Present from the Board:

Also present:
Town Administrator Joyce Fulweiler and Secretary Catherine A. Woessner.

Selectman Dawson called the meeting to order at 6:03PM.

**Approval: Minutes of November 9, 2007:** Selectman Dawson made a motion to accept the minutes of November 9, 2007 as written, seconded by Selectman LaPlante. All were in favor.

Selectman Cavanaugh made a motion to continue paying employees weekly as opposed to paying bi-weekly pay, seconded by Selectman LaPlante. All were in favor.

Selectman Dawson questioned whether or not vendor permits are checked to see if what the vendor is requesting to do is allowed in that zoned area. Selectman Dawson’s concern is if we are allowing them to sell something in an area that is not allowed to see if it is in a permitted use area.

Selectman Pearson made a motion to discontinue the lease of the three hand scanners for the Town of Tilton and use in their place just for data collection purposes the Easy Labor Manager Software which can used off of any of the P.C.’s that are connected to the web for purposes of data collection. This will save the Town $375.00 per month. Seconded by Selectman Dawson. Discussion: Selectman Cavanaugh said he does not agree and would like to wait until next year if they are going to make a change. Also there are issues with the Police Department, particularly with the new union that is talking about not using the hand scanner and changing it now may add to problems that they already have. Selectman Cavanaugh would like to see this through the year.
Selectman Pearson said the only thing he is objecting to is that the hand scanners, as he sees it are over kill for the town and at $125.00 per month for each. Because we have the data collection component within the software that we are already paying for, it is just a matter of how we get the information that is reported into the system. Joyce reported that every regular full-time and part-time employee is using the hand scanner with the exception of the Welfare Director, Eliza Conde and the Finance Officer. Selectman Pearson explained that the employees can use their P.C. to log on to punch in. After further discussion, Selectman Wadleigh suggested they table this until they discuss it with department heads. Selectman Pearson agreed to table his motion until December 13th. The Board was in agreement.

Chief Chapman informed the Board that the Emergency Operations is supposed to be signed by the Board every year and does not know whether or not it has been signed. Joyce will check into this.

**Officer Mathew Dawson: re: pursuit incident.**

Officer Dawson informed the Board of an incident that happened with the Police Department not having a dispatcher. Officer Dawson played a tape for the Selectmen to hear what happened while Officer Dawson was in pursuit of an individual after receiving a call from Smoke & Barley. At this time Selectman Cavanaugh asked to have the tape stopped as he was concerned this should be in a non-public session. After Chief Chapman and Captain Wellington conferred they agreed with Selectman Cavanaugh that this should be a non-public session as it is in litigation.

At 6:30PM Selectman Cavanaugh made a motion to go into non-public session, seconded by Selectman Dawson, regarding (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person request an open meeting. A roll call vote was taken. Selectman Wadleigh, yes, Selectman Pearson, yes, Selectman Dawson, yes, Selectman Cavanaugh, yes, and Selectman LaPlante, yes.
At 6:55PM the Board resumed their regular meeting.

At this time Chief Chapman asked the Board’s permission to advertise the position of a dispatcher and to start the process. There is money in the budget to advertise this position. The new Chief of Police would do the hiring. The Board discussed this and agree they want the new Chief to hire this person. Selectman Dawson made a motion to allow Chief Chapman to begin the search for a new dispatcher to cover from 8AM to 12PM, seconded by Selectman LaPlante. Discussion; The Board discussed whether or not this position should be for one full time and one part-time or just a part-time. Chief Chapman suggested they increase the part-time clerk’s hours and allow Lisa Auger to do the dispatching, she is Board Certified and has dispatched before and then start the process. By doing this they will not have to worry about Belknap County as Lisa will be there to handle the dispatching. Selectman Cavanaugh said he is fine with advertising for the position leaving the hours out, to start the process but to do anything else he thinks they should seek legal counsel.

Selectman Dawson amended her motion to remove the hours so they can consult legal counsel; to Allow Chief Chapman to begin the advertising process for a new dispatcher, Selectman LaPlante amended his second. All were in favor.

Selectman Pearson made a motion to allow Chief Chapman to extend the part-time clerk’s hours as needed to handle additional office work on a temporary basis, to manage the safety of the Officers and allow Lisa Auger to do the dispatching on a temporary basis.

Discussion; Selectman Cavanaugh would like to table this and vote on it next week after they have had an opportunity to discuss it with legal counsel. Selectman Pearson said this would be temporarily; his concern is the safety of the Officers.

Chief Chapman said he would like the Board’s blessing to put Lisa into dispatching as it will not have any legal ramifications regarding what is going on with the Union. This will allow him to increase the part-time clerk’s hours, but she will still be part-time and allow Lisa to do dispatching. Selectman Dawson seconded the motion.
Selectman Cavanaugh asked Selectman Dawson to amend her motion to “temporarily until a new Chief is named”; Selectman Dawson agrees with the amendment, Selectman Pearson seconds the amendment to the motion. All were in favor.

Captain Wellington informed the Board that he has three bids for repeaters.

At 7:35PM Selectman Cavanaugh made a motion to go into a non-public session regarding (b) The hiring of any person as a public employee, seconded by Selectman LaPlante. A roll call vote was taken. Selectman Dawson, yes, Selectman Wadleigh, yes, Selectman Cavanaugh, yes, Selectman Pearson, yes, and Selectman LaPlante, yes.

At 8:30PM the Board resumed their regular session.

At this time Selectman Pearson made a motion to accept the bid from M.R.I. for the Fire Feasibility Study, seconded by Selectman Dawson. All were in favor.

Discussion; Selectman Dawson contacted M.R.I, and asked them to reduce their price to be within budget. M.R.I. agreed but asked to have access to Town’s Attorney. The Board would like to continue to negotiate and have legal questions brought to Board of Selectmen so they can possibly send questions to the Municipal Association without extra cost.

Selectman Dawson made a motion to appoint the Tilton Town Clerk to carry out the Selectmen's responsibility as it pertains to RSA; 658:9 Preparation of Polling Place, seconded by Selectman Pearson.

Selectman Dawson explained to the Board their responsibilities regarding RSA 658:9-Town Clerk has typically handled this in the past for the Board of Selectmen. All were in favor.
Selectman Dawson explained the Town Report responsibilities as they pertain to the Board of Selectmen. Typically the Board, in the past, has printed the Fire Districts report in the TiltonTown Report but this has been done as a courtesy and if the Board decides not to include this report in the annual, the Fire Commissioners will have to print their own. In the past, especially last year, the Town's report has been held up waiting for the fire District. Selectman Dawson would like permission from the Board to send out a letter to the Fire and Water Districts giving them a deadline date and if they fail to meet the date they will have to print their own annual report. Selectman LaPlante made a motion authorizing these letters to be sent to the Fire and Water Districts, seconded by Selectman Pearson. All were in favor.

Selectman Dawson adjourned the meeting at 9:47PM.