TILTON BOARD OF SELECTMEN
MINUTES
March 19, 2015

Present: Selectmen Patricia Consentino; Katherine Dawson, Peter Fogg, Joseph Jesseman, and Jon Scanlon.

Guests: Paula Huiser, William Bald, Dennis Allen, Director of Public Works, Arthur DeMass, Assistant Director of Public Works, and Rick Silverberg, Chairman WRTA.

Call to Order/Roll Call:
Chairman Consentino called the meeting to order at 4:30 p.m. Sel. Scanlon is on his way (he arrived at 6:10 p.m.) She welcomed to the team, Peter Fogg, as the newest Selectman.

Approval of Minutes:
Selectmen Dawson made a motion, seconded by Sel. Jesseman, to bring the minutes of March 5, 2015, to the floor for discussion and correction. All in favor. Motion passed.

Minutes reviewed:
Sel. Jesseman page one, duplicate sentence, delete one regarding counting the ballots.
Sel. Dawson, page one...add next to the entrance area...... the exit can never go through the entrance.. cross off last sentence their. Page 2, put first name of Gerlach.
Sel. Consentino page 2 - .....discussion about ongoing confusion...there was other verbiage before that motion when Joyce gave report....we want to be consistent in getting the summary of activity...gmb will listen to tape something’s missing about ..we didn’t get form…
Sel. Dawson page 2 - town administrator report….river trail easement = maintenance should say construction easement…
Sel. Dawson - identify Glen Smith as Northfield Selectman
Sel. Dawson page 3 - parking at mechanic street letter - what about it? the letter is on hold
Sel. Dawson: winter/parking/maintenance/trash ordinance......the housing ordinance is the one that is to be tabled. Winter, parking, maintenance and trash ordinances need to be reviewed.
Sel. Dawson page 4 - driven around town w/Chief Cormier - should read: drove over to the high/middle school’s campus to determine where signs for the election would be placed.

Sel. Consentino made a motion, seconded by Sel. Dawson, to accept the Minutes of March 5, 2015, as amended and corrected. No further discussion. All in favor. Motion passed.

Other:
Sel. Dawson reported she had compiled a draft letter to the resident who has been using the handicap parking in Lot D, all winter long. She had reviewed the parking ordinance which does not specifically designate a portion of that lot to no overnight parking. She noted the car
was not removed during snow removal, which is a violation in itself. After further review of the overnight parking ordinance, it was determined the ordinance needs to be reviewed, and the map be edited to reflect the ordinance.

Sel. Consentino suggested a time be set aside for reviewing these ordinances. Sel. Dawson suggested each Selectmen take the parking ordinance to review, email suggestions to correct, then meet to discuss.

Sel. Consentino discussed the possibility of using the Senior Center Movie license as an umbrella for other town use. She explained you could not use the license and show a movie at Riverfront, or on the Island, because it is allocated by location. After further research, it was determined it would not be cost effective.

*Each Child is Ours* - Ms. Fulweiler reported it was a legitimate group. Sel. Dawson asked had the matter been discussed with the land use office regarding the issue of the vendor bingo - is it gambling…”what is the use?” Is there a police detail needed? Has permission been granted by the owner (Autoserv)? The Board will ask the Chief about the need for a detail.

Cindy Reinartz, Tilton Town Tax Collector, announced the annual Pet Expo/Rabies Clinic is scheduled for Saturday, April 18th, at the Autoserv, Agway Building.

**Highway Department - Dennis Allen & Arthur DeMass:**

Dennis Allen, Director of the Public Works Department, had several questions regarding Bittern Lane, as he had not seen any site plans. There was discussion about drainage, culverts, catch basins, sewer manholes, and where to deposit snow in the winter. Mr. Allen mentioned that if a sidewalk was to be installed, it would have to be on the east side. He noted the widest part of the road is 27 feet, this side of MB Tractor’s entrance, then it narrows. After further discussion about the number of cars per event, how would this project affect the pond, the intersection, and whether the Board would accept the proposal; it was decided to schedule a special meeting to discuss Bittern Lane, for Monday, March 23, 2015, at 4:45 p.m., and include Mr. Allen, Mr. DeMass, and the engineer, John Rohke, who would provide his conceptual plan.

**Enforcement of Ordinances:**

Sel. Consentino reported there was a major issue of dogs defecating on the main street sidewalks, and the waste not being picked up. Although there is a town ordinance in place, unless the police department actually witness the offenders, no tickets can be issued. There was mention of the problem also being at the Island, Riverfront Park, and Buffalo Park. Chief Cormier reported the Explorers would be handing out flyers reminding dog owners to pick up after their dogs, and signs would be posted throughout the town. It was discussed to encourage the downtown merchants to help in identifying the offenders.
Non Public - Personnel
At 6:10 p.m. Sel. Consentino made a motion, seconded by Sel. Katherine Dawson to enter into a non-public session as per NH RSA 91A:3 II(a) regarding personnel matter. On a roll call vote, motion adopted unanimously.

At 6:24 p.m. Sel. Consentino made a motion, seconded by Sel. Dawson, to close the Non-Public session. Sel. Jesseman made a motion, seconded by Sel. Dawson, to seal the non-public session minutes pertaining to personnel matter, permanently. On a roll call vote, motion adopted unanimously.

Selectmen Jesseman asked Mr. Allen if he had assessed the condition of the snow dump up at the Veteran’s Home, and when the street sweeping would begin. Mr. Allen replied, normally at the end of March, first part of April. However; this year, after the first of April. He explained the process of bids and choosing the contractor.

Old Business:
After discussion and clarification of the NH DOT Rail Trail Agreement, the Interceptor Sewer Trail Agreement, and the WRTA Memorandum of Understanding, Sel. Consentino made a motion, seconded by Sel. Jesseman, to sign the Memorandum of Understanding for the WRTA dated 3-19-15. No discussion, all in favor. Motion passed. Sel. Dawson declined to vote.

Sel. Jesseman made a motion, seconded by Sel. Consentino for discussion, to enter into the Phase 2(a) Rail Trail Agreement as presented. All in Favor. Motion passed. Sel. Dawson declined to vote.

Sel. Consentino made a motion, seconded by Sel. Jesseman, to enter into the Interceptor Sewer Trail Agreement, as presented. All in Favor, motion passed. Sel. Dawson declined to vote.

Rick Silverberg, Chairman of the WRTA, thanked the Board for their cooperation, and for executing the documents.

Chief Cormier's Report:
Chief Cormier reported there were 386 calls for service, and nine arrests this week. He informed the Board the Fleet inspections were being completed. Sel. Scanlon asked about the cruiser with the check engine light. The Chief replied there were several vehicles which had the same issue, however; after discussing with Arthur DeMass, it’s not an issue to be concerned with, it does not affect the operation of the car.

The Chief reported Noelle Glenn, had graduated from RAD (Rape, Aggression Defense) which teaches self defense, and now she can instruct civilians. He mentioned he was excited for the “Explorers” program to begin. Sel. Consentino invited the group to the Senior Center some evening (other than a Wednesday) for their meetings.
Sel. Jesseman asked why a front line cruiser and the SUV were being used for details. The Chief explained that because March is the month for inspections, cars are limited. He also reported there were a lot of requests for details coming in.

**Town Administrator Report:**
*Joyce Fulweiler, Town Administrator:*

Joyce reported Gayle Bestick would be attending a free, Healthtrust Benefit Administrator workshop in Concord, on Wednesday, April 1st, and she would be attending the workshop on April 8th.

* Joyce informed the Board she was waiting to hear back from the State regarding the railroad crossing at Cumberland Farms matter. Sel. Dawson reported she had communicated the Boards support.

* Joyce received an email from RM Piper returning the Cannon Bridge agreement with changes.

* Memorandum of Understanding between Northfield & Tilton, on the Cannon Bridge Project - to be tabled for two weeks.

* Joyce mentioned she had received an email regards to the DES, Casella/Bestway, public hearing to expand their facility in Belmont. The Board plans to attend the public hearing on Thursday, March 26, 2015 for 7:00 p.m.

**New Business:**
*Main Street Flags:*

Sel. Consentino discussed how the flags on Main Street were torn and tattered and should be replaced, as they diminish the attractiveness of the town. It was agreed the flags should be taken down, however; the brackets could stay. Joyce will contact the Public Works department.

**Vote for Chair & Vice Chair/Exofficio's - Committees:**
*Chair:*

Sel. Jesseman made a motion, seconded by Sel. Dawson to reappoint Pat Consentino as Chairman to the Board of Selectmen. No discussion, all in favor. Motion passed.

*Vice Chair:*

Sel. Jesseman made a motion, seconded by Sel. Fogg to appoint Katherine Dawson as Vice Chair. No Discussion. All in Favor. Motion passed. Sel. Dawson declined to vote.

*Planning Board: Ex Officio - Katherine Dawson, with Joe Jesseman as the alternate: Note; Elaine Grace, Judy Tilton and Robert Haberman (as alternate) terms expire this year.*

*Conservation: No Ex Officio - For the record, need to be reappointed, Paul Rushlow, Ben Wadleigh, Susan Clark, and Kathy Mitchell as alternate. Joyce will email the appointment forms*
Budget Committee: Ex-Officio: Jon Scanlon with Pat Consentino as alternate.

Zoning Board: Ex-Officio: None

Park Commission: Ex-Officio: Peter Fogg, Katherine Dawson as alternate.

Green (Recycling) Committee: Ex Officio: Joe Jesseman and Katherine Dawson remains as alternate.

Caring Hands (CHAT): Ex. Officio: Joe Jesseman, Peter Fogg as alternate.

Energy: Ex Officio: Jon Scanlon, no alternate (it was suggested to combine this committee with the Recycling Committee)

Belknap County Economic Development Council: Ex Officio: Jon Scanlon

Road Committee: Ex-Officio: Katherine Dawson, Peter Fogg as alternate.

Liaisons:
   Town Hall, Joe Jesseman; Police Department, Pat Consentino and Highway Department, Joyce Fulweiler.

Other:
Selectman Consentino reported the Southwick School would be sponsoring an “Artist in Residency” Africa - Celebrating Community - event on March 25, 2015 at 5pm. She will post the flyer on the bulletin board.

Selectman Consentino reported the indoor smoking complaint received from the DHHS needs to be resolved by written response no later than March 30, 2015.

Adjournment

Sel. Jesseman made a motion, seconded by Sel. Sel. Dawson to adjourn. All in favor. Motion passed. Meeting adjourned at 8:10 p.m.