TILTON BOARD OF SELECTMEN
MINUTES
Thursday, May 21, 2015

Present: Selectmen, Patricia Consentino; Katherine Dawson, Joseph Jesseman, Jon Scanlon, and Peter Fogg.
Others: Chief, Robert Cormier, Cpl. Luke Pinault, John Bernard, Paula Huiser, Developer; John Rohke, Engineer for Developer, Jane Alden, Chair of the Tilton Planning Board, Monica Buffum, resident.

Call to Order/Roll Call:
The meeting was called to order by Chairman Consentino at 4:32 p.m. (For the record, Selectman Scanlon is on his way—he arrived at 4:43 p.m.).

Intent to Cut - John Bernard:
Mr. Bernard came before the Board to defend his Intent to Cut logging exercise, on the Class 6, Pest House Road. He explained the problem was with the “mudding” vehicles, not the logging trucks. After some discussion about boundary lines and the property being subject to gates and bars, it was determined the logging trucks were entering on the Franklin side of the road. The Board signed the Intent to Cut.

Approval of Minutes:
Selectman Jesseman made a motion, seconded by Sel.Consentino to bring the minutes of May 14, 2015, to the floor for discussion and approval. All in favor. Motion passed.

Selectman Jesseman made a motion, seconded by Selectman Consentino, to accept the minutes of May 14, 2015, with the following corrections: add the details from the Chief about the clean agent for the server room. All in favor, no further discussion. Motion passed. Minutes accepted. (the minutes will be drafted and emailed to the Board for content prior to the meeting.)

Town Administrator Report - Joyce Fulweiler:
Joyce gave an Ernie’s status report mentioning the hydoseeding at Salmon Run would begin next week. There was discussion about the parking lot (contract awarded to Lyman and Son’s), the grass buffer and the fencing. Joyce confirmed there was money in the budget to extend the fence, with no change to the Belknap Landscaping contract. She further reported the Conservation Commission has a price for Superior Fencing to do a split rail cedar fence on the Salmon Run area. Their asking for a quote from Superior Fence to continue the fence 130 feet. Rip confirmed there was at least $1,000.00 in the CRDC grant...needs Board's approval to where it should be placed. Selectman Scanlon explained they would be installing the split rail fence as soon as possible. Selectman Dawson mentioned the fence should not be installed until the landscaping is completed. Joyce clarified that Superior Fence needs to coordinate with Credere. Selectman Dawson confirmed Credere should be communicating with us upon completion. Selectman Scanlon stated the fence can go up at Salmon Run.
Selectman Consentino suggested putting in perennials. Selectman Scanlon mentioned the Conservation Commission discussed waiting until completion....dig safe will be there for the fencing.....Joyce asked how the watering will be done. Selectman Dawson asked about a guarantee on the grass and plants. *(need to contact the landscaper)*

**New Business:**

Joyce introduced Monica Buffum, a resident of 251 Main Street, who had her car towed the evening of street sweeping. Ms. Buffum argued there were no, no parking signs posted in the area where her car was towed. There was discussion of the parking ordinance, the landlord and property manager misinforming their tenants, and signage. It was decided to send the owner a copy of the ordinance, order the no parking signs and reimburse Ms. Buffum the tow charge of $120.00.

Mr. Michael Wirkala, a resident near Pest House Road, spoke to the Board about the condition of the Class 6 Road, the absence of signs, and his concern of the recreational vehicles on the property. After some discussion on whether there should be gates and bars installed, it was suggested he contact Brian Sullivan of the Franklin Public Works. In the meantime, the Board will discuss, and get back to him.

**Town Administrator Report Continued:**

Joyce presented a request from Pat Clark of the Fire Commissioner's office asking to use the services of Attorney Dan Crean. It was decided after Selectman Dawson reminded the Board, and Selectman Consentino further explained to the Board the mutual aide matter, it could be a conflict of interest in the future. *Joyce will report back to Mr. Clark.*

Joyce reported the following:

- Colby and Clark Roads paving complaints - engineer is aware of the splitting
- Town Hall air conditioning has been serviced, new relay switch installed, and a boiler shut off switch installed
- Tax bills going out, due July 1st
- Worker's Compensation Audit submitted
- The Old Causeway - notices were sent to State and three properties, Town is not responsible for maintenance, Johanna of Sewer Commission also researched; will give info to Land Use office for the road book
- legal correspondence
- Cannon Bridge pre-construction meeting: notes will be forwarded to the Board.

**CDGB amended motion:**

Motion made by Sel. Jesseman seconded by Selectman Dawson, to authorize the Chairman to execute any documents which may be necessary to effectuate the CDBG contract or any amendments thereto. Motion adopted unanimously.
**Bittern Lane - Paula Huiser and John Rohke:**

John Rohke, Engineer for the sports facility, presented a proposed plan for Bittern Lane and Route 3. He discussed speaking with MB Tractor personnel who agreed his plan would be better for, and accommodate their larger trucks. John asked the Board why the need for a sidewalk. Selectman Dawson stated, theoretically, it’s a sports facility. Selectman Consentino stated it’s a liability issue. After a lengthy discussion on the type of sidewalk, pavement striping, curb or no curb, the width and drainage, it was agreed the engineer would update the plans to include six foot wide pavement with striping (not granite curbing), pedestrian symbols, and re-submit a full design plan to the Board. They will also contact the Planning Board to get on their agenda. Mr. Rohke also reviewed the items on the letter he received from the Board noting the following:

- Town Engineer, ok; wetland impacts, ok, drainage - John stated the extra shoulder shouldn’t change it - Selectman Jesseman noted a puddling spot. John said it may be something they can grade; lights, at least one additional; roadway improvements - topcoat, ok; John questioned doing the box? shim overlay of the whole thing? Selectman Dawson noted there is no history of how the road was constructed; #6 is o.k.; includes any conditions put on from the Planning board. Selectman Consentino stated what ever the criteria was from the Planning Board, they must adhere to, as the Planning Board has jurisdiction over the site.

Paula asked for the driveway permit, John asked about the cost. The plans will be updated and re-submitted, the Developer will get on the Planning Board’s agenda.

**Chief’s Report:**

Chief Cormier’s report included the following information: Calls this week: 406 with 8 arrests (4 drug related).

- Major Crimes - working on some new drug sales cases, burglary on Philbrook Road and a ICAC Case from DCYF
- Two officers will be attending a special operations night training on 5/21
- Fleet: Tires on 3B and 4A replaced. the 5A to OME june 8th for up-fit.
- Measurements taken for PD parking lot quotes
- Staff update: Captain returned to full-duty; Morrison and Ashburn remain on light duty.
- Meetings and events: meeting with the Governor to discuss public safety issues/bills; pre-construction meeting for Cannon Bridge (provided his notes to the Board) and the Town Hall staff meeting.

There was discussion about when the Cannon Bridge would be closed. Joyce Fulweiler reported Elm Street would be closed at least one day. It was suggested the Chief ask DOT about reconfiguring the timing of the lights at Park Street.

- Police memorial tomorrow morning at 10a.m. at State Capitol Complex.
- Cady Prevention Summit at PSU, 5/22
- Tilton School graduation 5/23 - School Street traffic will be detoured down Academy to Chestnut to Pillsbury Lane.
• Tilton Memorial Day Parade 5/25 starts at 9am leaves from High school. Senator Kelly Ayotte will be in attendance. Ceremony at the Veteran’s Home to follow.
• Jennifer Parker of the Phoenix House, 23 Elm Street, Northfield invited the PD to a meeting on June 3rd to discuss (LADC) Licensed Alcohol Drug Counseling resources they have.
• Other: they are testing the body cameras to capture videos, the policy is being updated.
• URAA Torch Run - 5/27 at noon from Bittern Lane to downtown Tilton, to the State House
• NH LETR Torch Run - 6/3 at 11am from Lowes to downtown Tilton
• Flags half staff for NH Law Enforcement memorial 5/22
• Police Explorers - Cadet Academy June 20–26, graduation on the 26th

Selectmen’s Report:
Selectman Dawson:
• Manville Road drainage? Contact Arthur at Public Works
• NRRA -Recycling of Tires: They will pick up tires; then see if container makes sense- Arthur agrees.
• Dumpster at 251 Main Street, constantly overflowing. Letter will be sent. More to follow.
• Impound yard - Chief taking care of fencing part, Katherine has concrete and site work estimates.
• 251 Main Street - numbers have been changed, why? A letter will be sent to the property owner informing her the numbers must be changed back.

FYI - Park Commissioners will be putting up new signs at Riverfront Park. Katherine is working with the Chief on the language. There should be parking on Mill Street for overflow parking, however; it’s been gated. The Code Enforcement officer has contacted an attorney. There was a suggestion to change the angle of the cameras. Cpl. Pinault interjected recommending specific wording, and confirmed there were fines for violators.

Selectman Consentino:
Pat reported the following:
• Cameras installed at Senior Center – Thank you to Al LaPlante
• Senior Center is in need of expandable sliding screens for the windows in the kitchen and hallway – in the interim - before installation of air conditioners
• Hot water too hot. It was suggested to put in a mixing valve. Will contact licensed plumber
Selectman Scanlon:
Jon reported the following:
Conservation Commission met - sock in, to keep soil from eroding. The grass in the Salmon Run area will have to be watered 1 to 2 times a day for at least 7 days. There was a suggestion to use a sump pump out of the river. Something will be figured out.
- “Mabel” will be cleaned soon.

Selectman Jesseman:
Joe reported the following:
- Waste Zero contract, need RFP - is there another company with same, or better service and what their price would be.
- Tree in graveyard is gone
- Addition proposed at the Veteran's Home - budget not finalized
- Addiction Awareness Walk - May 31st
- Drug Take Back - now in effect, take to Laconia and/or Gilford PD's
- Old Home Day - June 27th

Other:
Town Hall Doors: Selectman Consentino reported estimates were in for refinishing the Town Hall Doors. Selectman Dawson reported she had spoken with both companies. One suggested the “West System” at $4,700.00, which is varnish over epoxy. Would have to be done every 3 years - may be the more expensive way to go. Selectman Consentino explained you wouldn't have to strip the doors each time. Selectman Dawson reported the second company's estimate at $4,120.00 uses urethane and varnish. Both would require maintenance. Selectman Consentino explained urethane dries out wood and problems can occur. After further discussion, it was decided Katherine would contact the companies and ask how the finishes would be applied.

Non-Public Personnel:
At 7:19 p.m., Selectman Consentino made a motion, seconded by Selectman Jesseman, to enter into a Non-Public session as per NH RSA 91-A:3 II, as it pertains to a personnel matter. On a roll call vote, motion adopted unanimously.

At 9:08 p.m. Selectman Jesseman made a motion, seconded by Selectman Consentino, to seal the non-public session minutes pertaining to personnel issues, permanently, and as they pertain to legal issues until such time they are resolved. On a roll call vote, motion adopted unanimously.

Adjournment
With no further business to come before the Board, Sel. Consentino made a motion, seconded by Sel. Jesseman to adjourn. All in favor. Motion passed. Meeting adjourned at 9:08 p.m.