Present: Selectmen, Patricia Consentino; Katherine Dawson, Joseph Jesseman, Jon Scanlon, and Peter Fogg.

Purpose of the meeting: to review/revise the Town of Tilton’s Employee Evaluation forms.

Other:

Underground Storage Tank: Selectman Jesseman discussed the proposal for the gasoline and diesel Fuel bids. It was realized the Sales Agreement Confirmation had been signed between the Winnisquam Regional Schools (SAU#59) and Dennis K. Burke, Inc. for the price as follows: diesel at $2.359/gallon, and unleaded gasoline at $2.2510/gallon.

There was discussion on whether to allow Highway personnel to work overtime, to paint the crosswalks before Memorial Day weekend. The Board agreed, although the department is short staffed, and getting the cemetery's ready should be a priority, painting the crosswalks could wait. Consensus of the Board was no overtime.

Workshop: Town of Tilton, Performance Appraisal Instrument

First discussed was the “Overall Rating” scale versus the “Definitions of Dimension Ratings”. It was decided the overall rating numbered scale, 1 through 10, should be removed and the Definitions of Dimension Ratings - Superior (S), Exemplary (E), Competent (C), Needs Improvement (N) and Unsatisfactory (U) be used for the performance evaluation rating.

Selectman Dawson made a list of what could be changed on the cumbersome, current (7/24/14), 12 page form. Selectman Consentino explained in previous years, they used the five part form which includes reviewing goals and objectives. Selectman Scanlon talked about separating the goals and objectives from the comments.

The Board reviewed and made changes as needed to each of the following categories to include: Written Communication, Oral Communication, Interpersonal Skills, Planning & Organization, Problem Solving/Decision Making, Initiative, Risk Management, Acceptance of Supervision, Job Skills & Knowledge, Attendance and Appearance.

Adjournment

With nothing further, Sel. Consentino made a motion, seconded by Sel. Dawson to adjourn. All in favor. Motion passed. Meeting adjourned at 6:45 pm.