Selectmen’s meeting minutes of March 29, 2007

Present from the Board:

Also present:
Town Administrator Robert Veloski, and Secretary Catherine A. Woessner.

Selectman Dawson called the meeting to order at 6:00PM.

**Appointments with Selectmen:**

*Jim Roberge, Auditor (Grzelak & Co.)*

Jim gave the Board an overview of the 2004 audit in draft form. 2004 was the first year Gasb 34 was implemented and is associated with the fact that municipalities have to keep capital assets. Gasb 34 is called the new financial reporting model and what it did was to require all governments in municipalities to report assets and long term debt and it has to be in the financials. Jim said that the biggest piece of Gasb 34 is that the town is now reporting the commercial entity it recognizes the fact that the municipalities still need to know what their fund information is on a fund basis and what the budgetary information is for comparison purposes, both revenue and appropriations.

Upon review of the analysis of balances and transactions of the town’s individual funds which provides a description of each of the funds maintained in town. Jim asked if it would be possible to have someone go through them to update the information, description of the funds and what it is used for, what its funding sources are, what the allowable expenditures are under it and when it was created.

Jim discussed the landfill, there is an amount due to other funds which is $94,000. Jim explained those are costs that were borne by the general fund at the time of the landfill being closed. It was identified that the Town was going to be receiving a portion of that or most of it back through the State of New Hampshire through some type of State revolving fund. At this point the town has not received any of this funding. Jim said they are carrying a deficient in the landfill fund that needs to be funded either
through reimbursement from the State of New Hampshire or if not receiving funds from the State then this needs to be transferred from the general fund in order to get rid of the deficient.

Jim informed the Board that they are in complete compliance with the requirements of GASB 34 by having the asset list put together and now by maintaining it. Jim said he is working on the 2005 audit and looking to schedule the work to complete this and when this is done will start on 2006. Jim will work with the Town Administrator and is hoping by July to have the audits up to date through 2006.

Jim recommends software for maintaining capital assets, it will do depreciation, handle disposals. Bob will check with Avitar to see if this is something they have.

**Johanna Oliver, 1875 Inn, snow plowing, removal: Dennis Allen, Public Works Dir. also present.**

Johanna explained to the Board what happened with the snow removal from the parking spaces in front of the Inn. The snow was piled up at the corner of School and Main Street. Johanna said she intends to put her snow in the parking spaces and have a pay loader come in and remove it. Dennis said he does plow the sidewalks but does not clean the curb area. Dennis said it will be alright with him if Johanna uses the last two parking spaces to store the snow. Dennis said one of the biggest problems was when they pushed the snow beyond the telephone pole it filled the sidewalk with snow. Johanna said they will put the snow in the two middle spaces. Dennis said there should be a time restriction regarding the snow removal from these spaces. Dennis said the town ordinance for snow removal in town that if 12 inches or more accumulate on the sidewalks they have 72 hours after the storm is over to remove the snow. Dennis said they will not clean between the parking signs. Johanna said that will not be a problem, she will take care of it. Selectman Dawson said one of the most important things to do is keep the spaces in front of town hall clear. This agreement between the Town and Johanna Oliver will be put in writing.
Karen Cornell, Re: The National Anthem Project

Karen informed the Board that she is here this evening representing the Winnisquam School District, the efforts of the Middle School and the High School. They are going to Washington D.C., to sing the National Anthem. Part of the effort of this group that is organized is to also recognize the towns the kids come from. Karen reported that the Winnisquam School was the only school in New Hampshire chosen. Karen said part of this is to recognize the town that recognizes what the efforts of what the kids are doing and to also try to maintain a certain level of recognition to the National Anthem moving forward. Karen said what is needed is to have the application form signed by town officials accepting this challenge. Selectman Cavanaugh made a motion to subrogate the authority to Selectman Dawson to sign the document, seconded by Selectman LaPlante. All were in favor. The Board needs to proclaim a National Anthem Project Day. Karen suggested having the Proclamation done on T-N Old Home Day. Selectman Dawson explained that there is an Old Home Day Committee that this would have to go through. Selectman Cavanaugh suggested possibly a day of recognition for the residents of the Veteran’s Home or at a July 4th celebration, this does not have to be at Old Home Day.

Ken Randall, Town Moderator:

Ken joined the meeting to discuss any changes in who will be addressing the warrant articles to be presented at Town meeting. Selectman Cavanaugh will address Article #12. Selectman Dawson discussed article #20 and after discussion the Board agreed that Selectman LaPlante will table it. #25 Selectman Cavanaugh will address it, #30 Selectman Pearson will address, this articles to recognize individuals and will recognize the chorus going to Washington D.C.

APPROVAL: MINUTES OF 3/22/07

Selectman Dawson made a motion to accept the minutes of March 22, 2007 as written, seconded by Selectman LaPlante. All were in favor with the exception of Selectman Cavanaugh who abstained.
Selectmen’s meeting minutes of 3/22/07

Payroll and A/P Manifest: The Board approved and signed the manifests.

Appointments:

Chairman, Board of Selectmen: Selectman Cavanaugh made a motion to appoint Katherine Dawson as Chairman, seconded by Selectman Pearson. All were in favor.

Vice Chair: Selectman Wadleigh nominates Tom Cavanaugh as Vice Chair, seconded by Selectman LaPlante. All were in favor with the exception of Selectman Cavanaugh who abstained.

Liaison, Town Hall: Selectman LaPlante nominates Tim Pearson as liaison to the Town Hall, seconded by Selectman Cavanaugh. All were in favor.

Liaison, Police Dept: Selectman Cavanaugh nominates Al LaPlante as liaison to the Police Department, seconded by Selectman Wadleigh. All were in favor.

Liaison, Highway Dept: Selectman Cavanaugh nominates David Wadleigh as liaison to the Highway Department, seconded by Selectman Dawson. All were in favor.

Ex-officio, Planning Board: Selectman Cavanaugh made a motion to have Katherine Dawson as the ex-officio to the Planning Board, seconded by Selectman LaPlante. All were in favor.

Back-up to Planning Board: Selectman Dawson made a motion to have Selectman LaPlante as back-up to the ex-officio to the Planning Board, seconded by Selectman Cavanaugh. All were in favor.

Budget Committee ex-officio: Selectman LaPlante nominates Tom Cavanaugh as ex-officio to the budget comm., seconded by Selectman Wadleigh. All were in favor.

Lakes Region Planning Commission (two members): Selectman Dawson made a motion to nominate Dave Wadleigh as the TAC Member to the LRPC, seconded by Selectman Cavanaugh. All were in favor. The Board discussed having an alternate and will further discuss it at the next meeting and two members to the LRPC.

Belknap County Economic Development Council: Selectman Dawson made a motion to nominate Tim Pearson as representative from the Board to the BCEC Council, seconded by Selectman Cavanaugh. All were in favor.
Mr. & Mrs. Merwin requested a non-public session regarding a personnel issue.
At 8:05PM Selectman Dawson made a motion to go into non-public session for dismissal, promotion or compensation of any public employee, or the discipline of such employee or the investigation of any charges against him, seconded by Selectman Cavanaugh. Selectman Wadleigh, yes, Selectman Pearson, yes, Selectman LaPlante, yes, Selectman Cavanaugh, yes, and Selectman Dawson, yes.

At 10:15PM the Board resumed their regular meeting.
Selectman Dawson made a motion to seal the minutes of the non-public session, seconded by Selectman Dawson. Selectman Wadleigh, yes, Selectman LaPlante, yes, Selectman Pearson, Selectmen Dawson, yes, Selectman Cavanaugh, yes.

Selectman Dawson adjourned the meeting at 10:20PM.