino called the meeting to order at 4:31 p.m. Selectman Scanlon arrived shortly thereafter.

Approval of Minutes:
Selectman Consentino moved, seconded by Selectman Jesseman to bring the minutes of December 29, 2016, to the floor for discussion. After review, with a clarification in the End of Year Expenses paragraph on page 2 for the portable digital radio, Selectman Consentino moved, seconded by Selectman Dawson, to approve the minutes as corrected. All in favor. Motion carried.

Selectman Consentino moved, seconded by Selectman Dawson to bring the minutes of January 5, 2017, to the floor for discussion. After review, with a word change on page one referencing we do not sell to contractors...and on page 2, under Selectmen's reports giving more detail with Carter Electric, Selectman Jesseman moved, seconded by Selectman Fogg, to approve the minutes as amended. All in favor. Motion carried.

Town Planner (Dari Sassan):
Proposal for a Landuse Technician: the Board had reviewed Dari's proposal to re-evaluate and change responsibilities of his department, which would include hiring a Landuse Technician for basic office and clerical duties. Joyce Fulweiler and Dari came before the Board to discuss the matter and answer any questions or concerns of the Board. Topics included the salary range – between $13.00 and $16.00 an hour based on 16 hours per week; the location and desk set-up for the new position, and where the monies would come from. Selectman Consentino moved, seconded by Selectman Scanlon, to accept the proposal by the Tilton Town Planner re-evaluating and changing responsibilities in the Landuse office, to include the addition of a Landuse Technician for 16 hours per week, contingent upon the budget passing at Town Meeting in March. Discussion: Selectman Dawson mentioned, for the purpose of this motion prepare a job description; Selectman Consentino suggested setting a range in the motion. Selectman Dawson noted it was ultimately the Budget Committee's decision, Dari needs to pitch to the Budget Committee. Selectman Scanlon noted a maximum number should be suggested before going forward. Question called; All in favor. Motion Carried.

Selectman Consentino confirmed the consensus was to present this matter to the budget committee with a range of $13-18/hour, Selectman Scanlon moved, seconded for discussion by Selectman Dawson, the salary shall not exceed $16.00 per hour. No discussion. All in Favor. Motion Carried.
**Non Public: Acquisition:**
At 5:28 p.m., Selectman Consentino moved, seconded by Selectman Fogg to enter into a Non-Public session, as per NH RSA 91-A:3, as it pertains to Acquisition of Property. On a roll call vote, motion passed.

At 6:30 p.m., the meeting reconvened to public session where Selectman Jesseman moved, seconded by Selectman Fogg, to seal the minutes on the matters as they pertain to acquisition of property until such time as the matter is concluded. On a roll call vote, motion passed, unanimously.

**Non Public: CBA Negotiations**
At 6:30 p.m., Selectman Consentino moved, seconded by Selectman Fogg to enter into a Non-Public session, as per NH RSA 91-A:3, as it pertains to Personnel. On a roll call vote, motion passed.

At 6:53 p.m., the meeting reconvened to public session where Selectman Jesseman moved, seconded by Selectman Dawson, to seal the minutes on the matters as they pertain to personnel contracts, permanently. On a roll call vote, motion passed, unanimously.

**Non Public: Review of Non Public Minutes**
At 6:54 p.m., Selectman Consentino moved, seconded by Selectman Fogg to enter into a Non-Public session, as per NH RSA 91-A:3, as it pertains to Reputation. On a roll call vote, motion passed.

At 7:49 p.m., the meeting reconvened to public session where Selectman Jesseman moved, seconded by Selectman Fogg, to seal the minutes of the non public minutes of April 8, 2016, permanently, as they pertain to reputation. On a roll call vote, motion passed, unanimously.

**Town Administrator (Joyce Fulweiler):**
- Solar Energy – Consideration of Warrant Article: Joyce reported the assessor, in 2019 when doing the town wide assessment, would be including assessments for solar energy systems. Joyce explained that the exemption language would clearly indicate it is for the added assessed value, NOT the cost of the system. After a lengthy discussion, the matter has been postponed until next year.

- Capital Reserve Balance: Joyce distributed a handout of the Trustee of the Trust Fund Report and discussed the available balances of the Capital Reserve Funds, specifically; for the Highway Department projects.

- Town Warrant: Joyce discussed the various options to be presented to the voters regarding curbside solid waste and recycling collection which need further confirmation on the associated costs. There was also discussion of the response from NHMA regarding solid waste collection on private roads.
• Andrews Road: brief discussion of boundary pins and the right of way. The Board will discuss further with the Public Works Director.

• Another discussion ensued of the garage doors at the Police Department. There should have been bids for the openers as part of the total cost. The Chief will submit the paperwork.

• Tree destroyed on Main Street: Joyce informed the Board of the tree which was destroyed, and removed by a contractor repairing a water line break. After discussion, it was agreed the contractor should be fined for not having a trench permit, have the contractor replace the tree, and have the Chief look into the destruction of town property.

**Selectmen's Reports:**
Selectman Dawson suggested setting the date for the Meet the Candidates Night. After a brief discussion, it was decided to hold the event on Thursday, February 23, 2017 at 7:00 p.m. Refreshments will be served, and notices will be posted and published. A public hearing is planned to discuss the petition of reducing the Board of Selectmen prior to the event.

Selectman Consentino announced a traffic study engineer would like to meet with the Board on February 9th, to discuss the "tree streets" neighborhood. She also noted the stove at the Senior Center needs repair and asked the Board's permission for our mechanic to do the job. Selectman Jesseman will check on a free part before Kevin begins the project.

Selectman Consentino proposed a warrant article to clarify that the Town will continue funding the basic general building operating expenses at the Tilton Senior Center (former Grange Hall), such as heat, electric, water, sewer, alarm system, fire extinguishers and pest control. The Tilton Senior Center would continue to provide funding for programming operating expenses. It was the consensus of the Board the warrant article was not necessary because those items are already included in the operating budget.

**Adjournment:**
With no further business to come before the Board, **Selectman Jesseman moved, seconded by Selectman Fogg, to adjourn. All in favor. Motion passed. Meeting adjourned at 8:48 p.m.**

**Next Meeting:**
Thursday, February 2, 2017, 4:30 p.m.