Present: Selectmen Patricia Consentino, Katherine Dawson, Peter Fogg, Joseph Jesseman, and Jon Scanlon.
Others: Joyce Fulweiler, Town Administrator, Gayle Bestick, Administrative Assistant, Chief Robert Cormier, and Johnny Van Tassel, Public Works Director

Call to Order/Roll Call:
Selectman Consentino called the meeting to order at 4:30 p.m. Selectman Scanlon arrived at 4:40 p.m.

Approval of Minutes:
Selectman Consentino made a motion, seconded by Selectman Jesseman to bring the minutes of January 4, 2016, to the floor for discussion. Selectman Consentino, made a motion, seconded by Selectman Jesseman to accept the minutes of January 4, 2016, as submitted. All in Favor. Motion carried.

Selectman Consentino made a motion, seconded by Selectman Dawson to bring the minutes of December 28, 2015, to the floor for discussion. Selectman Jesseman, made a motion, seconded by Selectman Consentino to accept the minutes of December 28, 2015, as corrected. All in Favor. Motion carried.

Director of Public Works Report (Johnny Van Tassel):
Johnny reported the past few storms had gone very well. He reported the skating rink liner was leaking, and at this point the rink is not usable. Johnny also stated the weather has been too warm for it to freeze, however; if they do fix the liner and can fill the rink, he suggested signs be positioned notifying the public it can be used. It was agreed they would start preparations earlier next year.

Sweatshirts: Johnny reported he had ordered sweatshirts through Fox Imaging at a good price, around $250/$300 total, 2 shirts a piece, with the Town's logo on the back and at no cost, employee names on the front. Selectman Consentino asked if all the employees wear the yellow safety vests. Johnny confirmed they all wear them, although, size may be an issue. Selectman Consentino stated safety is top priority, Johnny agreed. He will go online to research better fitting vests.

Tires: Johnny explained the tread on the Ford truck tires were decent but not the best. There are four tires in stock, he purchased two aggressive winter tires. He explained his plan for switching out the tires and rims for two seasons at a cost of $250.00 for all six tires.

It was agreed signs would be put up on the East and West ends of Town to announce the upcoming Budget Hearing. Selectman Fogg suggested looking into obtaining variable message boards. The Board agreed. Peter will research.
Monthly safety meeting: Johnny reported his staff held their first safety meeting and will continue to do so on the first Friday of each month. From that meeting, the condition of the safety cones were determined to be wearing; therefore, new ones can be purchased online for approximately $16 a piece. Johnny has ordered twenty. Selectman Dawson suggested the Town Clerk could use the old ones for election days.

Snow cleanup: Selectman Consentino noted a concern of the condition of the sidewalk after the snowstorm, in front of the PD down to near Cumberland Farms. Selectman Dawson commented the American Disability Act (ADA) requires us to keep sidewalks clear to post offices, school and municipal buildings. There was discussion of and agreement for clearing the sidewalks on priority list first.

Selectman Dawson reported on a conversation she had with Bill Rollins, Engineer of NH DOT District 3, about the culvert on Deer street. She also mentioned the issue on Church Street and that the DOT needs to rebuild the catch basin.

Trash & Littering Ordinance
The Board reviewed a draft of the ordinance noting the following changes:
- page 2, add language: other than private road, the designated curbside location...on private roads will be determined by DPW or designee.
- page 2, unsecured cans: language: bags of trash put out for collections, the own/tenant will be responsible...Selectman Dawson will look for language in the littering ordinance
- page 2, trash receptacles of durable grade
It was decided Selectman Dawson and Joyce would review the Casella contract to double check the requirements. Other changes were made, however; the ordinance is not ready for approval. To be continued.

Chief's Report: (Robert Cormier)
(Received Chief's report by email)
Chief Cormier mentioned the 4B was down at Highway for replacement of the fuel pump. He reported all the emergency legislation regarding fentanyl had been signed.

Selectman Consentino suggested the boiler room at the PD could be cleared and a different location be found for the mop bucket. She understands renovations are ongoing, however; because of safety reasons, the hallways need to be kept clear. There was discussion of obtaining different chairs for the Emergency Operations room.

Selectman Jesseman shared comments he had received from a resident while in contact with Sgt. Morrison. The resident couldn't say enough nice things about the Sgt. His professionalism, helpful manner, his politeness.

Selectman Dawson reported the Town Moderator would like three officers on duty at the Presidential Primary on Tuesday, February 9th, and any explorers who are available.

Brief recess to set up for presentation
Sgt. Rick Frost, NH National Guard Presentation on Volunteer Substance Coalition

Chief Cormier gave a brief background on Sgt. Rick Frost, of the NH National Guard explaining how he helps Towns start Drug Coalitions. Sgt. Frost acts as a resource to Town’s, supplies resources, and helps towns manage those resources. Also present was Master Sgt. Gary D’Amour of the NH National Guard, Counter drug Task Force.

Sgt. Frost:
Sgt. Frost explained how the National Guard supports, but does not supplant, many coalitions across the state. He explained they use military decision making processes and strategies to organize and implement plans. The coalition’s framework comes from SAMHSA - Federal Substance Abuse and Mental Health Services Administration. [SAMHSA provides the substance abuse prevention and treatment (SAPT) block Grant to each single state authority (SSA) the Bureau of Drug and Alcohol Services (BDAS) serves as the SSA for New Hampshire. The SAPT Block Grant supports substance abuse prevention, treatment and recovery support services and initiatives for both citizens and communities of NH].

Sgt. Frost discussed the Community Based Coalition Development goals and plans, noting the various sectors needed for a successful coalition. He further explained the Community Counter drug plan which includes a health promotion/prevention plan; intervention contingency plan, access to treatment plan and recovery support plan.

During a question and answer period, Sgt. Frost informed the group there were federal grant monies available to pay for the people needed to organize the process of these coalitions, as well as other grants for States to implement strategic prevention frameworks. He mentioned Franklin has the Mayor’s Drug Task Force which utilized the grant money, and Laconia was one of the first coalitions to implement this coaching model which now is branded, “Stand up NH”.

Sgt. Frost spoke of the number of volunteer opportunities available i.e., and a list of developmental assets he could provide, accessible to all age groups. He talked about prevention, health promotion, and education being key for any coalition.

Wrap up: Sgt. Frost noted the next step in developing a coalition would be to meet to discuss workshops, get as many people in the room as possible, identify assets, use the asset list, and come up with a timeline. Master Sgt. D’Amour mentioned the people need to be invested, the community needs to want to be involved. Sgt. Frost confirmed they were a free resource to the communities and is available anytime.

Town Administrator Report (Joyce Fulweiler):

- Primary Election: Discussion of the election set up. Selectman Dawson discussed the number of tables needed from the Moderator’s checklist. She confirmed the Town Clerk had what she needed. Joyce volunteered to be a floater and help with the flow of voters.

- Bestway Contract: Joyce reported Mr. St. Hillaire from Bestway called inquiring when the Board would meet to decide on their contract. Selectman Dawson and Jesseman confirmed Tim would be in contact with them soon. Selectman Consentino asked if there were any fines associated with dropping off of municipal solid waste at non specified locations. Joyce will check the contract and Johnny will document any pick ups he has had to do.
Belmont Planning Board/Bestway Casella Permit: Joyce reported that Scott Davis contacted her to report that the Belmont Selectmen had signed the Tilton Northfield Water District Groundwater Reclassification Application. The District Commissioners and Belmont Selectmen both agreed that the three towns and the Water District Commissioners should meet and all work together to hold NHDES accountable to enforce their regulations. The Commissioners agreed to facilitate that meeting sometime in February. It was suggested to contact Tilton School for the venue.

Warrant Articles: Joyce noted the second draft of the warrant articles. She mentioned there were six amendments to the zoning ordinance. This would change the numbering of the warrant articles. A draft of the articles would be sent to the Budget Committee. Joyce will notify the Department Heads that their attendance is not mandatory at the Budget Committee public hearing.

Public Works Department: Selectman Scanlon questioned an invoice on a snow cleanup invoice. Discussion of the town's practice to hire additional subcontractor to help with snow removal when the Town has the equipment.

Island Trees: Joyce reported she was waiting on a report back from the Northfield Selectmen. She will send the RFP's out on Monday with a return date of February 18th.

Silver Lake Road project: Joyce provided an update on the intersection improvement project from Mike Dugas, NHDOT Project engineer. The topographic survey has been completed and is ready for the designer work. They have begun to evaluate and build on the ideas that came out of the road safety audit. An informational meeting is anticipated in the middle of 2016 to gather input on the and hopefully reach consensus on a preferred alternative. The project's current advertising date is May 2017.

Calef Hill Road Project: Joyce reported she is still waiting to hear back from the NHDOT project manager to schedule a meeting now that the agreement has been signed by both the Town and the Commissioner from NHDOT.

The Board approved a disposition of abatement application upon the Assessor's recommendation on 321 West Main Street property based upon the RSA pertaining to how affordable housing is assessed.

The Board signed a letter from legal counsel confirming the disposition of retained legal case files.

Joyce will contact heating contractors to assess the heating issue on the second floor of the town hall.

Town Report: reports have been submitted, however; the Board needs to decide the dedication, the cover, and memorial.
- Ernie's: Joyce reported she had spoken with Rip Patten regarding the pending invoice. Credere believes the job was completed successfully and looks forward to receiving the final payment. Following discussion of the erosion and seeding issues, it was the consensus of the Board to invite Mr. Patten to the next meeting to try and resolve the Board's concerns. It was suggested to invite the Conservation Commission.

Selectmen’s Reports:
Selectman Dawson:
- Parks Commission: Asked if the camera lenses at the Riverfront Park could be cleaned. It was the consensus of the Board to have a Public Works employee complete that task while at the park during their regular scheduled duties.
- Solar Lights: didn’t use lights from last year. prices online are similar, however; shipping is an added expense. Nothing is on sale at this point.
- TN Aqueduct: meter in trough. they control shut off for that water supply. this year, it was not shut off in time and it froze. we should be responsible for replacing the meter. It was agreed Katherine would have a conversation with John Chase.

Selectman Scanlon:
Jon announced the dedication of the Conservation Area at Ernie's is scheduled for “Earth Day”, April 22nd. There was a suggestion of having Fish and Game do something that weekend. Jon reported he had completed the SDS spreadsheets form and they would be accessible by any computer.

Selectman Jesseman:
Joe announced he had officially resigned from the RCC. If anyone is interested in attending future meetings, he welcomes them. He spoke briefly on the possibility of a taxi voucher program.

Selectman Consentino:
Pat reported the need for drivers for the Volunteer Driver Program.

Non Public –Acquisition/Sale of Property
At 8:50 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson, to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to personnel matters. On a roll call vote, motion adopted unanimously.

At 9:07 p.m., Selectman Consentino made a motion, seconded by Selectman Jesseman, to close the Non-Public Session, and Reconvene the Public Session. Selectman Jesseman made the motion, seconded by Selectman Consentino to seal the minutes on the matters as they pertain to the acquisition or sale of property, until such time as the matter is resolved. On a roll call vote, motion adopted unanimously.

Adjournment:
With no further business to come before the Board, Sel. Jesseman made a motion, seconded by Sel. Dawson, to adjourn. All in favor. Motion passed. Meeting adjourned at 9:08 p.m.