Selectmen’s meeting minutes of September 5th, 2013.

Present from the Board: Chair Patricia Consentino, Sel. Sandy Plessner, Sel. Katherine Dawson, and Sel. Joseph Jesseman. Sel. LaPlante was not present.

Also present, Town Administrator Joyce Fulweiler and Administrative Assistant Catherine Woessner.

Chair Consentino called the meeting to order at 3:30PM.

Chair Consentino made a motion to enter into non public session at 3:30PM regarding RSA 91-A:3, personnel and legal matters, seconded by Sel. Plessner. A roll call vote was taken. All were in favor.

At 6:50PM the Board resumed their regular session. Chair Consentino made a motion to seal the minutes of the non public session as they pertain to legal, excluding the conversation with Attorney McGuffin as that was attorney/client, until the matters are resolved, seconded by Sel. Jesseman. A roll call vote was taken. All were in favor.

**Town Administrator Joyce Fulweiler, agenda items:**

- The Board signed the MS1 form for 2013
- Joyce needs to schedule another public hearing on amending our pole permits because we discovered that the NH Electric Coop does service a portion of Tilton.
- Conservation Comm., cleaned up Ernie’s on Monday and the High Way dept. cleared away the debris left. Joyce asked when they would be renaming the former Ernie’s site and one suggestion is “Old Mill Conservation Area.”
- A request from a resident on 7 Daniel Drive to put in a speed bump in response to the increased traffic caused by the Tilton School’s use of
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- their new athletic field. The Board will ask Chief Cormier to place the speed trailer at Daniel Drive.
- Response from DOT Commissioner Clement on the town's request to have road improvements made in town.
- Letter from Mr. Phillips of 14 Prospect Street regarding Packer Brook flooding. Mr. Phillips property borders Packer Brook. The Board discussed this and agreed the town needs to respond to Mr. Phillips that all surface waters and underground aquifers in the State of New Hampshire are governed by the State, not the town of Tilton. The Town is responsible for making sure their culverts are kept clean, this is where the town's jurisdiction ends.
- Schedule appointment with Michelle Marshall to meet with Selectmen to go over the final Silver Lake Road Safety Audit in afternoon before regular Selectmen's meeting.
- Town Clerk asked Selectmen to sign a petition for pole licenses from Fairpoint to the State to be in the State's right of way. Mark Morrill has approved them. Joyce explained to the Town Clerk that the State has approved it and it just needs to be filed in the Clerk's office. Joyce contacted Jay Floyd, Manager of the Right of Way Department and he said they do not approve the State's Pole Permits, they do. Sel. Plessner made a motion to have the Town Clerk file the petition for the pole license in her office, seconded by Sel. Jesseman. All were in favor.

Chair Consentino, Correspondence:

- Thank you from Tilton Human Services Dept., to Northfield-Tilton United Methodist Church for their generous donation of school supplies for local children. This effort was coordinated by Nina Scarlett and Sylvia Haberman.
- A thank you from Kathi Mitchell to Dennis Allen and his crew for an outstanding job cleaning up the debris left at the Old Mill Conservation Area after the Conservation Commissions cleanup there on Monday. The site looks great and we appreciate their assistance.
Selectmen's correspondence continued:

- A thank you note to the Selectmen and staff from Nate Morrison for all they have done and the support given to him and his family.
- A request from a Tilton resident asking when she can be expected to be reimbursed since she is required to pay for Lochmere to flush their toilets. She thinks it only fair that Lochmere pay for her to flush hers. From the Yeo's of Lancaster Hill Rd. They have submitted a bill from Byron's septic services in the amount of $180.00. Chair asked what did the Lochmere Sewer project cost taxpayers. Joyce said it did not really cost anything because we did not increase anything because the budget was not increased. Chair Consentino asked Joyce to send a letter to the Yeo's informing them that the residents of Tilton voted at Town Meeting to have this done and cannot undo it by paying for individuals pumping bills.

- Chair Consentino read a letter from State of NH DOT Commissioner Clement. Dear Chairman Consentino: I am writing in response to your July 3, 2013 letter regarding needed improvements on certain state roads in Tilton. The Department has been and continues to be concerned with the condition of state roads in Tilton, as we are for state roads across the state. The Department continues to provide the highest level of maintenance and improvements possible with the resources we have. The Department met with State and Local Officials including members of the Tilton Board of Selectmen on March 8, 2013 to hear concerns and see first-hand the condition of some state roads in Tilton. The Department had a follow up meeting with your Public Works Department to review specific areas in more detail and consider specific treatments and possible improvements. On May 1, 2013, I sent you a letter outlining what the Department could do and possible projects the Town could pursue though the Department's State Aid Highway Program. The Tilton Board of Selectmen's July 3, 2013 letter to the Department identifies two areas of concern as follows: 1. The letter requests that the Department complete work at Calef Hill Road and Range Road in the summer/fall of 2013 and not 2014. The letter goes on to say that if
the roadway problems are not addressed in 2013, then the Department will need to assume responsibility for winter maintenance. Unfortunately, the Department will not be able to repair the roads in 2013. The solution to this problem will likely require the removal of ledge that the Department is not equipped to do with our maintenance forces. The Department is in the process of gathering field information to prepare construction plans to put this work out to bid by a contractor who will be equipped to deal with the ledge. The time required to prepare bid plans and advertise a contract prevents this work from being done this year. By planning this work next year, the Department is also able to fund the work out of a portion of next year’s budget that is programmed for this type of work. Lastly, the Department is not in a position to assume responsibility for winter maintenance for this section of road this coming winter. 2. The letter explains the Board discussion regarding the Town’s participation in the State Aid program for municipalities for full reconstruction of Winter Street, Clark Road, and portions of Colby Road. The letter also goes on to explain that the Board does not agree to accept these roads and all future maintenance as a condition of the roads being constructed. I have asked Nancy Mayville, the Department’s Municipal Highways Engineer, to contact Tilton Town Administrator Joyce Fulweiler to discuss the State Aid Highway Program in more detail and to work with the Town to pursue projects if the Town would like. The State Aid Highway program is a very competitive program funded by 1/3 local match to 2/3 state funds. The program is currently booked until 2019 and the Department continues to take applications. Towns who commit to take over roads at the completion of a project will be funded before other Towns. I understand the Town’s concern with the condition of these referenced roads. The Department shares your concern. The Department has about 4,560 miles of roads and, of that amount, over 1509 mile are in poor condition. Most of these roads in poor condition are unnumbered rural roads serving basically local traffic needs. They are very similar to the roads in Tilton discussed above. The Department will continue to provide the highest level of service possible for the citizens and visitors of NH on these roads, however it will take resources, time, coordination and
cooperation to address these situations that we together find ourselves in.

The Board would like to meet with our State Representatives Dennis Fields and Ian Raymond and our Senators regarding this letter from Commissioner Clement. Also invite the residents from Calef Hill Road, Lancaster Hill Road, Colby, Clark, and Winter Street to attend this meeting.

**Old Business: Vicy Virgin Annual Food Drive**

A request was sent to Market Basket to have the Vicy Virgin Food Drive in front of their store on September 28th. Chair Consentino would also like to have a request sent to Wal-Mart to have the food drive there as well. Joyce will also contact the schools again this year to see if they would like to be part of the food drive this year.

**Snow Storage:** Joyce informed the Board that Public Works Dir. Dennis Allen spoke with Ms. Garcia and looked at her parcel of land for possible snow storage. Dennis also spoke with Jon Bossey from the NH Veterans Home and Dennis would like to explore the Veterans Home property and would like to see if we can enter into an agreement with them to store snow on their property. This is an area where they currently store their snow and they said there is more than enough room and it will not interfere with there operations. According to the Veterans Home it is more than 1000ft. from Packer Brook and a pond, but this should be confirmed. Sel. Dawson is concerned because of dug wells in the area. Sel. Jesseman will contact Dennis and look over the area and will report back to the Board next week with his findings. Conservation Commission Chair will also be contacted to look over the area.

**Reports from Selectmen:**

__Chair Consentino__ informed the Board that the Selectmen are invited to join Elder Services, Community Action Program Belknap-Merrimack Counties, Inc. as they celebrate the achievements of our community's senior citizens.
during National Senior Center Week September 16-20 2013. Please join us on September 18, 2013 at the Tilton Senior Center, from 10:30AM-1:30PM. 10:00AM to 11:30AM Entertainment by Bluegrass fiddler Ellen Carlson and 11:45AM lunch. All of the Selectmen will attend.

The Board is also invited to attend the Lakes Region Partnership for Public Health, Inc., 2013 Annual Meeting on Thursday, September 26, from 8:00 to 9:00AM at the Merrimack Valley Railroad Station, 11 Park Street, Northfield, NH. Breakfast will be served.

Chair Consentino informed the Board that the Finance Officer has put the budget on their Thrives for their convenience. Sel. Dawson mentioned that that all of the outside agencies that applied for funding from the Town needs to provide the town with financial information. If they do not they should be notified that if they do not, they will not be considered for funding. Sel. Dawson said she will bring this up at the budget committee next week.

**Sel. Plessner** reported on the first meeting of the US Route 3 Transportation Demand Management Committee regarding the traffic situation. The study committee will be looking at the traffic on Rte. 3 to provide for the safety of pedestrians. There will be three meetings and then the committee will submit their proposal.

At 8:25PM Chair Consentino made a motion to adjourn the meeting, seconded by Sel. Plessner. All were in favor.