Selectmen's meeting minutes of October 31, 2013.

Present from the Board: Chair Pat Consentino, Sel. Sandy Plessner, and Sel. Joseph Jesseman.
Sel. Katherine Dawson and Sel. Al LaPlante were not present.

Also present, Town Administrator Joyce Fulweiler and Secretary Catherine Woessner and Finance Dir., Tim Pearson.

Chair Consentino called the meeting to order at 2:00PM.

Chair Consentino thanked the downtown businesses for trick or treating on Main Street Friday, October 25. Over 300 children were trick or treating on Main Street. Chair Consentino also thanked the companies who contributed prizes for the best costumes. Irving, The Common Man, and NH Speedway.

BUDGET: Finance Dir., Tim Pearson joined the meeting and presented updated budget reports to the Board which also includes information from the budget committee meeting last night. The Board discussed the year to date expenditure for the Parks Commission. Tim said the $4,200 to pay for the leveling of Rte. 132 and hydro seeding in the spring, is not in the expenditure report yet. It is in this week's payable. There is also another contract in the amount of $2,200 for painting the railings at Riverfront Park. they are not sure if they can do it this year as the temperature has to be above 50 degrees otherwise they will ask to encumber those funds.

Tim reported that he made the updates to the budget as the Selectmen requested last week and has also updated to include the budget committee changes from last nights meeting.
Health Insurance: Tim reported that the health insurance lines are all up 7.9 or 8%.

Chair Consentino asked Tim if he has come up with any alternatives if employees contributed more money to the health plan what would the advantage be to the town, cost wise. Tim said he and Joyce discussed various levels and are looking at 12% for non-union.

Tim informed the Board that they are also looking into a quote for disability insurance. The company we are currently using for disability insurance and has not been a very easy process for anyone that has been on short term disability. One of the things that is offered through LGC is the town can continue to make the payments and then the disability insurance money is reimbursed to the town which would make it much easier for any employee going on short term disability. Joyce has information that she will present to the Selectmen.

Chair Consentino asked if there was a better incentive to opt out of the health insurance would more employees take advantage of this. Tim said right now there are five employees that opt out. Most employers that offer health plans also offer some type of opt out plan. The police department has mentioned if there was a better incentive for the opt out plan perhaps more employees would take advantage of it. The Board will be meeting with Scott DeRoche on Tuesday, November 5th and he will have the increases on all of the insurance plans. Joyce will also make a recommendation on which plans to offer.

Highway budget: Chair Consentino made a motion to accept the Highway budget as presented in the amount of $1,044,942 seconded by Sel.Plessner.

Discussion: Chair Consentino reported that they voted at the COOP meeting last night to change to a calendar year now. Next year would be a 13 month budget, but Public Works Dir., Dennis Allen would like to wait until the figures come in for the ash credit.

All were in favor of the motion.

Health & Human Services: Sel. Plessner made a motion to accept the Health & Human Services budget as presented in the amount of $111,782, seconded by Chair Consentino. All were in favor.
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After discussion regarding why there is still $100.00 under Chat in the Health & Human Services budget, Chair Consentino explained that the $100.00 was only put in for that one year for printing and said they would not ask for more money. Chair Consentino made a motion to accept the amended amount of $111,682 with the removal of $100.00 for CHAT under the Health & Human Services budget; Sel. Plessner seconded the amendment to the motion. All were in favor.

Community Action Program: Chair Consentino made a motion to accept the Community Action Programs request in the amount of $23,389, seconded by Sel. Plessner. All were in favor.

Finance Budget: Chair Consentino made a motion to accept the finance budget in the amount of $577,627, seconded by Sel. Plessner. All were in favor.

IT Budget: Tim discussed the IT budget and explained that one of his concerns as it relates to voice over IP is the cable consortium agreement. If we are having to pay for retail fiber access to the internet it is going to be more than what he has budgeted for. Tim was basing this off of if they were going to get either a significant break or very low cost of connection. In the most recent communication regarding the cable consortium agreement it seems like that may not be the case. Tim informed the Board of two changes in the IT budget he would like to discuss with them. One item is case management with the Health Officer and Code Enforcement Officer have more and more cases where record keeping has become a critical aspect for documenting violations and reporting them in a consistent manner. The initial charge for I Works is $2,500 and the case management part is $1,600. The other item is $6,000 for recording equipment for the police department. The new voice over IP system will record lines so any phone call can be recorded. Tim said this is primarily for the dispatcher. Tim said Chief Cormier is looking into seeing what grants are available for this. There is also an annual cost to this as well. The $6,000 is included in the IT budget.
At 3:25PM Chair Consentino made a motion to enter into non public as per RSA 91-A: 3 (c) matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting, seconded by Sel. Plessner. A roll call vote was taken. All were in favor.

At 4:10PM the Board resumed their regular meeting.
Sel. Plessner made a motion to seal the minutes of the non public session as they pertain to matters which if discussed in public may be detrimental to a person’s reputation, permanently, seconded by Chair Consentino. A roll call vote was taken. All were in favor.

Town Administrator Joyce Fulweiler, Agenda Items:

- Status report on 16 Prospect Street; spoke with a furnace company who did repairs on the furnace and he said the furnace needs to be replaced, leaks everywhere, there have been a number of frozen pipes, and improper insulation in the basement. His suggestion is to drain the pipes and not heat the house. Joyce also spoke to the person who services the town’s burner and he said he would look at 16 Prospect Street at no charge if the Board would like a second opinion.
- Joyce has contacted the Salvation Army, Goodwill, and St. Vincent DePaul regarding removing the rest of the contents of the house. They do not go in and pick through things, they will only take thinks that can be resold that are marketable and clean.

Chair Consentino informed the Board that she would like to contact the Director of The Pines, Jim Doane to see if he would be interested in the crafts and toys that have been left for use at The Pines. Also a small portion of crafts for The Senior Center. Chair will make arrangements to take Jim over and remove the items and take them to The Pines and Senior Center. After discussion Sel. Plessner made a motion to offer the craft items to The Pines and a small portion the Senior Center, seconded by Chair Consentino. All were in favor.
Joyce will talk to the individual regarding draining the pipes and if is going to be under $500.00 then she will go ahead, if it is more than $500.00 she will bring it back to the Board.

Joyce reported she received calls from two residents of Daniel Drive who witnessed a Bestway pick up the purple trash bags and their recycling bins and dump them in the back of the same truck. They went out to look to see if there was a separator, but there was not. Sel. Jesseman will call Casella to report this.

Joyce informed the Board that she sent Mr. Sellers a letter in response to his letter to the Selectmen. The Board asked Joyce to inform Mr. Sellers that it is unclear what it is he would like the Board to do and if he would put this in writing to them they will be happy to address it.

Joyce reported on the repairs to the ceiling at the Tilton Senior Center. Bryan removed the panel and insulation. They still do not have an idea of where the water is coming from but Bryan is going to be at the Senior Center at 9:00AM, Monday, November 4th to meet with Tim Crowley, the Insurance Adjuster. Sel. Plessner will also be there.

The Board requested estimates on the masonry of Town Hall and Joyce has obtained three contacts. One of the contacts Mr. Bolduc is interested and will submit a proposal.

Joyce reported that Rip, from Credere Associates would like to meet with the Board to give them an update. Joyce would also like to invite the Conservation Commission and the Winnipesaukee Trails Association. Chair Consentino suggested either 11/14 or 11/21/2013 to see what date they would be available.

Joyce reminded the Board that next Tuesday they are meeting with Scott DeRoche at 2:00PM at town offices regarding health insurance. Joyce reported that if they are going to make any changes in plans that decision has to be made and transmitted to Health Trust no later than November 29th, 2013.
The Health Trust will be doing a return of surplus for 2012 and we should see this in March of 2014 for all of our groups, retirees, union, and non union and elected officials. The total amount is $18,071.00 for medical and $975.00 for dental. In the past this surplus money was taken group wide and the return was done in reduced group rates. Because of the bureau of securities and regulations they can no longer do this.

Joyce said the only change she would recommend to the Board is that they no longer offer the Blue Choice 3 Tier. If there are any physicians or medical providers that will be covered under the 3 Tier, if the individual can just get a referral from their primary care they pay less. We already offer two other Matthew Thornton products.

Chair Consentino informed the Board she has a letter from an employee that is requesting to carry over the balance of her Paid Time Off to be used in early January of 2014. The Board was unanimous in their decision to deny this request.

Chair Consentino informed the Board that the Senior Center will be getting the hood for over the stove and will be installed tomorrow. All Metal Company has donated a sheet of stainless back splash that would have been over $400.00. This now opens the Senior Center to having additional meals on Monday, Tuesday, and Wednesday. Mr. Canzano was extremely instrumental in getting the fan and he also paid for it and donated it to the Senior Center. The Board thanks him for this generous donation.

The Tilton School will be doing raking for the seniors this week and next week. The Board thanks the Tilton School for helping the seniors once again. Winnisquam School will be doing raking for the seniors on the west side of town.

Approval of minutes of 10/17/2013 Sel. Plessner made a motion to approve the minutes of 10/17/2013 as corrected, seconded by Chair Consentino. Al were in favor
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At 5:25PM Chair Consentino made a motion to enter into non public session as per RSA 91-A:3, personnel, seconded by Sel. Plessner. A roll call vote was taken. All were in favor.

At 6:20PM the Board resumed their regular session.

Sel. Jesseman made a motion to seal the minutes of the non public minutes permanently as they pertain to personnel, seconded by Sel. Plessner. A roll call vote was taken. All were in favor.

The Board agreed to send a donation to the E. Robert Hardy Scholarship Fund, in lieu of flowers in memory of Clara Hardy.

At 6:26PM Sel. Plessner made a motion to adjourn the meeting, seconded by Sel. Jesseman. All were in favor.