TOWN OF TILTON
257 MAIN STREET
TILTON, NEW HAMPSHIRE 03276

Selectmen’s meeting minutes of December 1, 2011.

Present from the Board:
Chair Pat Consentino, Selectman Sandy Plessner, Selectman Norm Boudreau, and Selectman Joseph Jesseman. Selectman Katherine Dawson was not present.

Also present: Town Administrator Joyce Fulweiler and Secretary Catherine Woessner. Chief Cormier

Chair Consentino called the meeting to order at 4:30PM.

At 4:35PM Chair Consentino made a motion to enter into non public session as per RSA91-A:3 regarding personnel (c)matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Selectman Plessner. Selectman Boudreau, yes, Selectman Plessner, yes, and Chair Consentino, yes.

At 5:05PM the Board resumed their regular session. Chair Consentino made a motion to seal the minutes of the non public session regarding personnel permanently, seconded by Selectman Plessner. Selectman Boudreau, yes, Selectman Plessner, yes, and Chair Consentino, yes.

**Approval of minutes of 10/6/2011** Selectman Boudreau made a motion to approve the minutes of October 6, 2011 as corrected, seconded by Selectman Plessner. All were in favor.

**Approval of minutes of 11/1/2011** Selectman Plessner made a motion to approve the minutes of November 1, 2011, as corrected, seconded by Selectman Boudreau. All were in favor.

**Town Administrator Joyce Fulweiler Agenda items:**
Joyce reported she e-mailed Bill Lambert and Mark Morrill, NH DOT regarding 307 Main Street. They are waiting for a current survey so they
can make an informed decision on this issue. They are aware that the town and the business owner are anxious to resolve this issue.

Northfield Town Administrator Glen Smith informed Joyce that the Northfield Selectmen have reviewed the Island proposed maintenance and repair budget and did not have any problems with it. Joyce informed the Board that the Northfield Selectmen will not be meeting until December 13th which is a day before the Selectmen present their budget to the budget committee and asked if they still wanted to meet with the Northfield Selectmen. Chair Consentino suggested they ask the Northfield Selectmen to meet with them on December 8th, at 4:30PM at town hall. Joyce will contact the Northfield Administrator to make arrangements for a meeting and will get back to the Board.

The monthly staff meeting will be held on December 14th at 9:00AM. Joyce informed the Board that Tammy Croft from LGC, Health Trust the town’s representative will be leaving. She has accepted a position with Delta Dental. A memo has been sent to all department heads to let them know this is open enrollment for Health Insurance and Dental.

Joyce asked the Selectmen for clarification of the JY Plan as the town is no longer offering that plan. Joyce would like to take this off our form that goes in our personnel policy and our collective bargaining agreement. Selectman Boudreau made a motion to no longer offer the JY Plan of the Health Insurance, seconded by Selectman Plessner. All were in favor. Joyce will notify the employees of this change.

Joyce reported she has started receiving the stipend requests and they like to pay them the second pay period of December. Joyce presented the stipends she has received so far for the Board’s approval. Selectman Plessner made a motion to approve the stipends submitted for the Planning Board, Zoning Board of Adjustment, Trustee of Trust Funds, and the Budget Committee, seconded by Selectman Boudreau. All were in favor.

Joyce informed the Board that one of the tax deeded rental properties has not paid the sewer bill and it is late. The secretary of the Sewer commission informed Joyce that this sewer bill will be leined. Joyce asked the Board if the town can go ahead and pay it and charge it against the town deeded property. Joyce said she sent him an invoice for the October sewer bill and informed him this needs to be paid as it is part of the utilities he is responsible for. He has not paid it to date. Chair Consentino said the town
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should pay the bill and then send him a letter informing him that the amount due will be added on to the amount with interest.

Joyce reported that the sales representative for Sysco has met with Dennis and they have inventoried the item we have (paper towels, toilet tissue, trash bags). We will be able to use the same paper towel holders. The Board approved having Joyce place an order for the items needed. All items will be stored at the highway garage.

Joyce reported that the grant they submitted for the EPA to clean up Ernie's was sent out on Monday November 28, 2011. Joyce presented a copy to Board and would like to have it on the town's website.

The Board went over the change orders with Chief Cormier for the police station renovations. Chief Cormier discussed the changes with the Finance Officer and the thinks there is enough money in the budget. The Board would like to go over the finances with the Finance Officer to be sure there is enough money in the police budget for all of the change orders discussed. After further discussion Selectman Plessner made a motion to approve the change orders for the police station renovations submitted by Chief Cormier, contingent upon where the Finance Officer will find the money for this in the budget, seconded by Selectman Boudreau. All were in favor.

Chief Cormier informed the Board that a resident contacted State Representative Ray Burton to look at the Silver Lake Road intersection. Mr. Burton replied and said he will be in Tilton on December 9th at 4:00PM to look at the traffic situation at the Silver Lake Road intersection. Chief Cormier said he has also talked with Mike Izard, Lakes Region Planning Commission and they are going to do a traffic study on Silver Lake Road.

**Reports from Selectmen:**

**Selectman Plessner** reported she is working on the zoning regulations to be presented at town meeting.

**Chair Consentino** reported that the Home Depot has finished their project at the Grange Hall. They have completed the flooring, cabinets, bathroom, and handicapped ramp. The Home Depot donated their services as well as
the materials. Almost all of the rest of the jobs have been completed. Chair Consentino said they are now applying for grants and donations for pots & pans, dishes, kitchen utensils so they will be able to cook and serve meals. Chair Consentino said she and the Town Administrator met with CDBG to discuss grants the grants. They will have a grand opening sometime in the spring.

Selectman Boudreau informed the Board they have a request from the Cooperative to name a joint board representative and an alternate to the Cooperative. This is done every three years. Selectman Boudreau made a motion to nominate Selectman Joseph Jesseman as the current joint representative and Dennis Allen as the alternate, seconded by Chair Consentino. All were in favor.

Catherine Woessner reported on the employee Christmas Party and the consensus of the employees was to have the party at Onions. Selectman Plessner made a motion to close town offices at noon on December 23, 2011 for the town employee Christmas Party at Onions, seconded by Selectman Boudreau. All were in favor.

At 7:00PM Chair Consentino opened the public hearing in response to resident’ concerns about safety issues and traffic problems on Noyes Road. The Selectmen have asked the Chief of Police to review these concerns and report back to the Board at this hearing.
At this time Chair Consentino invited Chief Cormier to join the meeting to discuss the traffic issues on Noyes Road.

Chief Cormier informed the Board and the audience that a few weeks ago the police department received complaints regarding speeding on Noyes Road and stop sign violations. There have been patrol cars assigned to Noyes Road and they have recorded speeds of traffic going in and out of Noyes Road in all different areas. The speed ranges from 16mph up to 22mph. Warnings were issued for stop sign violations and one for excessive speed. Some Officers reported that the days they did patrol on Noyes Road there was no traffic.
Noyes Road resident Mr. Churchill said the issue started with people renting some of the homes on Noyes Road. Mr. Churchill has stopped some of these people and informed them they were speeding and needed to obey the speed signs. Mr. Churchill said other than this he does not see any major issues. Selectman Boudreau suggested they post “no outlet”, “no thruway traffic” signs. Mr. Churchill said another issue is to try to define “one way” on Noyes Road. Coming down that road there are no signs indicating one way. Chief Cormier said he will look into this.
Mr. Wolf a resident of Noyes Road discussed a safety issue. When going over the railroad tracks as you continue along the road, to the left it is blocked off from seeing the traffic coming the other way. Part of that problem is in the summer when the trees are in bloom there is a birch tree and other saplings that are grown right to the edge of the road blocking the view. Joyce will contact the Bureau of Railroads and also Bill Lambert regarding the brush along the railroad tracks on Noyes Road.
Mr. Wolf asked if a white line in the middle of the road increases the visibility of the stop sign. Chair Consentino said this is something the highway department can do in the spring. Chief Cormier and Public Works Director Dennis Allen will look at some of the issues on Noyes Road. Joyce will contact Dennis and inform him of the issues, one is trying to maintain the edge coming off the circle where the brush is hanging into the road, the plowing, the signage, and also to look at the lines in the road, signage on Rte., 3, no outlet.
As there were no other comments Chair Consentino closed the public hearing for Noyes Road at 7:55PM.

At 8:00PM Chair Consentino made a motion to enter into a non public session as per RSA 91A:3 regarding (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, and legal (e), consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Selectman Plessner. Selectman Boudreau, yes, Selectman Plessner, yes, and Chair Consentino, yes.
The Board resumed their regular session at 8:32PM.

Chair Consentino made a motion to seal the minutes of the non public session as it pertains to personnel permanently, and legal until the matters are resolved, seconded by Selectman Boudreau. Selectman Plessner, yes, Chair Consentino, yes, and Selectman Boudreau, yes.

Selectman Plessner made a motion to adjourn at 8:33PM, seconded by Selectman Boudreau. All were in favor.