Present: Selectmen Patricia Consentino, Katherine Dawson, Joseph Jesseman, Jon Scanlon, and Peter Fogg
Others: Joyce Fulweiler, Town Administrator, Tim Pearson, Finance Director, Gayle Bestick, Administrative Assistant, Chief Robert Cormier, and Johnny Van Tassel, Public Works Director
Guests: Rick Silverberg and Ken Norton of the Winnipesaukee River Trail Association, Inc.

Call to Order/Roll Call:
Selectman Dawson called the meeting to order at 4:31 p.m. All Selectmen present.

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Selectman Consentino, to bring the minutes of September 14, 2015, to the floor for discussion. After minimal discussion, Selectman Scanlon made a motion, seconded by Selectman Jesseman to table the minutes until the next meeting for correction and review. All in favor. Motion passed.

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Selectman Dawson to bring the minutes of September 17, 2015, to the floor for discussion. After some discussion, Selectman Jesseman made a motion, seconded by Selectman Dawson to table the minutes until the next meeting for correction and review. All in favor. Motion passed.

Finance Update (Tim Pearson):
Department of Revenue Administration MS 535 and MS 434: Tim explained the MS 535 was a representation of the 2014 audited financials presented in the state’s financial format by function code. He also explained that the MS 434 is the state form that details the Town's estimated revenues through the year end which is also used to set the tax rate. He noted that in 2014, fund balance was used to buy down the tax rate, and he discussed the opportunity to do so again for the 2015 tax rate. There was a discussion of cash flow and fund balance.

Tim discussed reimbursement for the Cannon Bridge work from the Town Roads and Bridges Capital Reserve Fund. He explained that the Board, as agents for the fund, request reimbursement of monies paid from the Trustees, Selectman Jesseman made a motion, seconded by Selectman Consentino, that as authorized agents for the Town Roads Repair and Reconstruction Capital Reserve Fund they withdraw $39,731.87 to reimburse the Town for payment made to R.M. Piper for progress to date on Cannon Bridge and sign the letter instructing the Trustees to remit the amount to the Town. Note: the balance prior to withdrawal is sufficient to allow this withdrawal. No discussion. All in favor. Motion passed.

Financial Summaries:
- detail fund report (Selectman Dawson requested total hours of details worked)
- vehicles transaction completed
- budget transfer document for merits forthcoming
- Pitney Bowes postage: to be corrected soon

Selectman Scanlon asked if anything was happening with IT. Tim explained some SPOTS interface vendor licensing issue. He is waiting to hear from their management. Tim noted the phone RFP's had been received, he's waiting to meet with the Chief and Joyce to review. Selectman Scanlon asked about the body camera data usage - Tim will investigate.

**Town Administrator Report (Joyce Fulweiler):**
- Ernie's project: Joyce reported that Concord Regional Development Council approved an increase in the Brownsfield Cleanup Revitalization Fund in the amount of $13,176. The town's engineering consultant Rip Pattern, Credere Associates will prepare Change Order #7 for the Board's signature which authorizes the expenditure for additional work by Belknap Landscaping, Superior Fence to install split rail fence and Credere oversight. Belknap Landscaping has already completed much of the erosion control work.
- NHDOT State Aid Highway Program Project Agreement for Calef Hill Road will need to be signed. The Board acknowledged the efforts of Senator Jeanie Forrester getting the additional monies approved in the state budget. Total project cost authorized by Town Meeting is $2,675,000 with 80% of the cost coming from State Aid Highway ($2,140,000) and the remaining 20% from the Town ($535,000.) The Town will obtain ownership upon completion of the project.
- Gaslight Village Mobile Home Cooperative has requested the use of the Town hall on October 26th 7-8pm for a public hearing which is a requirement of the USDA Rural Development Grant/Loan Program. They are applying for funds to complete their sewer/water infrastructure project.
- The RFP's for replacing the roof on the carriage shed at the Tilton Senior Center have been sent out.

**Director of Public Works Report (Johnny Van Tassel):**
- PD parking lot: paving is scheduled for tomorrow
- Green Snow Pro Class: John, Larry and Johnny attended the class. Arthur and Fred will attend future classes. Johnny reported it was a worthwhile class and explained how from the class, they can calibrate the spreaders for better winter treatment. Selectman Fogg asked Johnny to check on the west side of Manville Road to devise some type of dam to collect the overuse of sand distributed by DOT.

**Non-Public Session: Personnel:**
At 5:30 p.m., Selectman Consentino made a motion, seconded by Selectman Jesseman to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to a personnel matter. On a roll call vote, motion adopted unanimously.

At 5:50 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to close the Non-Public Session, and Reconvene the Public Session. Selectman Jesseman made the motion, seconded by Selectman Dawson, to seal the minutes, as they pertain to a personnel matter, permanently. On a roll call vote, motion adopted unanimously.

minutes approved 10-29-15
Non-Public Session - Reputation:
At 5:50 p.m., Selectman Consentino made a motion, seconded by Selectman Jessemcan to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to matters which, if discussed in public, would likely affect adversely the reputation of any person...On a roll call vote, motion adopted unanimously.

At 6:14 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to close the Non-Public Session, and Reconvene the Public Session. Selectman Jessemcan made the motion, seconded by Selectman Dawson, to seal the minutes, as they pertain to matters which, if discussed in public, would likely affect adversely the reputation of any person permanently or until such time the circumstances no longer apply. On a roll call vote, motion adopted unanimously.

Chief’s Report (Robert Cormier):
● Calls for Service: 436 since 10/01, 7 arrests (drugs, prostitution, operating after)
● Major Crimes: Narcotics sales, hotel prostitution, undercover with a successful arrest this afternoon.
● Training: Roll call training. Officers Gilman and Glenn to attend Reid Interview class next week.
● Fleet: Trade of the 2011 Expedition for the 2016 Ford Utility Vehicle complete. 10A AC cooler ordered. 6C needs pre-inspection, may need battery and we have brake parts.
● Building: Chambers removed three truck loads of wet clay from the driveway lot, replaced it with gravel and compacted it. They will clean the road cut edges to begin paving tomorrow.
● Expenditures: some uniform items ($270.00), new car console ($90.00)
● Events: Tanger Outlet 5K, Sunday, October 11th 9am; Downtown Halloween, Friday, October 30th; Rotary sponsoring Haunted House in the old “Growing Like A Weed” building across from the Tilton Inn.

PD Budget for 2016:
Selectman Scanlon informed Chief Cormier that the vehicle log had not been updated since August. Selectman Consentino asked why the change in equipment purchase line. Tim explained the change was due to changing out the current weapons we have (and ammo) for new equipment. The addition of these weapons, including trade-ins for the old weapons, ammunition and equipment were recommended by Chris Paquette.

Tim further explained, the 2016 budget may have 53 pay weeks; therefore, there was a question of how the annual salaried employees versus weekly paid employees, should be paid. Tim said he and Joyce will discuss and contact the Department of Labor if necessary.

Selectman Consentino asked how the Budget could be reduced by $60,000.00. After discussion about dues, postage, tasers, building improvements and wages, it was decided the Chief would take a second look at his budget and bring back a leaner version to the Board.

Selectman Jessemcan asked what percentage of the overall budget was excess. Tim explained the 2016 budget had no fluff. All items are identified, budgeted and spent. Selectman Scanlon would like to see more detail about expenses that for which we receive
reimbursement. The Chief will bring in a list of upcoming grants which are offset by revenue.

Pine Trees in the back of police station: it was agreed the highway department could drop those trees. There was discussion of installing a motion light (not from Eversource) in the back corner of the parking lot.

Opticons: Selectman Fogg raised an issue of the opticons not working properly at Exit 20. The Chief will check into the reason.

As another option to the two speed bumps on Cedar Street, the Board asked the Chief's opinion of installing stop signs at Spruce Street. to be continued.....

Selectman Jesseman asked about the frame on the 6C, and who had made the choice to take it out of service. The Chief explained that each year one car goes out of service. Selectman Jesseman suggested in the future, prior to just taking a piece of the fleet away, these types of decisions be discussed with the Board.

Recess: 6:55 p.m. - Reconvened: 7:10 p.m.

Winnipesaukee River Trail Association:

Rick Silverberg from WRTA was present. Earlier in the day, a site walk was held on the WRTA Phase II-A project. Following the project walk, representatives from WRTA, Quantum Construction, Town of Tilton and Town of Northfield met on Main Street to review the installed signs and propose new signs and locations that will direct trail users to use the crosswalk and Cannon Bridge. The Board wants to eliminate some of the signs due to sign congestion, some of the posts are on private property and there is not enough room for the sidewalk plow to maneuver between some posts. Since the trail is using an existing, painted and signed crosswalk the Board wants to eliminate the yellow traffic signs and only install the WRTA signs with directional arrows. The revised plan needs to be submitted to NHDOT for their approval. Joyce mentioned there are some town signs that could also be moved to reduce clutter in that area, i.e the no skateboarding and the 2 hour parking sign could be moved to another location. Selectman Dawson moved, seconded by Selectman Jesseman, to accept the proposal of installing three signs with posts on Main Street, all in favor. Motion passed. Selectman Dawson stated if the State does not approve the changing of the signs, the Board needs to be informed.

Joyce informed the Board that Lyman Construction has removed their construction trailer located at the Ernie's site and the gate from the old trail entrance has been removed and will be relocated at the end of the trail at Ernie's parking lot. Regarding the replacement of the boundary marker, Joyce explained that in October 2014, TF Bernier, licensed land surveyor was hired by Credere Associates to confirm the location of the boundary line between the abutter and Ernie’s using the 2000 Paul Darbyshire survey. They did not see the boundary marker in question and noted that it had been removed. They were able to confirm the boundary line using that survey by measuring from the southeast corner of the abutter's property line. The abutter agreed this was the boundary line. This information was consistent with the WRTA plans used for construction. It is unknown as to who removed the boundary pin.

Rick Silverberg updated the Board on his meeting with the abutters whose primary concern was the brush removal on the railroad right of way which provided them with privacy and protection. He had suggested the planting of fast growing bushes on their side of the property line. The abutter obtained an estimate of $4,000.00 for a fence, of which
Selectmen’s Reports:

- Resident Complaint–Asplundh tree trimming: Selectman Consentino reported the trees were completed cut down at the corner of Cedar and High streets.
- Vicy Virgin Food Drive: scheduled for October 24th. The Explorers will participate along with at least eight volunteers from the Congregational Church. It was agreed the two local food pantries would split the proceeds.
- Cedar Street Speed bumps: Chief Cormier commented a stop sign at Spruce would be o.k., although the speed bumps would be better, located at the entrance or just before Spruce Street. Selectman Scanlon suggested more law enforcement in that area, and to possibly notify employers at the Veteran’s Home that we are starting traffic enforcement. Resident, Jane Alden stated she had observed very little traffic on Daniel’s Drive and ask why two bumps where installed at that location. She asked for a copy of the letter received prior to the speed bumps on Daniel’s Drive being installed.

Selectman Dawson explained when an issue involves the safety of our residents, a resolution is sought. She commented that even if speed bumps were installed, nothing would work without police intervention. There was further discussion including on-street parking, and the narrowness of town streets. Selectman Scanlon suggested sending letters informing people of stricter traffic and speed enforcement.

Selectman Dawson:
- trail location markers: After explaining the need for the trail markers for the Winnipesaukee River Trail, Selectman Dawson made a Motion, seconded by Selectman Consentino to purchase 16 trail markers at $15.50 each for a total of $248.00, and the Highway department would order the poles and install the signs. Discussion: size, material and wordage. Motion passed 3 to 2.
- PD File Storage in basement: do we need more file cabinets? (no). Will there be a need for a humidifier/dehumidifier?
- painting estimates for trim of front of Town Hall building: to be obtained.
- candy for trick or treaters: Selectman Consentino made a motion, seconded by Selectman Dawson to purchase halloween candy, not to exceed $200.00, for the Town Clerk/Tax Collector to distribute on Friday, October 30th at the Halloween Downtown Event. All in Favor. Motion Passed.
Selectman Jesseman:
Selectman Jesseman reported he had walked with Senator Forrester to view the bridge under Interstate 93 at Exit 20. He explained she had taken pictures of the poor condition of the bridge. Senator Forrester has since located a fund for that kind of potential emergency, and will continue to pursue the matter.

Selectman Consentino:
- Senator Forrester would be here to discuss writing legislation for the air conditioning cap for the elderly.
- Budget Committee meeting with outside agencies the next few Wednesdays.

Adjournment:
With no further business to come before the Board, Sel. Fogg made a motion, seconded by Sel. Jesseman, to adjourn. All in favor. Motion passed. Meeting adjourned at 8:44 p.m.