Selectmen's meeting minutes of October 8th, 2009

Present from the Board: Selectman Katherine Dawson, Selectman David Wadleigh, Selectman Normand Boudreau, Selectman Pat Consentino, and Selectman Sandy Plessner.

Also present: Town Administrator, Joyce Fulweiler, and Secretary Catherine A. Woessner.

Selectman Dawson called the meeting to order at 6:00PM.

Approval of Minutes of September 28th, 2009: Selectman Dawson made a motion to accept the minutes of September 28, 2009 as written, seconded by Selectman Plessner. All were in favor.

Approval of Minutes of October 1, 2009: Selectman Dawson made a motion to accept the minutes of October 1, 2009, seconded by Selectman Plessner. After a correction on the last page all were in favor.

Main Street Dir., Vince Paratore: Discussed adding more spaces to the parking lot, two regular and two handicapped spaces. After the board discussed this they agreed they would like to have Dennis measure the area to be sure the can have these additional spaces and they report back to the board with the information.

There was also discussion regarding two and a half parking spaces on Rte. 3 that Mr. Cropsey claims are his. Selectman Dawson said according to Mark Morrell DOT, Div. 3 they are on Rte., 3 and belong to the State. Selectman Plessner said she will research Mr. Cropsey's deed to see what information is there. Vince reported to the board that Mr. Cropsey through some previous planning had some agreement for additional parking spaces. Selectman Dawson said there is not written agreement with Mr. Cropsey and the Town.
Vince said one of Mr. Cropsey’s issues is that none of this was plowed last year. Discussion ensued regarding who is responsible for the plowing, the town or the State.

Mr. Cropsey was given a recorded copy of his lien release. Mr. Cropsey addressed the board regarding the plowing at Riverfront place. He spoke to his contractor who said if Mr. Cropsey accepts his proposal they will decrease/adjust all plowing fees and ice melt/sand fees. It is the tenants who pay for the plowing. Mr. Cropsey said the issue is since it is the tenants that pay for the plowing they have no desire to pay for plowing without some benefit. Mr. Cropsey agrees and said ethically he cannot plow the parking lot at this time. Mr. Cropsey said he did some research into the parking and according to his notes in 2004 they were talking about mutual unrestricted temporary parking on all of their spaces. It was not intended for unauthorized all day parking and the tenants that use Mr. Cropsey’s space have a designated parking plan as to where they are supposed to park, and it is not the Riverfront Park parking lot. Mr. Cropsey suggested that the town put up permanent sign posts off the parking area on the town property line. Mr. Cropsey would like to work on the wording of the signs with the board. Mr. Cropsey said he would like to suggest that the board consider to include wording to allow temporary use for Park and Riverfront place customers. The other suggestion to consider is that the town has a new 2 hour ordinance and since this park parking lot is in the downtown zone perhaps could be included in this two hour zone ordinance. Selectman Boudreau said he would not want to limit park users to just two hours in the park. Mr. Cropsey said unless there is something else that allows some economic benefit for the tenants they can come back next year and revisit the situation and see if there is a change. Vince asked to address this also to see if they can come to a better agreement. He said it was always his understanding and Pat Clark’s as well that that lot was going to be temporary parking for both places, so if there was a huge event at the park people can overfill and vice versa and it was going to be a little more reciprocal and it would be not signed. Vince said he does not believe they are working in the best interests of either party so Mr. Cropsey does not see any benefit so he is not going to plow so the town will have to do the plowing. Selectman Dawson said the town does not necessarily have to plow.
Vince stated that because of the grant they received for the Riverfront Park the park is supposed to be accessible all seasons and it is not; it is officially closed. Selectman Dawson said they can keep the park open without plowing that section. If they clear the park parking spaces along the river those are spaces that can be use for anyone visiting the park and anyone using the park will be snow shoeing or sledding because the town does not plow the sidewalks in the park. Selectman Dawson also said she feels it is more important that they clear the handicapped drop-off area at the top and have the sidewalk cleared into the pavilion so someone that is handicapped can go in and sit. There was much discussion regarding the ADA requirements in the park. Vince expressed his feelings that the park is ADA unfriendly and will do some research on it.

Selectman Dawson informed Mr. Cropsey that the Board does not have a problem with Mr. Cropsey assist in working out verbiage with the signs he suggested. Selectman Dawson informed Mr. Cropsey that they moved the boundaries from railroad track to railroad track to Winter Street to address those spaces on the River which will be an advantage to Riverfront Place. This is part of the new ordinance that extends to parking along the riverside. The board has yet addressed with Dennis as to how they want this cleared. Selectman Dawson asked Vince if he was going to contact the grant administrators to see what has to be done to keep the Park ADA accessibility during the winter. Vince said he will look into it.

**Town Administrator Joyce Fulweiler agenda items:**

Joyce reported to the board that she contacted the security company for the Grange Hall to see if they would come out and check the system without charging the town a service charge and the response was no. The reason being that the town purchased the system and paid for annual monitoring and also should have a maintenance agreement where once a year they come out, maintain and test the system. This was the $195.00 charge. If during the year it is not working, what the town has is a non-supervised system. A supervised system costs more and this is where the monitoring company would notify the person you have maintaining your system if it not operable.
The company would then come out and service the equipment and there would be a charge for this. The proposal received from Mango Security does not charge extra for supervised monitoring. The proposal from Mango is $395.00 to program, clear and test the security test the system and $204.00 which is the basic monitoring and there are automatic weekly tests to the monitor at no charge, and client initiated tests, no charge. Mango will transfer the equipment over to their monitoring service for $500.00. The board would like to know the charge for a service call.

After further discussion Selectman Consentino made a motion to change to Mango Security System for supervised alarm system for the Grange Hall, seconded by Selectman Plessner. All were in favor.

Joyce reported she spoke with Kathy Tobine at the Fire District office to see when the Commissioners would be acting on the Interim Parking Agreement and she said it will not be until October 15th. The Selectmen will be on their agenda under old business but does know what time that will be. The board discussed cancelling their October 15th meeting so they could attend the Fire district meeting. Selectman Consentino asked Joyce if she specifically asked if the Selectmen could have a spot on their agenda. Joyce said she did and they were denied. After discussion the board agreed they will meet at 5:00PM on Thursday, October 15th, and recess the meeting to the Fire Commissioners meeting at 5:50OM and then come back to resume their meeting.

Joyce reported that Tilton residents Nancy and Jason Stock’s son Patrick is going to be receiving his Eagle Scout on October 11th. Joyce has prepared a certificate for Jason for the board to sign. His Eagle Scout project was restoring the changing house at the Sanbornton Hermit Beach.

Joyce presented the Parking Ordinance for the board to sign and then will be recorded with the town clerk’s office.
At this time Selectman Consentino asked to revisit the need for the parking lot in the back (behind the T-F Fire Department).
Selectman Consentino said they are going to end up with a paved parking area striped with seven extra spaces for their parking with a termination clause in it that they can terminate it anytime they want. Selectman Consentino feels trying to work out this agreement has been an uphill battle and the board cannot even get on their agenda on the 15th of October. Selectman Consentino said given the circumstances right now, they do not plow that area and that is where they can park or they obtain stickers, one or the other. The Main Street Committee will not have to pay $4,000 to pave that parking area. Selectman Plessner said she is concerned to have Main Street invest that kind of money in something that might get shot down in March at town meeting.

Selectman Dawson said the Fire Commissioners want a termination clause in the agreement and it still has to go to the vote of the district and to town meeting. After further discussion the board was in agreement to withdraw their parking agreement with the Fire Commissioners. Selectman Consentino made a motion to withdraw the agreement with the Fire District for the lot in back of the Fire Station for parking, seconded by Selectman Dawson.

Discussion: The board agreed they no longer need these parking spaces as they have gained spaces in another lot.
All were in favor with the exception of Selectman Boudreau and Selectman Wadleigh who abstained.

Selectman Dawson asked Joyce to prepare a letter to the Fire District informing them that the Board of Selectmen is withdrawing from the agreement as they have found additional parking spaces they needed without the use of their property. They are free to develop it for their own parking. Selectman Plessner stated they can either develop it for their own parking or they can buy permits to park in the town parking and will have to abide by the town parking ordinance which a copy will be enclosed with the letter.

After further discussion regarding the parking ordinance, Selectman Consentino made a motion to adopt the Town of Tilton Traffic & Parking Ordinance with the signed Sarno Agreement renewal annually; the ordinance is to be effective November 1st, 2009, seconded by Selectman Dawson. All were in favor.
At this time Selectman Dawson made a motion to rescind Sidewalk Ordinance #300, seconded by Selectman Plessner. All were in favor.

Joyce informed the Board of a request by the School District to help haul sand to repair their field. They are doing drainage work at the middle school athletic field and they have made arrangements with Northfield that Northfield will provide the sand and would like to have the Tilton Public Works Department load and haul the sand. Dennis said it is okay with him and can do it next week providing the board approves the request. After discussion, Selectman Boudreau made a motion to allow the Public Works Department to both load and haul sand for use by the School District, seconded by Selectman Dawson. All were in favor.

Joyce reminded the board that on Tuesday, October 13th at 1:00PM there will be the final Silver lake Road site walk. They have requested the Public Works Dir., attend and forward to the Selectmen.

Joyce submitted the Hast abatement as requested by the Tax Collector. After the board discussed this they would like more information regarding the payments. Joyce will ask Cindy to supply this information for the board.

Selectman Dawson read a letter from Gertrude Jocelyn addressed to the board regarding the poor condition of the road on Joscelyn Lane from Main Street to the first road going to Edward Street. Her neighbor, John Raffelly said he has the equipment to fix the road but he needs money to do so. They are not asking the town to maintain the road at anytime. Selectman Dawson said this is a private road and by law they cannot repair the road. The board asked Joyce to send a letter to Ms. Joscelyn informing her the town cannot use municipal tax dollars to repair a private road and to also include the RSA that states this.
Reports from Selectmen:

Selectman Wadleigh reported that someone would like to donate a Christmas tree to the town for the circle monument. Last year there was a complaint that the tree was hindering the sight distance. Selectman Dawson said that last year she and Dennis checked this and determined that the monument was more of a block than the tree was. This year they will have Dennis take this into consideration when he puts the tree up this year. Selectman Boudreau made a motion to accept the donation of a Christmas tree for the monument, seconded by Selectman Dawson. All were in favor.

Selectman Boudreau reported he attended the basics of a good road workshop in Concord. He said it was a very good course and is primarily for someone working in the Highway dept., and can receive a certificate if they attend all of the classes.

Selectman Consentino reported that she tested the alarm at the Grange Hall and it did not work. Selectman Consentino said she wrote a note in response to the editorial in the newspaper regarding playing football in the cemetery on Rte., 132 is disrespectful. An e-mail was also sent to Steve Jones to follow up on this to see if the teams are in fact practicing in the cemetery and putting a stop to it.

Selectman Plessner reported that she has updated the job descriptions they worked on last week and has updated the changes and will wait until they finish going over the rest of them this evening to send to the Selectmen. Selectman Plessner asked about the question they had pertaining to experience or equal experience in lieu of education if this was going to be added to all of the job descriptions or just the Public Works. After discussion, Selectman Boudreau said he would like to see a combination of both. In certain positions where a certain amount of education it would be natural to be required, e.g., Town Administrator or Finance Director are positions that you would want a minimum amount of education beyond high school.
Selectmen’s meeting minutes of 10/08/09

Selectman Dawson said they should keep their options open, don’t take the education out of it, give another option to the person that has the experience. It is ultimately up to the hiring body to make the determination.

**Job descriptions:** The Board went over the Welfare Director’s job description, the Land Use Coordinator, Administrative Assistant, Health Officer and Code Enforcement Officer. Selectman Plessner will make the changes the board discussed this evening and send them to the Board for their final review.

At 9:30PM Selectman Plessner made a motion to adjourn the meeting, seconded by Selectman Wadleigh. All were in favor.