Selectmen's meeting minutes of April 14, 2011.

Present from the Board: Chair Pat Consentino, Selectman Sandy Plessner, Selectman Katherine Dawson, Selectman Norm Boudreau, and Selectman Joe Jesseman.

Also present: Town Administrator Joyce Fulweiler and Secretary Catherine A. Woessner.

Chair Consentino called the meeting to order at 4:34PM.

At this time Chair Consentino opened the estimates for a ceiling fan in the town clerk's office.

- Jordan Electrical- $727.80
- Airworks-$675.00 (included moving light)
- Ellis Electric-$455.00

After discussion the Board agreed to contact Airworks and have him send an estimate that does not include moving the light so all of the bids will be equal. Joyce will contact him with this information.

Chair Consentino discussed the right-to-know- requests that have been coming in to town hall. Over the past year several requests have come in for the Town Administrator, Selectmen's Assistant and Finance Director. There have been an influx of calls requiring a lot of time for these employees researching and compiling this information. Chair Consentino is requesting the Selectmen come up with some type of policy that when these requests are made, they put them in writing, or an email to the Board of Selectmen and the Selectmen will get the information to them. This will help these employees with the work flow. After discussion Selectman Plessner suggested rather than a policy, if employees receive a phone call that will require time to complete, ask to have them send an e-mail and one of the Selectmen will come in and work on this request.
Selectman Dawson also suggested an inter-office memo to all employees with this information. Chair Consentino asked Joyce for her opinion regarding requests for right-to-know information. Joyce informed the Board that she does not receive a lot of right-to-know requests and the policy has been to document these requests by putting copies in a binder in the Selectmen's office. Chair Consentino also asked Joyce how she handles phone calls that require a half hour of her time asking for information and also other departments. Joyce said that her opinion regarding something that is repetitive and constant she would inform the caller that she cannot get that information at this time and will call them back when she can give them her full attention. If it someone that is repetitive she would bring this to the Board's attention. Chair Consentino and Joyce will work on an inter office memo on this subject.

Correspondence: Chair Consentino read a letter from a Tilton taxpayer to the Selectmen regarding Town Meeting, warrant article #7. “During the discussion of warrant article #7 there were a couple of comments made by the Chairman of the Board of Selectmen that I considered to be unprofessional. At one point, without actually naming the budget committee member, the Chairman used words along the lines of, “until one specific individual of the budget committee spoke with the business owner”, this action was uncalled for as it singled out one specific person and making it a personal attack. On another occasion while a budget committee member was at the microphone, Chairman commented half under her breath, “Oh yes you would”. This was disrespectful and disruptive and disrupted the speaker's remarks. These actions made the Chairman, along with the lack of communication from the Board of Selectmen regarding changes to the actual warrant article and added a lot of stress to an already charged atmosphere. It is my hope, that going forward that the Chairman and the rest of the Board of Selectmen will be more forthcoming with the information to the budget committee. It is my further hope that the Chairman of the Board of Selectmen will refrain from personal attacks upon the members of the budget committee.” Sincerely Tony Belair, Tilton Budget Committee Chairman.
At this time Chair Consentino asked the Board if anyone would care to comment on this. Selectman Jesseman stated that he has been nothing but forthcoming and feels this letter is an attack on the Board of Selectmen and specifically to the Chairman of the Board of Selectmen, and does not appreciate it. Selectman Plessner found this to be upsetting as the information regarding warrant article #7 was given to them before town meeting and feels they were trying to discredit this whole warrant article in public to try to sway people to vote against it. Selectman Dawson said what she told the budget committee last night is that there was no convincing them that there was a lack of communication, and thinks they should view the tape of that meeting. Selectman Boudreau added that even if they thought that warrant article #7 was going to be changed in terms of dollar amount, they still had a week prior to town meeting to look at the posted warrant to see what specifically the Board was going forward with. Chair Consentino commented regarding the lack of communication from the Board of Selectmen. Most of the time at budget committee meetings there have been at least two and most of the time three Selectmen at these meetings. They have intended with the intent to give them as much information as possible to do the job that they need to do. The Selectmen have updated them on a monthly and weekly basis and will continue to do that. As far as the warrant, February 9th, there was an error made and was brought to their attention during the February 9th public hearing on the warrant. This was discussed and this can be viewed on the tape of that meeting. It was discussed between Mr. Gallant and Selectman Dawson regarding the estimate that was used for the Grange was the incorrect estimate. During that public hearing the correct estimate was given to Selectman Dawson sitting at the hearing with the budget committee. At that time, Mr. Gallant also offered his help and this is noted in the budget committee public hearing minutes that he offered his help in rewriting the warrant article. On February 14th, the budget committee was notified that the warrant article would be ready for the board’s signature and at their meeting on 2/17/2011 and at that time the warrant article had the corrected scope of work for article #7. On February 21, 2011, they were notified the MS 2 and the warrant were posted on February 18th and attached of the same were sent to each budget committee member via e-mail.
On February 21st, not March 12th, the budget committee was given the corrected warrant article. Chair Consentino said she feels the Board was very forthcoming in the information they tried to provide to the budget committee within minutes of noticing the error.

Approval of minutes of March 28th, 2011: Selectman Plessner made a motion to approve the minutes of March 28th, 2011, seconded by Selectman Dawson.
Discussion: After minor corrections all were in favor of approving the minutes of March 28th, 2011 as corrected with the exception of Selectman Boudreau who abstained as he was not present.

Approval Non Public Minutes of March 28th, 2011: Chair Consentino made a motion to approve the minutes of the non public session of March 28th, 2011 as corrected, seconded by Selectman, seconded by Selectman Jesseman. All were in favor.

The Board discussed an application from Richard Benson to serve on the Planning Board. Chair Consentino made a motion to appoint Richard Benson to what other capacity the Planning Board can use him, seconded by Selectman Dawson. All were in favor.

Lt. Ryan Martin joined the meeting and reported that he and Lt. Paulhus will be in training tomorrow all day.

Town Administrator Joyce Fulweiler Agenda items:

Joyce reported that the T-N Fire District Commissioners have changed their Commissioner's meetings to Wednesday evening to accommodate the Northfield and Tilton Selectmen so they may be able to attend their meetings on a non Selectmen evening. They were going to do three meetings in Northfield and three meetings in Tilton. Northfield was not going to be able to accommodate them, but they now can.
The dates for Tilton meetings are on Wednesdays, April 20th, May 18th, and June 15th, from 6:30pm to 9:30pm. On July 20th, August 17th, and September 21, 2011 they will be meeting in Northfield.

Joyce reported that five building contractors participated in the mandatory walk thru at the Grange. Tomorrow at 9:00AM, Joel from Terminex will be there.

Mango will be fixing the alarm codes. One of the Selectmen had a problem with the code.

Joyce reported that the Selectmen are scheduled to meet with the Northfield Selectmen on April 26th, at 7:00PM. The agenda item is just the Island.

The Board discussed the property formerly known as Ernie’s, across from the police station. Selectman Jesseman is concerned about the safety issues of the building and also there are tires and trash strewn along the property. After discussion the Board agreed to ask Public Works Director Dennis Allen to secure both doors to the building with ply-wood.

Chair Consentino mentioned that she has noticed that trash barrels are not being placed back on the side of the road; they are just throwing them after they empty them. Joyce will contact Bestway and let them know of this.

Chair Consentino announced that the town wide yard sale will be held on Saturday, April 30th, 2011 from 8:00AM to 2:00PM. On Saturday, April 30th, from 2:00PM to 6:00PM free articles can be left out. Anyone wishing to participate can sign up to have your yard sale listed at town hall. A donation of $5.00 is asked for advertising yard sale addresses listed on the map. Anyone can participate though without signing up.

CHAT Committee is having their first fund raiser on Monday, May 23rd, 2011. There will be a spaghetti dinner at the Lochmere Country Club from 5:00PM to 8:00PM. There will be a D.J. and raffle. Tickets are $9.95 and can be purchased ahead of time or at the door.
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At 6:30PM Chair Consentino announced the Life Safety Building Committee Public Hearing for a presentation on the proposed Tilton police Station at 61 Business Park Drive. Members present. Chair Owen Wellington, Helen Hanks, Tim Sattler, Tom Gallant, and Tom Gallant.

This is regarding Warrant Article # 3, to see if the Town will vote to raise and appropriate the sum of $2,700,000.00 for the purpose of design and construction of a Tilton Police Department Station located at 61 Business Park Drive and to authorize issuance of $2,700,000.00 of bonds or notes in accordance with the Municipal Finance Act (RSA 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The amount of funds to be raised by issuance of bonds or notes shall be offset by any grants, donations, or other funds obtained. The schematic design and cost estimates presented at the Town meeting shall be deemed informational only, and the final design of the Police Station shall be determined by the Selectmen after consultation with the Life Safety Building Committee. At this time, design and construction under this Article is limited to the Police Station and does not include specific fire protection aspects of a life Safety Complex.

Chair Consentino turned the meeting over to the Chairman of the Life Safety Building Committee, Owen Wellington.

Chair Wellington thanked the Selectmen for allowing them to have the public hearing at their meeting. This is the third public hearing and the committee has put in countless hours and assisted by many people. At this time Chair Wellington thanked Tim Pearson who has gone above and beyond for his help to the committee, also members Pat Consentino, Tom Gallant, Helen Hanks, Tim Sattler, and Vince Kondrotas.

At this time Helen Hanks made a slide presentation, the first of existing liabilities that occur and the deficiencies that occur within our current police station. Helen reported they also have a partner in water access to the property at 61 Business Park Drive. Helen stated that so far just for the studies done on the property they have spent $148,621.00 on property the town owns.
31 properties have been reviewed for a new police station site and the property on 61 Business Park Drive ranked second.

Regarding the liabilities and deficiencies at the current police station are not ADA compliant, there are no separate juvenile withholding facilities at the current police station. Juveniles are held in the back of a police cruiser if there is an adult booking, which is unsafe for the juvenile and not appropriate. The booking room is not secure; there have been three escapes, which is a liability to our police officers, a liability to the civilians working in the building and to the neighbors living in the area. Regarding the cost of the study committee they have been budgeted up to $178,000.00 and commend the committee for trying to keep under the budget, but they are spending money and still saying we need a new police station, not a redevelopment of the existing police station. There have been a lot of questions regarding the existing property at 61 Business Park Drive. It was purchase for 1.5 million dollars. The asking price right now because of the economy is $999,999.00 which is a loss of $500,000. The town has had several inquiries to purchase this, but the factor interfering with this is the lack of water, but we now have a partner to bring water to that property. The water line is $650,000 and the town will be responsible for $325,000, and our partner will pickup the $325,000. The town has a signed agreement that states if it goes over they will take care of it.

Chair Wellington reminded everyone that the second town meeting to vote for warrant articles #3 & #4 will be at the Winnisquam High School Cafeterium on April 21, 2011 at 6:00PM.

Public input:

Tom Gallant asked how Nickerson will pay the town through betterment. Helen explained the portion that the partner will pay will be billed through the town in the form of betterment annually.

Selectman Jesseman asked if other people tie into the water line will they be assessed a betterment as well and will this be for Nickerson or totally separate. Tim Sattler answered that their assessment would be paid to the water company and the water company would decide how much the town
would get back. Chair Consentino added that it would not be betterment; it would be a tie in fee. When they tie in to Rte. 132 they need to pay back tie in fees to Tanger Outlet and J. Jill. Also, everyone who ties in after the town does, that ties into the main line at 61 Business Park Drive half of that tie in fee comes back to the town and half will go back to Nickerson.

Reports from Selectmen:

Selectman Jesseman informed the Board that it was brought to his attention that there was a large sewer leak at Applebee’s. Selectman Jesseman said he went over there and did not find any evidence of a leak and spoke to Lt. Martin who let him know when the leak was reported. Selectman Jesseman spoke to Johanna from the Sewer Dept., and informed him that the Department of Environmental Services was called, and Public Works and Rowell’s was contacted to clear the line. There was an overflow of two manhole covers at the corner of the Shaw’s driveway and Rte. 3 which flowed down into an infiltration pond. Selectman Jesseman’s concern is that the Health Officer was not notified, nor where the Selectmen and asked if there is a policy in place when something like this happens. Selectman Dawson said that anything that pertains to health and septic and sewer are a health issue and the Health Officer is to be notified. Sewer Commissioner Peter Fogg said he would look into this and get back to Selectman Jesseman.

Selectman Jesseman asked the Board if the parking lot at 61 Business Park Drive could be used for the yard sale that will take place on April 30th. This would only be for residents that do not have access for spaces to have a yard sale. Selectman Dawson said she would not agree with using 61 Business Park Drive, but would allow people to use her property. The rest of the Board agreed not to use 61 Business Park Drive for yard sales.

Selectman Boudreau informed the Board the Senate Finance Committee will be holding hearings next Thursday starting at noon. Selectman Boudreau will attend and would like to testify as a Selectmen for the Town of Tilton if the Board agrees, if not he will testify as a private citizen. Selectman Boudreau said his biggest concern is the State’s budget is going to downshift so much cost to the town that it is going to become unbearable for the towns.
The Board is in agreement to have Selectman Boudreau represent the town as a Selectman.

Selectman Dawson reported that she and Public Works Dir. Dennis Allen attended the pre construction meeting regarding the paving for the Silver Lake area road, Lancaster, Grange, River and Church. The meeting was with DOT and Pike’s is doing the paving. This will be done after school is out. The roads that were involved in the sewer project are going to have a ware course put on them. A section of Lancaster Hill Road that is beyond the sewer project extending to where they ended the Rte. 132 project is only going to have a shim course put on.

Selectman Dawson informed the Board that the State does not have any immediate plans to do any of the Class II State Aid Roads except for the ones that were discussed this morning. The State does plan on doing ditching on Lancaster Hill Road.

Selectman Dawson said she would also like to discuss that the Town of Tilton does not require driveway applications. An applicant contacts the Public Works Dir. and he checks into it. Selectman Dawson would like the Selectmen to consider driveway applications. Selectman Plessner said she will look in the LandUse office for a file on driveway applications.

Regarding the snow storage, Selectman Dawson said they need to resolve this before winter.

Chair Consentino asked Joyce to look into the time and cost of preparing for the right to know request that was made recently.

At 7:15 Chair Consentino closed the Life Safety Building Committee Public Hearing.

At 7:15PM Chair made a motion to go into non public session, RSA 91-A (c), matters which, if discussed in public, would likely affect adversely the reputation of an open meeting, seconded by Selectman Boudreau. Selectman Jesseman, yes, Selectman Boudreau, yes, Selectman Plessner, yes, Selectman Dawson, yes, and Chair Consentino, yes.
At 7:55PM the Board resumed their regular meeting. Chair Consentino made a motion to seal the minutes of the non public session as they pertain to personnel permanently, seconded by Selectman Plessner. Selectman Boudreau, yes, Selectman Dawson, yes, Selectman Jesseman, yes, Selectman Plessner, yes, and Chair Consentino, yes.

Selectman Plessner made a motion to adjourn the meeting at 8:00PM, seconded by Selectman Boudreau. All were in favor.