TILTON BOARD OF SELECTMEN
MINUTES
Wednesday, May 27, 2015

Present: Selectmen, Patricia Consentino; Katherine Dawson, Joseph Jesseman, Jon Scanlon, and Peter Fogg.
Others: Chief, Robert Cormier, Arthur DeMass, Acting Director of Public Works, Dennis Allen, Director of Public Works.

Call to Order/Roll Call:
The meeting was called to order by Chairman Consentino at 4:45 p.m. All members present

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Sel.Consentino to bring the minutes of May 18, 2015, to the floor for discussion and approval. All in favor. Motion passed.

Selectman Consentino made a motion, seconded by Selectman Jesseman, to accept the minutes of May 18, 2015. All in favor, no further discussion. Motion passed. Minutes accepted.

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Sel. Consentino to bring the minutes of May 21, 2015, to the floor for discussion and approval. All in favor. Motion passed.

Selectman Consentino made a motion, seconded by Selectman Jesseman, to accept the minutes of May 21, 2015, as corrected. All in favor, no further discussion. Motion passed. Minutes accepted.

Selectmen’s Report:
Selectman Consentino:
Pat reported she had been contacted through emails, by the Water Company and others, about installing a yard hydrant on the existing water pipe feed at the Ernie’s site. After explaining that the Conservation Commission would pick up the cost of the parts; the Water Company would pay for the installation of the metered yard hydrant (billed at a flat fee for the year, issued quarterly); she asked for the Board’s approval, as the project was due to begin tomorrow. Selectman Scanlon made a motion, seconded by Selectman Dawson, to allow the installation of a yard hydrant at the former Ernie’s site. All in favor, no further discussion. Motion passed.

Selectman Dawson:
Katherine reported the need for markers along the Winnipesaukee River Trail….if someone was injured, how could they be located? After some discussion, she will talk more with Officer Paquette who initiated the concern.
Invoicing: Selectman Dawson talked about all invoices going through the finance office. She reported speaking with Tim Pearson, Finance Director, who had some suggestions of being more efficient, especially with the PD entering their time cards. After discussion, the Board agreed all bills, from all departments, should go to the finance department. Selectman Jesseman made a motion, seconded by Selectman Scanlon, that all billing, financial documents, invoices, and contracts, for any department, be addressed and sent to the Finance Department at 257 Main Street. All in favor, no further discussion. Motion passed.

Selectman Dawson made a motion, seconded by Selectmen Scanlon, to allow the Finance Director to set the structure and procedures for financial matters, including payroll, in all departments. All in favor, no further discussion. Motion passed.

Selectman Consentino introduced a matter from the Finance/IT Director regarding an incorrect invoice for an April 20, 2015, Police Detail. After the explanation, Selectman Consentino made a motion, seconded by Selectman Jesseman, to credit Police detail invoice #39 for $520.00. All in favor, no further discussion. Motion passed.

Selectman Consentino reported the patio furniture at the Senior Center had been stolen, and the gas grill was damaged beyond repair. After word got out, Lowe's donated a gas grill, and Jim Reagan from the Masiello Group, along with Home Depot, donated a new six chair patio set. Thanks to all for the donations! Pat reported Al LaPlante had finished installing the security system at the center. Thank you Al! She reported the Old Home Day, Citizen of the Year, will be officially announced soon.

Selectman Jesseman:

Joe talked about the solid waste cooperative meeting he had recently attended, including details of the closing of the Ash landfill. He explained the final phase (grass and seeding) lowest bid came from Casella Construction Company - same name but separate from the waste hauling - at $1,579,369. RD Edmunds' bid came in at $7,000.00 more. Although RD Edmunds had completed Phase I, the Phase II Contract was awarded to Casella Construction. Joe reported Tilton had received $53,633 from the ash credit. Selectman Dawson commented we were losing money - the money we paid in, is not the money we're getting back. The town was promised when we were given the presentation/invite to join that what we paid in we would get back if the project failed. Joe explained the ash credit was a bonus - we paid in according to tonnage, we'll receive it back according to tonnage. Reminder: Walk for Addiction Awareness, Sunday May 31, 11am at the high school.

Selectman Fogg:

Peter announced there is a pancake breakfast scheduled on Saturday morning at Applebee's; proceeds benefit the Seth Tilton-Fogg scholarship fund - tomorrow night FFA awards 2 students $500 each.
Selectman Consentino reported the interviewing for the highway department position had begun - an additional resume had been received. Selectman Consentino made a motion, seconded by Selectman Dawson, that as of this date and time, to close the highway foreman position application process. All in favor, no further discussion. Motion passed.

Selectman Consentino reported the employee evaluation form had been updated. The Board reviewed the document, made a few changes and decided who would be doing the staff evaluations. The evaluations are to be completed by June 10th and by the third week of June they will be reviewed. The Board will meet on June 24th with the department heads to determine merit and amount.

Chief’s Report:
Chief Cormier reported the following:

Calls for Service: 401, with 7 arrests. The Patrol has been busy with Memorial Day and summer weather starting.

- Major Crimes: Detectives working on a new adult sexual assault case, two children related ICAC (internet crimes against children) sex cases, and 2 on-going sales of drug cases.
- burglary on Philbrook was copper, the exact date of the theft is unknown as the house was vacant
- Training - none this week, however; area police have a bike week meeting in Laconia tomorrow
- Fleet - the 6B and 6C need AC units charged. 6D possible recall on the steering arm. 3B was checked for pulling to the right, nothing found. Alignment was recently done, will monitor.
- Building - Captain replacing a couple of floodlights
- Expenditures: nothing this week, but will have invoice under $500 for training police shirts.
- Events: Pancake Breakfast at Applebee’s, Saturday morning; Walk for Addiction Awareness Sunday morning at 11am starting at the WRHS. The Lakes Region Torch Run will be June 3rd coming through Tilton sometime between 10:30 and 11am. Opening of the Special Olympics summer games is June 5th from 7-8pm.
- Other: Explorers installing air conditions for seniors Thursday evening.
- Explorers attending the Cadet Academy from June 20th to the 26th:
  - Noah Tamalonis, Patrick Spaulding, Corbin Gerlach, Chander Constant and Corbin Connor. Graduation on the 26th at NHTI in Concord.

Selectman Consentino spoke about the seniors having to pay for their summer months air conditioner’s electricity. Selectman Dawson suggested “adopting a senior”.

Selectman Dawson asked if the matter of the speed bumps on Daniels Drive had been resolved. It was determined it had not, therefore; the Board agreed to hold a public meeting to discuss it further. Selectman Dawson made a motion, seconded by Selectman
Jesseman, to have the Department of Public Works purchase and install two speed bumps on Daniels Drive, pending the outcome of the public meeting to be held on Thursday, June 18, 2015. No further discussion. All in Favor. Motion passed.

Non-Public Personnel:
At 6:33 p.m., Selectman Dawson made a motion, seconded by Selectman Jesseman, to enter into a Non-Public session as per NH RSA 91-A:3 II, as it pertains to a personnel matter. On a roll call vote, motion adopted unanimously.

At 7:58 p.m. Selectman Jesseman made a motion, seconded by Selectman Consentino, to seal the non-public session minutes pertaining to personnel issues, permanently, and as they pertain to public safety, permanently. On a roll call vote, motion adopted unanimously.

Department of Public Works:
Arthur DeMass and Dennis Allen presented the projected 10 year roads/sidewalk plan. Dennis explained the plan gets updated every year. They will have the paving estimate for the PD's parking lot next week. Dennis talked about not having the manpower or the equipment for repairing granite curbing etc. Selectman Dawson suggested subcontracting it out. Dennis agreed. The Board thanked Arthur and Dennis for having their plan available for review.

After a brief discussion, it was decided to schedule the final interviews for the highway foreman position for Monday, June 1st beginning at 5:00pm. The Board will choose from the top three candidates.

Adjournment
With no further business to come before the Board, Sel. Consentino made a motion, seconded by Sel. Jesseman to adjourn. All in favor. Motion passed. Meeting adjourned at 8:26 p.m.