Selectmen’s meeting minutes of March 25th, 2010

Present from the Board: Chairman Pat Consentino, Vice Chair Sandy Plessner, Selectman David Wadleigh, and Selectman Boudreau. Selectman Katherine Dawson was not present.

Also present: Town Administrator Joyce Fulweiler, and Secretary Catherine Woessner.

Chairman Consentino called the meeting to order 5:45PM. At this time Selectman Boudreau made a motion to go into non public session as per RSA 91-A:3 paragraph II. (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected 1, has a right to a meeting and 2, requests that the meeting be open, in which case the request shall be granted, seconded by Selectman Wadleigh. Selectman Plessner, yes, Selectman Wadleigh, yes, Selectman Boudreau, yes, and Selectman Consentino, yes.

At 6:05PM the Selectmen resumed their regular session. Selectman Boudreau made a motion to seal the minutes of the non-public session permanently as they involve personnel issues, seconded by Selectman Wadleigh. Selectman Boudreau, yes, Selectman Consentino, yes, Selectman Plessner, yes, and Selectman Wadleigh, yes.

Reports from Selectmen:

Selectman Boudreau reported the Recycling Committee is planning a town wide yard sale day/free day. The Chair of the Recycling Committee, Marge Bonneville has drafted a letter to promote their theme of “Reuse,Reduce and Recycle” has two special days planned. They will take place on Saturday May 1st and Sunday May 2nd. On Saturday they will be promoting a town wide
Tilton Yard Sale Day from 8-2pm. Anyone can participate but if you would like your house added to a list of houses participating, then they are asking you to put one dollar plus your address in an envelope marked “Yard Sale Day” and drop it off at the town hall by Friday April 23\textsuperscript{rd}. The dollar is to help with the advertising placed in the newspapers. They will also announce the Yard Sale Day on the Lakes Region Public Access station on T.V. The Sunday following (May 2\textsuperscript{nd}) they will have a “Come and get it-it’s Free” day where residents can put items that are still good but they would like to get rid of, out by their curb and people can drive around and help themselves. The important thing is that by 6pm on Sunday left over items, must be picked up and not left by the curb. The things that are left can be brought to the town shed beginning the following Wednesday, May 5\textsuperscript{th} through Saturday May 8\textsuperscript{th}, when the Town has their semi-annual clean up week. Town rules for clean up week apply.

Selectman Boudreau reported he attended the annual meeting of the Belknap County Development Council. Selectman Boudreau reported that there are some statistics where Belknap County stands as far as their economic strength which such figures as unemployment, per capita income and population.

Selectman Boudreau reported that yesterday while at town hall Tri-State Fire came in to service the fire extinguishers which have to be done annually. Four fire extinguishers have to be taken out of service because according to NFPA regulations a fire extinguisher that is more than five years old has to be removed from service in a public building. They could have been refurbished at $75.00 each or replaced at approximately $69.00, so they are going to be replaced. Joyce is asking to have an in house lottery for town employees (admin., police, and highway) who are interested in a fire extinguisher for home use can put their name in. Employees would have to sign a disclaimer knowing the condition of the fire extinguishers and the town will not assume any responsibility for its working condition. The fire extinguishers are all fully charged.

Selectman Boudreau made a motion to put the four fire extinguishers in a lottery to be held for town employees that are interested in receiving a free fire extinguisher for home use, seconded by Selectman Plessner. All were in
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favor. Joyce will send an e-mail to department heads informing them of this.

**Selectman Consentino** reported the Life Safety Commission met last night for the first time since town meeting. From the public the general synopsis was to have the LSC take another look at 61 Business Park Drive and to further their approach and to focus on a police station rather than a Life Safety Complex. Selectman Consentino said the committee decided (not unanimous) that they have done all that they can do for the fire and right now they are in great need for a police station which is a known liability. The committee took a vote and feel it is in the best interest to focus on a police station rather than Life Safety.

All members of the LSC will remain as members with the exception of Vince Paratore who has stepped down. There are two names they are going to submit to the Moderator to appoint. One is Tom Gallant as a voting member, and Mr. Jesseman.

Daphne Feeney from USDA Rural Development attended the CHAT meeting to discuss grants and the different programs that are available for seniors. Selectman Consentino said they have three grants that are ready to be filed and would like the Finance Officer to review the financial information.

**Selectman Plessner** informed the Board the Sarno agreement for the Board's review with the changes discussed are in their packets.

The Board discussed the changes in the Sarno agreement with Joyce and after they review it and there are no additional changes they will be in on Tuesday to sign the agreement. The Board authorized Joyce to e-mail Mr. Sarno that a document will be forthcoming next week.

Ken Dame, Financial Officer for Windy Hill Cooperative and Chairman Carlotta Gruenler joined the meeting. Mr. Dame informed the Board that they are here this evening regarding a trailer in their Mobile Home Park on Lancaster Hill Road (Windy Hill Housing cooperative). The issue is they have an eviction of a home with taxes that are due the town in the amount of $1,684.06. The unit in question belongs to William Burdick of 17 Gusty
Road Lot 29 South. He is in arrears on taxes and rent. Mr. Dame said they are in the process of eviction and have a court order for removal of the trailer on March 29th, 2010. Mr. Dame said they would like to dispose of the mobile home and are asking the Selectmen to abate the taxes owed on this home in the amount of $1,684.06. Mr. Dame discussed RSA 73:16 chapter a-the tax due upon the manufactured housing shall only be assessed to the owner of the manufactured housing, and not upon the owner of the land upon which the manufactured housing is left.

Chairman Consentino informed Mr. Dame that there is RSA 80:2 No building or structure that is taxed as real estate, except manufactured housing constituting the stock-in-trade of a dealer in the business of selling manufactured housing, shall be moved from the location where it was last taxed unless the owner thereof shall produce and deliver to the person moving the same a receipted tax bill for the tax assessed as of April 1, a certificate from the tax collector of the city or the Selectmen of the town that all property taxes owed have been paid in full, or a statement signed by a majority of the board of Selectmen or assessors that the same may be relocated without the payment of the assessed taxes.

Mr. Dame said he is aware of this RSA and the building will be removed from the lot by the court order on March 29th and will be put in a holding area for 28 days before possession of it.

Chairman Consentino said according to RSA 80:2-a this building cannot be removed unless the taxes are paid in full. Mr. Dame is disputing this saying the court order says they can move it. Mr. Dame was asked for a copy of the court order. He did not have one with him but suggested they contact Mr. Tom Alden of the sheriff's department for a copy.

Chairman Consentino again cited RSA 80:2 and informed Mr. Dame that if they move that trailer on March 29th they will be in violation.

Mr. Dame and Ms. Gruenler said then they will be in violation because they have the court order that states they move the trailer from the Judge in Franklin. Mr. Dame said if they have to pay the taxes it will be under protest and will see the Selectmen in court.

Chairman Consentino stated that the Board has contacted the Local Government Center to obtain a legal opinion regarding this and will take this matter under advisement and get back to them.
The Board would like to have a copy of the court order faxed to them for their review and asked Joyce to take care of this.
The Board discussed the problems LRPA is having regarding no audio when showing the Selectmen's meetings. The town has received several complaints that they are showing the meetings and there is no sound. The Board asked Joyce to contact LRPA to arrange a meeting with them and the Selectmen.

**Approval of minutes of 3/11/2010**  Selectman Plessner made a motion to accept the minutes of March 11, 2010 as corrected, seconded by Selectman Consentino. All were in favor.

**Report from Town Administrator Joyce Fulweiler:** There was discussion regarding the invoice from the use of the cafetorium at the WRHS for the town meeting. The amount is for $899.53, $447.53 extra is for the five students. There were three extra student assistants which brought it up to five. There was discussion regarding whether or not it was approved to have five student assistants. After further discussion the Board agreed to pay the invoice and will make it clear next year exactly how many assistants they will need.
Joyce presented a letter to Andrea Keon from the Selectmen regarding her FMLA request for the Board's review and signature.
Selectman Consentino informed the Board that Attorney Crean asked how they distributed what their decision was. Selectman Consentino said she replied along with the document they provided the union with last week. Attorney Crean wrote back we may now consider the grievance resolved.

Joyce informed the Board that on Thursday, April 22, 2010 at 9:00AM is the Tilton School tour with Loren Martin, Avitar.

Also next Tuesday at 9:30AM Commissioner Walls and Sharron McMillan will be here at the Town Hall and also Ken Norton.

Joyce informed the Board that Chuck Mitchell, newly elected Chair of the Conservation Commission asked to present the reappointment of Sukie Clark and Jon Scanlon for a three year period. Helen Hanks and Bob Hardy have been elected as Vice Chairmen.
Joyce informed the Board that the Technical Advisory Committee of Lakes Region Planning Commission has a regular member and an alternate member and their terms expire in May of 2010. The Board has already appointed Center Sanders as a regular member and at the Selectmen’s last meeting they appointed Dennis Allen as the alternate.

Selectman Consentino; directives to employees. There needs to be better communication with the Selectmen and the employees on what is going on as a Board, the town administrator, the finance officer, and the secretary. Selectman Consentino said she asked the secretary to type a memo to present to the Selectmen to remind employees that if they are going to take a day off they, are in a conference, or meeting they need to let one designated person know, and that person will let someone on the Board know. Selectman Consentino said she just wanted this to be a reminder that the town offices are open from 8:30AM to 4:15PM and people are expected to be here unless employees let someone know that they will not be in and why.

Selectman Consentino also discussed a problem with decisions in maintenance in the town hall building. Joyce said it was her understanding that the Chief is responsible for the police dept., Dennis Allen is responsible for the Highway dept., and Joyce is responsible for the town hall. The Board agreed Joyce should be able to make these decisions in town hall and inform the board at Thursday’s meetings. Also when employees would like something done in their office they should bring this request to Joyce not the Selectmen. The Board asked Joyce to prioritize a list together of things that need to be done and send it to the Board for their review. In discussion regarding painting the town clerks office the Board agreed to paint only the wall where the wall phone was and the top of her counter.

Selectman Plessner suggested they catalog and pack up all of the material that is in the Grange Hall so they can start reconstruction and renovation can begin.

In reviewing the correspondence Selectman Consentino reported that federal funds have been officially approved for the Highway Safety Project Tilton Enforcement patrols by the office of the Governor’s Highway Safety Agency and Tilton Seatbelt Enforcement. The effective date is March 24th, 2010. The Tilton Enforcement Patrols effective date is May 1, 2010.
A memo from Chief Cormier following up on the Board’s request for the list of streets possibly needing speed limit signs for the new ordinance to lower the streets that would be 20MPH under the new ordinance. The eight that he would most likely pick for speed limit signs are the following: Deer Rd., Peabody St., Cedar St., High St., Pine St., Highland Ave., Chestnut St., and West St. Chief Cormier said Prospect St., is 15MPH presently; Academy St. is 15MPH presently. The Board agreed their motion was to make all of these Streets 20MPH. The Chief will be informed that Prospect and Academy Street have to be changed to 20MPH.

Selectman Consentino made a motion to go into non-public session at 8:24PM regarding RSA 91-A:3 a personnel issue, seconded by Selectman Plessner. Selectman Wadleigh, yes, Selectman Boudreau, yes, Selectman Consentino, yes, and Selectman Plessner, yes.

At 8:35PM the Board resumed their regular session. At this time Selectman Consentino made a motion to seal the minutes pertaining to personnel issues permanently, seconded by Selectman Plessner. Selectman Wadleigh, yes, Selectman Boudreau, Selectman Consentino, yes, and Selectman Plessner, yes.

At 8:37PM Selectman Boudreau made a motion to adjourn the meeting, seconded by Selectman Wadleigh. All were in favor.