TILTON BOARD OF SELECTMEN
MINUTES
Thursday, September 17, 2015

Present: Selectmen Patricia Consentino, Katherine Dawson, Joseph Jesseman, and Jon Scanlon. Selectman Fogg excused.

Others: Joyce Fulweiler, Town Administrator, and Gayle Bestick, Administrative Assistant, Police Chief, Robert Cormier.

Guests: Donald Stevens, Cannon Bridge Clerk of the Works; Laurie Evans and Ray Dumont, Residents, and Dennis Fields, NH State Representative.

Call to Order:
Selectman Consentino called the meeting to order at 4:30 p.m. Selectman Scanlon arrived at 4:40 p.m.

Non-Public Session:
At 4:32 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to enter into a Non-Public session as per NH RSA 91-A:3, as it pertains to a Personnel matter. On a roll call vote, motion adopted unanimously.

At 4:44 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to close the Non-Public Session, and reconvene the Public Session. Selectman Jesseman made a motion, seconded by Selectman Dawson, to seal the minutes, as they pertain to a personnel matter, permanently; and as they pertain to legal matters until such time as they are resolved. On a roll call vote, motion adopted unanimously.

Tilton School Lights Update:
Selectman Consentino reported she had met with Tanis Gates and representatives from Tilton School to view the lights which reflect into Ms. Gates' property. The Board reviewed the pictures that were taken with the lights on and off. During the viewing, there was some discussion and suggestions of placing pull down shades on Ms. Gate's porch. Peter Saliba will follow up with Ms. Gates.

High Street Project:
Property owners of Map/Lot: U07/18-3, and Representative, Dennis Fields, were present to discuss with the Board, the letter they had received regarding their driveway structure/retaining wall, being constructed within the 'Town's right of way on High Street. The owners have since removed the railroad ties supporting the driveway. They did however, express their displeasure of the Selectmen's scrutiny of the project since its inception, the property line dispute, and the confusion with the property deed. Selectman Dawson clarified to the residents she was assisting the Code Enforcement officer during his measuring.

The Board of Selectmen expressed their concern for safety of the traveling public, liability for snow plowing, and apologized for any miscommunication and/or misunderstandings which may have occurred. The parties expressed agreement that the concerns had been resolved, and look forward to a positive relationship in the future.
Clerk of the Works Report:
Donald Stevens, Clerk of the Works for the Cannon Bridge project, read from an email he had received from Piper Construction announcing the opening of the bridge which would occur on Monday September 21st. However; paving is schedule for October 8th at which time, the road will be closed again for approximately two days. It was the consensus of the Board to keep the bridge open until October 8th. Donny had a special request regarding a resident who he thought should be the first to drive over the bridge when it officially re-opens after paving. He will confirm with the resident, and arrange the event.

DPW Budget Discussion:
Johnny Van Tassel and Dennis Allen discussed their proposed capital reserve and equipment plans list. Dennis applied various scenarios including using warrant articles, block grant monies and costs, with a balance of $126,000 per year for 6 years. Selectman Dawson recognized this was a plan, and things will change.

Vehicle Replacement Report:
The Board reviewed the Equipment Replacement handout. Dennis suggested replacing the sidewalk plow. He reported there was a snowblower which would fit the town’s equipment. After further explanation, Selectman Dawson made a motion, seconded by Selectman Scanlon, to authorize $750.00 for the purchase of the used snow blower attachment for the trackless sidewalk plow. No further discussion, all in favor. Motion passed.

Johnny reported the paving projects were in line. He intends to examine the Westwood culvert prior to reclaiming.
- Driveway on Ridge Road: intention is to install culvert at town’s expense.
- Spark plug in Chief’s car: Dennis explained the repair. He suggested since the car has such high mileage, change out the motor in the 2006 - 6C, and replace in the Chief’s 6D. After discussing the length of time, cost and labor; Selectman Jesseman made a motion, seconded by Selectman Dawson, to have our mechanic switch engines from the 6C to the 6D. No further discussion. All in favor. Motion Passed.
- Box Culverts: Pine and High streets completed. Academy and Chestnut, not included in the reserve estimates, Dennis will examine before leaving.
- Sidewalks: Need estimates. The handicap ramp near town hall: put asphalt back, put slope to pitch, and fix bricks around the building. Need a paving contractor; Dennis will get a mason’s quote.
- Manville Road Trees-drainage at 3M: to be discussed when Selectman Fogg is available.

Weekly Report & Schedule:
Johnny distributed copies for the Board’s review. He reported the hole at the Tilton House of Pizza driveway would be repaired on Friday.

Trench Ordinance/permit: Johnny is revising the ordinance to incorporate excavation and the bond clause.

Non–Public Session:
At 6:50 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to enter into a Non–Public session as per NH RSA 91-A:3, as it pertains to a Personnel matter. On a roll call vote, motion adopted unanimously.
At 7:12 p.m., Selectman Consentino made a motion, seconded by Selectman Dawson to close the Non-Public Session, and Reconvene the Public Session. Selectman Jesseman made the motion, seconded by Selectman Dawson, to seal the minutes, as they pertain to a personnel matter, permanently. On a roll call vote, motion adopted unanimously.

**Cedar Street Speed Bumps:**
Selectman Consentino read a letter from a Cedar Street resident requesting speed bumps be placed on the street. Attached to the letter was a petition with 25+ signatures. Chief Cormier reminded the Board of similar issues previously raised about the speed on Cedar Street. He confirmed that although Donny Stevens' idea of flagging buses through the major intersection at Park Street was a good one, it is a regulation that buses stop at all railroad crossings. After further discussion, it was the consensus of the Board to hold a public meeting to discuss installing speed bumps on Cedar Street, on Thursday, October 1, 2015, at 7:00 p.m.

**High Street blocked lane:** Selectman Consentino asked the Chief which officer had gone over, sent the truck full of dirt away, and told them to shut down. She requested a copy of the body camera footage from that event. The Chief explained he had told them they couldn't block the lane - if one lane is blocked for more than a few minutes, you would need a detail cruiser with lights. After speaking with the trucker, the Chief returned to his vehicle and observed no movement for a time, at which point he did go ask them to leave. Selectman Scanlon stated that when someone has a difficult lot, they have to deal with difficult situations, especially with the construction vehicles.

**Chief's Report:**
Calls for Service: 459 and 7 arrests (Assault, willful concealment and motor vehicle charges)
Major Crimes: working on narcotics and an ORC case.
Felony Indictments: 3 counts of Theft, (Class A felony at K. Jewelers); 15 counts of possession of controlled/narcotic drugs, 3 with intent to distribute; Arrest made on a $10k theft from J Jill. Working with Irving Corporate and Gilbarco on a credit card skimmer located at the Irving on Laconia Road.
Training: Cpl. Henry in driver training, Officer Dawson at an ORC training. Sgt Morrison in FBI LEEDA Command Institute training. Chief has NEACOP (risk management) training. Command Staff training 3 hours at PSTC by the US Attorney’s Office. Roll call training; Easter Seals provided training dealing with mental illness calls.
Fleet: 6D and 6C motor switch out. 10A power issue in radio, appointment scheduled.

Building: moving trailer to highway in preparation for parking lot paving. Captain moving filing cabinets, and tagging items in preparation for an auction. Selectman Dawson suggested hiring a moving company to move all the filing cabinets to the basement at Town Hall. At the cost of approximately $700.00 per year to rent the trailer, it was decided to obtain estimates for a chain link type cage for the basement. Selectman Scanlon will research.

Expenditures: Nothing for this week
Events: Rail Trail Event on September 26th, Halloween is Saturday, October 31st, looking to do the downtown event on Friday the 30th. There are plans to close the Main Street and
re-route traffic, similar to the summer fair route. It was suggested to have costume prizes for the children as well as the businesses. The Chief will seek donations for the prizes.

**Town Administrator’s Report:**

- PAR for the Town’s Sewer employee: the document will include “for payroll approval only” prior to the Selectmen’s initialing.
- Street light discontinuance program: Joyce reported the NH Department of Transportation had sent notice of the meeting scheduled for October 15th at 1:00 p.m.. Selectman Consentino and Dawson will plan to attend to discuss the details of NH DOT’s decision for discontinuing Eversource streetlights in our municipality. Selectman Jesseman suggested addressing this issue with Senator Forrester.
- Driveway Permits: Joyce clarified that the Planning Board would be responsible for issuing/signing any future driveway permits. Dari Sasson, Land Use Coordinator, will revise the Planning Board’s documents to reflect the new language.
- Tax Map R18-6: The property owner and his brother will be in at the next Board of Selectmen’s meeting. The Tax Collector will be present.
- Memorandum of Agreement - Town of Tilton and WRTA: Joyce confirmed the draft agreement had been reviewed by Rick Silverberg of the Winnipesaukee River Trail Association. She clarified the agreement was between the Town and WRTA and WRTA would pay for the privacy fence and suitable shrubs, the Town will approve the grate for the culvert. Joyce also pointed out, so as to not impede on the railroad’s right of way, nothing could be done until after the project is completely finished. She reported Credere had been in touch with Belknap Landscaping; the boulders were ready to be placed, and the shrubs are ready for planting, but the trail’s stone dust would have to wait until the trailer is moved off the site.
- Petroleum Fund update: DES testing discovered a high concentration of arsenic.

**Selectmen’s Reports:**

Selectman Consentino:

- Vicy Virgin Food Drive: scheduled for Saturday, October 24th from 9:00 a.m. until 1:00 p.m.

Selectman Dawson:

- Tree Trimming on Main Street: Since Asplundh is scheduled to do the tree trimming on Main Street, could Squires Landscaping be hired to esthetically trim the trees after Asplundh is finished. **Selectman Dawson made a motion, seconded by Selectman Jesseman,** for purposes of discussion, to hire Squires Landscape (Paul Rushlow) at the cost of $775.00 to trim the trees on Main Street. All in favor. **Motion passed.** A police detail may be required.
- Knotweed at Grange: has been sprayed. Invoice will be forthcoming from Paul Rushlow.
- Impound Yard: had a look-see of the site with the excavator. The total price of the project which includes the site work, pad and fence: $17,586.00; After further discussion about the materials, **Selectman Dawson made a motion, seconded by Selectman Scanlon,** to go forward with the Impound Yard, not to exceed $17,600.00, without an additional work order. All in favor. **Motion passed.**
Adjournment:
With no further business to come before the Board, Sel. Jesseman made a motion, seconded by Sel. Dawson to adjourn. All in favor. Motion passed. Meeting adjourned at 8:45 p.m.