Present: Selectmen Chair, Patricia Consentino, Vice Chair, Katherine Dawson, Selectman Peter Fogg, Selectman Joseph Jesseman, and Selectman Jonathan Scanlon.
Others: Joyce Fulweiler, Town Administrator, Gayle Bestick, Administrative Assistant, and Johnny Van Tassel, Public Works Director.

Call to Order
Selectman Consentino called the meeting to order at 4:31 p.m. Selectman Scanlon arrived at 4:45 p.m.

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Selectman Consentino to bring the minutes of March 17, 2016, to the floor for discussion. After discussing minor corrections under the Boards and Committees members.. are eligible for reappointment..., Selectman Jesseman made a motion, seconded by Selectman Fogg, to accept the minutes of March 17, 2016, as corrected. All in Favor. Motion carried.

Selectman Jesseman presented a sample of the notice(s) which will be posted at the smaller retailers notifying the Tilton residents of the date the purple trash bags would no longer be sold at those locations. He confirmed that as of Tuesday, June 7, 2016, the requirement to use the purple trash bags will end. There was some discussion of how the winding down process would take place and that the trash bags would be available for purchase, by the single bag, at Town Hall. Selectman Jesseman emphasized there will be no changes to the recycling program.

Town Administrator Report (Joyce Fulweiler):
- Joyce reported she and Selectman Consentino had attended a meeting at the Franklin District Court regarding community service programs. She explained Judge Gordon had been contacted by the Administrative Offices of the Courts because the ACLU is pressuring the State, District Court System to provide for more community service programs. Three district courts were selected and assigned two students from UNH Law, to prepare a report. There were representatives at the meeting from the Public Defender's Office, Merrimack County Diversion Program, prosecutors, law enforcement, the Youth Assistance Program, and the Welfare Director who does Work Fair programs. Joyce reported Tilton had provided good information for them and is proud that we were able to help them in their efforts. Selectman Consentino commented it was nice knowing Tilton already has a community service program in place.
- Regional Coordinating Council (RCC): As Selectman Jesseman has resigned his position, the commission is seeking a replacement to represent the Town of Tilton. Anyone interested can contact Joyce and she will provide the necessary information. There was a suggestion someone from CHAT or the Senior Center would benefit. Selectman Consentino volunteered to be an alternate.
● Balloon Payment Agreement: Joyce received the Board's permission to send the resident a letter reminding him of his payment due date.
● Seasonal Laborer Job Description: the updated copy will be reviewed by the Board and discussed at the next meeting.
● Conservation Commission, Milfoil Fund Usage Application: the application will be placed on the website, and available at Town Hall.
● Affordable Care Act, 1095-B forms: Joyce explained an email had been sent to all employees informing them they would be receiving this information for their tax records.
● Town Meeting Minutes: the minutes are available and have been posted on the website.
● Land Use Office Renovations: Joyce distributed the estimate she had received from the Land Use office personnel. She reported the staff are available to come before the Board to discuss their ideas further. After reviewing the estimate and discussing the option of going through the bidding process, the budget, and other renovations needed in the Town Hall, the Board decided to table the matter until further notice.
● Island Trees: Joyce explained the Northfield Selectmen would go with the minimal amount of work, the low bidder only. There was discussion of the amount of work needed and how to ensure a safe area. Selectman Scanlon volunteered to go take a look and report back to the Board.

Department of Public Works Report (Johnny Van Tassel, Director):
● Weather permitting, the State will begin sweeping on Monday; still waiting for Rabbitt’s schedule. It was discussed and agreed Public Works would add weekly maintenance of sweeping and cleaning around Town Hall to their schedule. There was a suggestion of placing a cigarette receptacle out front.
● Selectman Scanlon mentioned that T-HOP would be upgrading their foliage and suggested the yews in the center area of the parking lot, be cut down or removed. Johnny agreed to go down and investigate the best option.
● Selectman Dawson asked Johnny to remove the litter from the Municipal/Center Street parking lot area(s) as it has been blowing onto the abutter’s properties. Selectman Consentino reminded the Board of the Tilton School volunteers who clean that area during the spring.
● Selectman Dawson distributed a list which the previous Public Works Director had created for the building maintenance of Riverfront Park. She confirmed it was the responsibility of the Public Works Department to have the water at Riverfront Park turned on for the season, trash and litter picked up, and the parks to be maintained on a regular basis.

Non Public Personnel and Reputation:
At 6:38 p.m., Selectman Consentino made a motion, seconded by Selectman Jesseman, to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to Personnel. On a roll call vote, motion adopted unanimously.

At 8:06 p.m. Selectman Consentino made a motion, seconded by Selectman Dawson to seal the minutes on the personnel matters permanently, and as they pertain to contract matters until such time as the matter(s) are resolved. On a roll call vote, motion adopted unanimously.
Public Input:
None

Other:
Selectman Scanlon nominated Selectman Dawson as Vice Chair. All in favor; Katherine abstained/declined to vote, nomination accepted.

Casella: Information on solid waste options from Tim Pearson’s report, tabled for next week.

Selectmen’s Reports:
Selectman Dawson suggested that in the future, the appointed members on the Boards and Committees complete the forms before town meeting, have the selectmen approve, and then the members could be sworn in after town meeting.

Selectman Dawson announced there was a vacancy on the Planning Board and it was suggested the Conservation Commission ex-officio member could fill that vacancy.

Selectman Dawson suggested the Town Administrator be the one to sign the Paid Time Off sheets. The Board of Selectmen would sign off on the Town Administrator's Paid Time Off sheet. The Board agreed.

Selectman Consentino mentioned she would like to begin the process of sending out RFP's to the various lawyers who could assist with the Police Department's union contract negotiations, which are to begin in September. The Board agreed Joyce could begin the process. Selectman Consentino asked the Board to review the Contract in preparation of the upcoming negotiations.

Adjournment:
With no further business to come before the Board, Selectman Dawson made a motion, seconded by Selectman Fogg, to adjourn. All in favor. Motion passed. Meeting adjourned at 8:30 p.m..

Next Meeting: Thursday, March 31, 2016, 4:30 p.m.