Selectmen's meeting minutes of September 28th, 2009

Present from the Board: Selectman Katherine Dawson, Selectman David Wadleigh, Selectman Pat Consentino, Selectman Sandra Plessner, and Selectman Normand Boudreau.

Also present: Town Administrator Joyce Fulweiler, and Secretary Catherine A. Woessner.

Selectman Dawson called the meeting to order at 8:45PM.

David Fox joined the meeting to discuss the parking permits the board has authorized him to make. The parking permits will have a background color with white text and will be consecutively numbered in black. After further discussion the board agreed with the colors of green & purple this year and red and blue for next year. David said he would drop off a mock up tomorrow for the board to see before they are printed and they can be ready in 72 hours. Selectman Consentino discussed the placards that will be needed for business owner's use. After discussion it was agreed to use a permit and laminate it between the plastic to hang in the vehicle. Selectman Consentino said she has a laminating machine and can work on the placards.

The board discussed the start date of the permits and Selectman Boudreau suggested prorating them per quarter. Joyce asked about the temporary permits for overnight guest. Chief Cormier said they can come to the police department and the officer on call will issue one. Joyce also asked about the price of the merchants placards and how many will be issued. Selectman Dawson said they will make them available for the merchants and they will let the police dept., know how many they will need for their employees. The permits will still be $15.00.
Chief Cormier said the color of the permit is important for enforcement.

The board discussed whether or not the town employees should have to purchase a sticker. Selectman Dawson asked if this would include all of the boards and committees who attend meetings at town hall as well. After further discussion Selectman Consentino made a motion that all town employees would be exempt from paying the $15.00 parking permit fee, seconded by Selectman Dawson. All were in favor.

The board agreed to send a flyer and also letters to the property owners and merchants on Main Street informing them the Parking Ordinance will be in effect as of October 15th. Included in the flyers and letters will be the rules, fines, and permit fees.

The board discussed Attorney Sean Chandler’s question regarding whether or not the board felt it was a conflict of interest for him to go over the parking contract with the Fire Department. The board was in agreement that they do not feel it would be a conflict on this issue. The board asked Joyce to contact Attorney Chandler and inform him of this decision.

Selectman Consentino informed Public Works Dir., Dennis Allen that the Fire Commissioners have asked to have the spaces marked on the side of the building, and have five spaces in the back for their employees working in the evening and the Chief and the pickup truck on the side of the building only (2 spaces on the side). Signs indicating that this is where the overnight fire department employee’s park. This will clear up Dennis’s parking for plowing in winter. Dennis suggested painting a stencil in the Chief’s and pick up spaces. Dennis will look into the price of signs. After much discussion regarding the signs Selectman Dawson made a motion to have Dennis purchase the regulatory signs, seconded by Selectman Consentino. After further discussion regarding the signs Selectman Dawson withdrew her motion, Selectman Consentino withdrew her second. It was decided that Dennis would discuss the signs with the Fire Chief and Police Chief and will report back to the board.
Finance Officer Tim Pearson presented pay requisition #14 which the change orders were approved prior to it for the board to sign. The check is being held and Tim would like approval to release the check to Park’s Construction. Tim reported that he met with the Sellew’s and Selectman Plessner was also present during the meeting. Tim reported that most of the questions the Sellew’s had were regarding the balancing change order. At this time Selectman Boudreau made a motion to allow the Finance Officer, Tim Pearson to release the check to Parks Construction, seconded by Selectman Wadleigh. All were in favor.

The board went over the winter maintenance sidewalk policy with Public Works Director Dennis Allen and would like to proceed with prioritizing plowing of the sidewalks. Dennis said there will be three classifications, High, medium and low priority. High Priority would be all the sidewalks leading to the schools, medium will be municipalities, police and fire, low will be the remaining sidewalks.

Sidewalks plowed during winter season:
1. East Main street to Bittern Lane to (med)
2. Winter St, to Mountain View to School (high)
3. Park memorial Cemetery to Mill St., (low)
4. Lights on Main St., heading east to over Cannon Bridge (high)
5. Northfield over Cannon Bridge to Main Street (high)
6. Academy St, south to Main St., on School St., (high)
7. Main st., north on School St., to Mr. Ball residence (high)
8. East Main St., in front of William Strempek Apt. houses (high)
9. Cedar St., to Maple Court (high)
10. West Main St., from Dairy Queen to Franklin Line (low)
11. West Main from Town Line to Smart Funeral Home (low)
12. River Front park (low)
13. Church St., to River Rd., (med)
14. River Rd to Silver Lake Rd. (med)
15. Silver Lake Rd., to Rte., 3 (med)
16. From Silver Lake Rd. east along Rte., 3 to entrance of Church St., (med)
17. Park St., Bridge (high).
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Dennis went over the Sidewalks Plowed during Winter Season, School Routes, High Priority.
1. Prospect St. from RR tracks to end of old Post Office (high)
2. Prospect to High St., (high)
3. Chestnut St., to High St. (high)
4. Cedar St., to Pine St., by Story residence (high)
5. High St., to Intersection of Cedar&Pine (high)

Next Dennis went over sidewalks plowed during the winter for Municipalities; police, fire, town hall. Selectman Dawson said they have covered the Fire Station, Town Hall are covered as they are in the Town Center and are given priority as they are in the School group. The only one not covered is the Police Station, which will be under #1.

Sidewalks Plowed during Winter Season; (not school)

6. Dunlop Realty on Rte. 3 to Park Memorial Cemetery (low)
7. Mill Street on Rte. 3 past the entrance of Black Swan (low)
8. Riverfront Place to RR tracks Main St., (low)
9. Along the Island Bridge (low)
10. Ball residence over the Bridge on School St., (high)
11. 1st entrance of High School to the 2nd Entrance to High School (low)
12. Sherwood Lane to Wal-Mart Entrance (low)

State owned Sidewalks not plowed during Winter Season;
Dennis said #13 to #16 are town maintained during the winter
13. Bittern Lane to Sherwood Dr. (low)
14. Auto Serve to Burger King (low)
15. Rte. 140 to Evans (low)
16. Evans to Shaw’s entrance (low)
17. Adams Marine to Winnisquam market -not plowed
18. Winnisquam Bridge-not plowed
The board would like to have Dennis put them in order have a map and it was also suggested to color code the sidewalks according to priority.

The board discussed Dennis needing to hire another full time person now with the court case it looks like all of the sidewalks in town will require some care, cleaning and depending on the priority when they will be taken care of. Dennis said he would like a full time person to incorporate the job to also take care of the maintenance and mowing of town parks, also doing maintenance on town buildings and in the winter will be doing plowing. Dennis said the fulltime position will replace the current part-time position he now has. It will also help to alleviate some overtime hours. Selectman Dawson asked Dennis to work up the figures for the full time position to present to the board.

Joyce informed the board that she spoke with Attorney Crean and would like to meet with the Selectmen for an attorney client meeting. Selectman Dawson said they can meet on Thursday evening at 6:00PM before their regular Selectmen’s meeting. The board agreed.

Selectman Dawson asked to have packets of information prepared rather than e-mails for important documents so that they have working documents for their meetings.

Selectman Dawson said once they receive the information on the sidewalks back and they are in order and the board is in agreement they will hold public hearings regarding this.

Selectman Dawson made a motion to adjourn the meeting at 11:01AM seconded by Selectman Boudreau. All were in favor.