Selectmen’s meeting minutes of October 18, 2012.


Also present, Joyce Fulweiler, Catherine Woessner, Chief Cormier, Lt. Ryan Martin, and Officer Nate Buffington.

Chair Consentino called the meeting to order at 4:02PM.

Chair made a motion to go into non public session as per RSA 91-A:3, personnel, seconded by Sel. Plessner. A roll call vote was taken. All were in favor.

At 4:15PM the Board resumed their regular session. Sel. Plessner made a motion to seal the minutes of the non public session permanently as they pertain to personnel, seconded by Sel. Jesseman. A roll call vote was taken. All were in favor.

Chair Consentino made a motion to appoint Brian Kydd-Keeler to the position of full time Patrol Officer with the Town of Tilton Police Department which will be effective as of October 22, 2012, seconded by Sel. Plessner. All were in favor.

Sel. Jesseman administered the oath of office to new Officer Brian Kydd-Keeler and Officer Jesse Renauld.

Finance Officer, Tim Pearson reported they are still waiting to hear from DRA for the tax rate setting date. They have everything from the town but there was an issue with the Fire District due to rounding. The fire district will be billing us at the commitment amount listing on our tax commitment papers from DRA and not the net commitment as they have historically billed.
us. This should not have a significant impact on our rate or the town, and it will fluctuate from year to year. Tim feels this is a DRA issue and feels it is unfair. Sel. Dawson suggested the Selectmen inform DRA how they feel about this. Tim said he has but feels this is something to inform our legislatures about when they come before the Selectmen. Tim said he will call DRA again and let them know how the Board feels and ask to have something in writing from them.

**2013 Budget update:** Tim has been working with department heads providing them with historical data and a template to plug in 2013 figures. Tim and Joyce met with LOC regarding health insurance and are currently analyzing coverage, options and costs.

Chair Consentino asked for the consensus of the Board weather or not they will require Chief Cormier and Dennis Allen with their preliminary budget prior to presenting it to the budget committee on Wednesday, November 7th, 2012. The Board agreed they would like to review their budgets prior to meeting with the budget committee. Sel. Dawson made a motion requiring department heads (police & highway) to present their preliminary budget to the Board of Selectmen by November 1st, seconded by Sel. Jesseman. All were in favor.

**Medicare “Section Ill MSP Mandatory Reporting Services Agreement:** Tim presented this to the Board for their review. Tim explained that when Medicare has someone claiming benefits they look to see if there is any other insurance or claim that can be made associated with that particular incident, and look to get any remuneration from an insurance company, or other. In a case that is currently before the Board where there is a settlement on hand it pertains in this case because the person that will receive the settlement is Medicare eligible and because of this is has to be reported to the Federal Government through the CMS system. Tim explained that LGC will provide the service for the town at no additional cost. Tim and Joyce met with a representative from LGC and reviewed the agreement, and it must be done to avoid federal penalties. A primary contact/board designee needs to be assigned to handle the town’s portion, which would be either Tim or Joyce.
Sel. LaPlante made a motion to approve and sign the Section 111 Mandatory Reporting Services Agreement, and to assign Tim Pearson as the town’s designee to handle the town’s portion, seconded by Sel. Plessner. All were in favor with the exception of Sel. Dawson who is not comfortable with LGC not taking as much responsibility as the Town. Motion passes.

Tim presented the draft of 2011 Audit for the Board’s review.

**Town Administrator Joyce Fulweiler agenda items:** Joyce presented five Engineering proposals received in response to RFP-Ernie’s Clean up. All five attended the site walk. Joyce asked the Board if they would like to include in their selection process a representative from the Conservation Commission or the Trails Association to look at the proposals and provide any input to the Board that would be helpful. The following bids were opened at 4:00PM:

- **Credere Associates LLC, Westbrook, ME**
- **Loureiro Engineering Associates, Inc., Manchester, NH**
- **Nobis Engineering, Inc., Concord, NH**
- **Ransom Consulting, Inc., Portsmouth, NH**
- **Sanborn Head, Concord, NH**

Chair Consentino asked to schedule a meeting on Monday, October 29th, 2012 at 11:30AM to go over the proposals with Conservation Commission and also invite Rick Silverberg of WRTA, or a representative. Joyce will schedule interviews with the candidates to meet with the Selectmen. The first three candidates are scheduled for interviews on Friday, November 2, 2012 at 11:30AM (45 min. intervals) and the last two on Wednesday, November 7th, 2012 at 11:30AM.

Chair Consentino made a motion to have Sel. Dawson and Sel. Plessner speak at the interviews, seconded by Sel. LaPlante. All were in favor.

Joyce reported that she has received seven cleaning proposals and has e-mailed them to the Board for their review. Joyce is recommending that once the Selectmen have looked over the proposals they designate a subcommittee and is recommending someone from the Town Hall, Police Department, Parks Commission, the Highway Department and one Selectman.
Joyce's recommendations are; Catherine Woessner, Lt. Martin, Dennis Allen, Sel. Dawson, and another Selectman.

Joyce reported she has the information regarding Vest Pocket Park for the Board's review. Joyce said she has also asked Phil Miles of DOT for another set of blueprints of Rte. 3/11 town line to town line. Mr. Miles who is Chief Property Manager of DOT has been very helpful in obtaining the deed for Vest Pocket Park. Mr. Miles said in his e-mail he is sending the revised deed and plan for Vest Pocket Park property in Tilton. The distance and off set on the points in the previous description flags/deed that were sent were changed slightly and the changes were discussed and agreed to by the Department's Land Title section. Please review and comment. Once the town is satisfied he will finalize to have the Commissioner execute the deed.

Chair Consentino made a motion to accept the quit claim deed for Vest Pocket Park, seconded by Sel. Plessner. All were in favor.

Joyce asked the Board if they want to go through RSA 41:14 A process which is the public hearing process. The process is first it goes to the Planning Board, then the Conservation Commission, and then a Public Hearing.

Public Works Dir., Dennis Allen addressed the Board regarding the part-time winter plowing position. Dennis asked the Board if they would like to advertise for the position, if not he does have a recommendation for the Board. Dennis was approached by a Northfield resident who is very qualified and can do various things. He has his CDL license and has done plowing, is a construction worker and will be getting laid off soon. Dennis said if it is the decision of the Board to advertise that is fine with him. The Board discussed this and had some questions for Dennis. Sel. Jesseman 's only concern is that a Tilton resident should be given the opportunity to apply for this part-time position, even though the individual Dennis is recommending has the experience. The Board supports Dennis's position. After further discussion Sel. Plessner made a motion to authorize Dennis's recommendation to hire his person for the part-time winter plowing position, seconded by Sel. Jesseman. All were in favor.

Dennis informed the Board that he needs to purchase a dashboard cluster (printed circuit board) for his 1999 truck. Dennis asked the Board to
authorize this purchase in the amount of $800.00 for a new one. Chair Consentino made a motion to authorize Dennis to purchase the dashboard cluster from Liberty International for the 1999 truck in the amount of $800.00, seconded by Sel. Plessner. All were in favor.

Dennis announced that fall clean-up is Wednesday, October 24, 2012, Thursday, & Friday from 9:00AM to 3:30PM. On Saturday October 27th, from 8:30AM to 4:00PM. Further information is on the web site. Brush & Leaf drop off is October 13 & 20 and November 3 & 10th from 9:00AM to 1:00PM.

Dennis informed the Board after fall clean up they dispose of the items and remove the containers except for three recycling bins and the wood bin. Dennis said at that time he would like to go back to the regular hours on Saturday from 9:00am to 1:00PM. Dennis said it was a good trial run but thought it was expensive. The Board will further discuss this with Dennis at their next meeting.

At 6:00PM Chair Consentino opened the Public Hearing to receive public comment on proposed parking restrictions on Chestnut, High, Cedar and Prospect Streets.

The parking restriction recommendations from the Police Dept., and Highway Dept. Chief Cormier and Dennis Allen looked at the following three Streets, (Chestnut, High, and Cedar Streets), after there were concerns from residents of vehicles parking on the painted sidewalks, which are denoted by yellow striped lines only and not posted. After careful review of these streets in combination with measurements taken, both the Police Department and the Highway Department feel there is not enough distance on any of the three streets to accommodate two way traffic, vehicles parked on both sides of the street and a painted sidewalk. The distance from edge of pavement to edge of pavement will only accommodate parking on one side of the street. Presently there are no signs or markings to designate any of these suggestions, so the plan is to add signs and markings.

Chair Consentino opened the meeting to public comment.
A Cedar Street resident asked if putting No parking signs added on the east side of the street mean no parking in front of their houses where the yellow line is. Chair Consentino explained that they can park in front of their house, but need the wheel of the vehicle to be outside of the sidewalk. The only time they cannot park in front of their house is from November 5th to April 15th there is no overnight parking. Many residents complained that they cannot walk with their children on the sidewalk because vehicles are being parked there. There was also a complaint that on the corner of West & Chestnut Street people could not walk on the sidewalk because of overgrown brush. This has been trimmed back. Kevin LaChapelle asked if the town is required to have sidewalks on those particular streets that have the yellow stripe, but this is not a raised sidewalk there is no curb. The Selectmen informed him they are not. Kevin said in all the years he has lived there he has not seen anyone walking on the sidewalk. Residents complained that on High & Prospect people are not stopping at the stop sign. High School kids use this as a short cut and go thru the stop sign. Kevin asked what the course of action for the proposed parking recommendations/sidewalks. Chair Consentino said they will take the input from this evenings meeting and decide in the very near future as to whether or not they will take action on it or have another public hearing. Sel. LaPlante suggested the residents send their feedback to the Selectmen and then have another public hearing. Chair Consentino said they would like to try to find the best solution for the majority of the people, they cannot resolve the issue for everyone. But, would like to make it safe for residents to walk their children and animals on the sidewalks.

At this time Chairman Consentino read a letter from Eric Pyra, resident on Cedar Street who could not be here this evening.

"I live at 37 Cedar Street which is the intersection of High and Cedar Street. As you know I have been before the Selectmen regarding the speeding and lack of “stop” at the stop sign on Cedar Street. I feel that moving parking onto the sidewalk area will take away what essentially acts as a natural traffic calming measure, especially along High Street. By keeping cars in the travel lane you are forcing people to drive more slowly. The safest place to walk on any of these streets is on the sidewalk as it is
marked. Will parking be banned 24 hours a day during the winter or just during the overnight hours? I have noticed that as people are traveling west on high Street (from Chestnut) they tend to make the left hand turn onto Cedar at a higher rate of speed and they also cut the corner. Likewise when people actually make the complete stop on Cedar Street they make a narrower turn onto High Street. Cars routinely perform a "milkman" or rolling stop to make a wide right hand turn and actually come very close to the sidewalk. I think if parking was banned from the intersection for 50-75 feet in all directions then this would allow the area immediately around the intersection to remain clear of obstruction yet allowing for safe passage of children walking to and from school without having to walk in the street.

By removing the sidewalk from High Street you are taking away the only safe place for children to walk along High Street as several children along that road can be found playing on the sidewalk in front of their homes. If the town makes Chestnut Street a one-way street from Rte. 3 to High Street this will also help funnel traffic to the traffic light and keep the sidewalk open as it is intended to be used. If the town were to install traffic calming measures such as speed bumps or restrict travel along Cedar Street in a northerly direction during peak hours this will help alleviate some of the concerns I have as it will hopefully deter people from using this area as a shortcut to avoid the traffic back up along Rte. 3 at the traffic light in downtown. In closing, please consider the following alternatives to the proposal as it is currently written:

- Make Chestnut Street a one-way Street from Rte.3 North to High Street(full time)
- Ban parking within 75 feet of the intersection of Cedar and High Streets by painting a red line and posting these areas as no parking.
- Keep the sidewalk on High Street to act as a natural traffic calming measure.
- Install Speed Bumps on Cedar Street to help control speed.
- Make Cedar Street a one-way Street during peak times Monday-Friday (2pm-5PM) so that traffic from the High School, Rte. 3 and the NH Veterans Home cannot use this road as a high speed shortcut.

It is important to keep the sidewalks as open as possible to provide a safe place for the pedestrians to walk. I would hate to see someone get hurt as a result of being forced to walk in the Street.
Chair Consentino asked if there were any other comments. Residents stated they have an issue with speeding on all of the streets discussed and also not stopping at the stop signs. One resident requested a "Yield on Left Turn" when the traffic light at the end of Prospect Street. Sel. Dawson said this request would have to be made through NH D.O.T., and the Selectmen would make the request and have them come out and look at it.

Scott Davis asked if this proposal was to ban parking during the winter months from Nov. 5th to April 15th. Chair Consentino stated that they ban parking during the winter on some of the streets from 10pm to 6am and this is what is being proposed this evening.

Kevin asked if it would be beneficial to have a Traffic Engineer direct us in the right direction and what will work for the community. Safety being the first and foremost issue.

Chief Cormier said he will check with D.O.T. regarding a traffic study.

Chair Consentino informed the residents that they will keep them informed of the next Public Hearing. As there were no further comments from the public, Chair Consentino closed the Public Hearing at 7:00PM.

**Town Admin, Joyce Fulweiler, agenda items:**

Joyce presented the MS 1 form for the Board to sign. After review Sel. Dawson made a motion to revise the MS 1 to reflect a recent increase in assessment on one of our properties, seconded by Sel. Plessner. All were in favor.

Joyce informed the Board that John Ratigan is representing the town in a tax appeal case with Fairpoint. Our assessing company is using another firm to represent their clients. Joyce asked the Board if they want to go with Avitar's attorney or stay with John Ratigan. Joyce said the first three things that will be litigated will be matters of law, not matters of assessing. The Board will make their decision at next weeks meeting.

**Bob Lamb** who is running for NH State Senate District #2 joined the meeting. Mr. Lamb said that he has been going door to door with Jane Alden, and Ian Raymond running for State Representatives. Mr. Lamb said the reason he is running for office is there are two major things he would like to focus on. He thinks the legislature has made mistakes regarding
Educational decisions. Regarding the local school system he is not in agreement with what is called the voucher bill that pulls money away from local schools and gives to private and religious schools. Does not agree with taking money from the local public education system. The second issue is the State downshifting their costs to communities. Mr. Lamb said he looks at this as a failure of leadership to deal with a very tough issue and it is dumped on the towns. The only way towns try to deal with this is to try to cut services again or increase property taxes. Mr. Lamb said if he does get elected along with Jane Alden and Ian Raymond they will have a very strong team of looking out for the interests of the residents of Tilton and being responsive to the Board of Selectmen.

The Board thanked Mr. Lamb for coming in.

Jim Cropsey joined the meeting to discuss the sidewalk in the park and Riverfront Place. Jim said that the paver sidewalk that was constructed was not brought over to his easement completely. He would have to tie into town property and would need a temporary construction easement to do this. Sel. Dawson asked if they were to change where that sidewalk exits the park, how much of the sidewalk would be affected. Jim said they would have to rebuild about five feet. Jim is asking the Board's permission for a temporary construction easement to fulfill the initial design with the park and sidewalk. This will include altering where the Riverfront park sidewalk exits the park. Chair Consentino asked if altering the sidewalk would be the same depth and width according to ADA. Jim said the intent is to have it ADA all the way from Riverfront Place to the Mill Street Parking Lot. Sel. Dawson said the Parks Commissioners should be notified of this change and allowed input on it. Jim has talked to the Parks Commission and has invited them to the Planning Board meeting that Jim is scheduled for. The Board asked Jim to attend next week's meeting so they will have had time to prepare a temporary construction easement with conditions and make their decision at that time. The Parks Commissioners will be invited to attend next week's meeting with Jim.

Next Jim submitted a plan for 307 Main Street and draft of an easement. Jim said there is ample space to have a sidewalk three feet out from the building. The sidewalk would be a five feet wide sidewalk and a parking lot
very similar to the other one. Also in the plans is a planter as requested by the Board located between the street and sidewalk. Jim said an alternative has been suggested that instead of a planter to raise the sidewalk which would be protected from the parking lot and the roadway. Jim will also discuss with Dennis if having the planter will be a problem for plowing. After further discussion Chair Consentino suggested the Board review the plans and discuss this at next week’s meeting with any questions or concerns the Board may have.

Reports from Selectmen:

Chair Consentino announced there is a wedding at the Island on Sunday, October 21, from 1-3PM. Sel. Plessner will be able to do the inspection. Chair Consentino informed the Board that the Water Commissioners have reported that they have completed the drilling and had to go to a smaller pipe and are hoping to have the project completed by Monday or Tuesday of next week.

A donation of a hood for the stove at the Senior Center was made by Allison Hartwell Stewart. Chair Consentino made a motion to accept the donation of a hood for the stove at the Senior Center, seconded by Sel. Plessner. All were in favor.

Chair Consentino discussed the motion the Selectmen made regarding the installation of the new water line where it is being stubbed off. The motion was to have Riordan Construction do this. The motion did not include the $400.00 to keep the existing well on line for outside use only. The reason being it would not be difficult to have the highway department do this. Chair Consentino spoke to Dennis about this and he said it is much more difficult than his department can do. After discussion Sel. LaPlante made a motion to expend the $400.00 to have Riordan Construction to keep the existing well on line for outside use only, this includes an outside hydrant, seconded by Sel. Plessner. All were in favor.

The Vicy Virgin Annual Food Drive is this Saturday, October 20th from 9am to 1pm at Shaw’s and Market Basket Supermarkets which will benefit the Congregational Food Pantry. Volunteers are needed.
The Senior Center will have their Pancake Breakfast at Applebee’s on Saturday October 27th from 8am to 10am. Tickets are $10.00 per person of which $5.00 will be donated to the Senior Center.

Sel. Plessner presented the Ethics Policy to the Board. Chair Consentino made a motion to accept the Ethics Policy as written, seconded by Sel. LaPlante.
Discussion: Sel. Dawson suggested under Public Servants should recues themselves they reference RSA 673:14 and RSA 43:6. Chair Consentino amended her motion to include the RSA’s as suggested by Sel. Dawson; Sel. LaPlante amended his second to the motion. All were in favor.

Sel. Jesseman informed the Board there is a meeting of the Solid Waste Cooperative on October 25th, regarding the future of trash collection in towns will be. There is an issue as to where towns will be able to bring their trash after 2014. the Recycling committee unanimously feels that recycling is the way of the future. Also the tipping fees are going to be increased. Sel. Jesseman reported that next week the Recycling Committee will be meeting with the Board and will have more information on Pay as you go. This is an equitable way of getting people to pay their actual costs. The Recycling Committee has put together a draft RFP for the curbside collection of disposal of residential co-mingled single stream recyclables. Sel. Jesseman presented it to the Board for their review and this will be presented to the Board from the Recycling Committee next week for the Board’s comments and any questions they may have.
Sel. Jesseman reported that he attended the meeting of the Mid State Regional Coordinating Council for Transportation. They have signed up four people in Tilton to be part of the Volunteer Driver Program. They will be eligible for gas reimbursements.
Chair Consentino stated that Susan Jutras is in the process of training some of the CHAT Committee members that have joined the resources.

Chair Consentino stated that it was very helpful to see the reports Chief Cormier and Lt. Martin have presented to the Board. Chair Consentino asked Chief Cormier if this can be done on a monthly basis or every other month. Chief Cormier said he will be glad to do this.
The minutes will be approved at next week’s meeting.
Sel. LaPlante made a motion to adjourn at 8:32PM, seconded by Sel. Jesseman. All were in favor.