Present from the Board:
Selectman Katherine Dawson, Selectman David Wadleigh, Selectman Tim Pearson, Selectman Albert LaPlante. Selectman Tom Cavanaugh was not present.

Also present: Town Administrator Joyce Fulweiler, and Secretary Catherine A. Woessner.

Kevin Hoyle from MRI (Fire Service analysis) joined the Board. Mr. Hoyle presented a draft of the Tilton-Northfield Fire District. Mr. Hoyle discussed his recommendations with the Board. Mr. Hoyle feels it makes more economic sense to have the district continue to provide services to Tilton. Mr. Hoyle said he does not feel the district has been responsive to Tilton's needs. Mr. Hoyle went on to say that if the Fire District does not move to address the public safety issues in east Tilton then, Tilton should pursue withdrawing from the district and providing its own EMS and fire safety services. After further discussion and a few changes by the Selectman Mr. Hoyle said he should have the report finalized by July 1, 2008. The Board discussed meeting individually with the towns of Sanbornton and Belmont and then meet together as a group with the Fire Commissioners and Northfield.

At 6:25PM Selectman Dawson called the meeting to order.

APPROVAL OF MINUTES OF JUNE 12, 2008:

Selectman Dawson made a motion to accept the minutes of June 12, 2008 as written, seconded by Selectman Pearson. All were in favor with the exception of Selectman Dawson who abstained.

APPOINTMENTS WITH SELECTMEN:
DENNIS ALLEN, PUBLIC WORKS DIRECTOR: Dennis informed the Board that Bestway Disposal has contacted him regarding a change a route change on the East side of Tilton from Monday trash pick-up to Tuesday. The reason being Bestway services Belmont on Monday, Wednesday, and Friday and services Tilton on Monday and Thursday. They would like to switch Tilton’s day from Monday to Tuesday then they would not have to bring their truck from another location. Dennis said Bestway will pay for all expenses for advertising. There will be no change to the Thursday collection, it will stay on Thursday. The Board agreed to have the notice in the Citizen, Concord Monitor, Winnisquam Echo and on the Website. Also flyers will be printed and can be picked up at town hall. This change will become effective as of August 1, 2008. The Board was in agreement.

Dennis asked the Board’s authorization to expend $600.00 for a truck radiator for the 1990 International Truck. Selectman Pearson made a motion to authorize Dennis to purchase the radiator in the amount of $600.00, seconded by Selectman Dawson. All were in favor.

Selectman LaPlante discussed the inspection of the parks after an event and when it is done. Dennis explained that he will check on the parks the next day if it is during the week but if it is on a weekend he does not inspect it until that Monday. Selectman LaPlante said that is too much of a time lapse and will handle it differently. Dennis thought the Parks Commission was going to be involved in this also. Selectman Dawson said if Dennis and the Parks Commission cannot do the inspection, then one of the Selectmen will do it. Dennis will notify the Board if he cannot do the inspection.

ADAM KUROWSKI, LAKES REGION PLANNING COMMISSION: Mr. Kurowski joined the meeting to present the Selectmen with the Hazaderous Mitigation Plan. Mr. Kurowski has been working with Police Chief Bob Cormier and former Chief, Kent Chapman on the Hazaderous Mitigation Plan since last September. Mr. Kurowski informed the Board that FEMA has mandated that all New Hampshire communities establish a local Hazaderous Mitigation Plan as a means to reduce and mitigate future losses from human and natural hazard events. The Department of Homeland Security and
Emergency Management in New Hampshire along with Lakes Region Planning Commission funded the development of this report, so it was at no cost to the community. The Hazard Mitigation Plan should be used as a planning tool by the town, other towns, the State and Federal Government to promote efforts to reduce the effects of natural and man-made hazards. With the adoption of the Hazard Mitigation Plan Tilton now becomes eligible for special streams of funding through FEMA related to mitigation, actions, and flood disasters. Additional information can be obtained from Cindy Richard who is the Homeland Security Field Representative for Tilton. They have identified natural and man-made hazards that could impact Tilton. They have identified critical facilities in town such as Town Hall, Public Safety Buildings, the Schools and shelters. They also analyzed develop trends in the community and existing land use regulations to gather what types of mitigation stratigities Tilton already had in place. Mr. Kurowski said they then developed mitigation strategies to fill the gaps in the existing regulations and prioritized those strategies then put them into a schedule so the town can look at them and hopefully the town can implement strategies over time. Mr. Kurowski said the report was submitted to Homeland Security and FEMA and in May a letter was received from FEMA congratulating them that their plan met all of their requirements and all that is needed is Town approval.

Mr. Kurowski discussed some of the strategies that the committee developed. One of the mitigation strategies relates to the site plan and sub division regulations where they recommend that the hazard mitigation plan be mentioned in those regulatory documents so that any developments that occur in town will be in line with the ideas in the hazard mitigation plan. It was also recommended by the committee that the town's building codes be developed so that new structures are more resistant to floods, snow loads and fire.

Mr. Kurowski said he is here tonight to ask for the Board's adoption by the community. The Board's adoption will allow the implementation schedule and the adoption and monitoring sections of the plan to become local policy.

Selectman Pearson made a motion to approve and accept the Hazard Mitigation Plan, seconded by Selectman Dawson. All were in favor.
Town Administrator, Joyce Fulweiler: The Town Administrator informed the Board that they were presented with the tax deeding document to sign and was recorded without her knowledge and asked the Board to make a policy that anything going to the Selectmen from the tax collector's office needs to be given to the town administrator so she can be sure everything is in order. There are two parcels and the one given to the Board for deeding is the wrong parcel. After the Board discussed this they agreed to have an inter office memo to the Tax Collector/Town Clerk that it is a practice that documents the Selectmen need to sign are to be given to the Town Administrator first for review.

The Town Administrator informed the Board that a public hearing needs to be scheduled for the discretionary preservation easement. This has to be done within sixty days from the date of the application which would be July 10th. The Board is in agreement.

Donna Lane would like to schedule a public hearing on Tilton’s Housing and Community Development Plan (CDBG Grant). The Board agreed to hold this public hearing on July 24th.

Announcements: Selectman Dawson announced the T-N Old Home Day parade will be held on Saturday June 28, at 9:00AM. The Old Home Day committee invites the Tilton Board of Selectmen to ride in the parade. A car is reserved for the Board members. Selectman Pearson and Selectman Wadleigh will attend.

Steve Gzrelak and Jim Roberge, Auditors, Gzrelak & Co., and Janet Gallant Finance Officer: Mr. Gzrelak joined the meeting to bring the Board up to date as to what is going on in municipal finance in municipal accounting standards and in the operations of finance offices in government. Mr. Gzrelak commended the town for implementing GASB 34 in 2004. Mr. Grzelak reported they are working with the Local Government Center to work on what a small town should have for internal control policies so each town can have a set of policy alternatives. Mr. Grzelak said the Board should be able to get a monthly financial report of the budget, the actual, the amount encumbered by fund
and management should be held to this during the year. Selectman Pearson stated that the Board does have an expectation of what is to come and have extensive discussions regarding the resources and resource management within the town.

Mr. Roberge addressed the Board regarding the SAS 112 communication, one of the new auditing standards they are following which requires them to communicate in writing some deficiencies they have identified and also the draft financials for 2006. Mr. Roberge and the Board went through the communications.

Jim Roberge discussed the MDA report (Management Discussion and Analysis). Mr. Roberge went over the financial highlights with the Board, and town expenses. Mr. Roberge said he has already done some preliminary work on the 2007 audit and will be back to finish as soon as his schedule permits.

Selectman LaPlante reported the Town has won the Martin case. He asked the Board for authorization to seek legal counsel regarding Dublin Drive. The Board was in agreement.

At 8:37PM Selectman Dawson made a motion to go into non-public session regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee, seconded by Selectman Pearson. Selectman LaPlante, yes, Selectman Pearson, yes, Selectman Wadleigh, yes, and Selectman Dawson.

At 10:15PM the Board resumed their regular session. At this time Selectman Dawson made a motion to seal the minutes of the non-public session, seconded by Selectman Pearson. Selectman Wadleigh, yes, Selectman LaPlante, yes, Selectman Dawson, yes, and Selectman Pearson, yes.

Selectman Dawson adjourned the meeting at 10:17PM.