Selectmen’s meeting minutes of November 16, 2006

Present from the Board:
Chairman Manseau, Selectman Dawson, Selectman Wadleigh, Selectman Cavanaugh, and Selectman LaPlante.

Also present:
Town Administrator Bob Veloski, and Secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:00PM.

At this time Chairman Manseau made a motion to go into non-public regarding potential litigation, seconded by Selectman LaPlante. Selectman Dawson, yes Selectman Cavanaugh, yes, Selectman Wadleigh, yes, Selectman LaPlante, and Chairman, yes.

At 6:25PM the Board resumed their regular meeting.
Chairman Manseau made a motion to seal the minutes of the non public session until all matters are resolved, seconded by Selectman Cavanaugh. Selectman Dawson. Yes, selectman Wadleigh, yes, Selectman LaPlante, yes, Selectman Cavanaugh, yes, and Chairman, yes.

Selectman LaPlante made a motion to go into non-public session regarding (a) dismissal, promotion or compensation of any public employee or disciplining of such employee or the investigation of any charges against him, seconded by Selectman Wadleigh. Selectman Cavanaugh, yes, Selectman Dawson, yes, Chairman Manseau, yes, Selectman Wadleigh, yes, and Selectman LaPlante, yes.

At 6:43PM Chairman Manseau made a motion to seal the minutes of the second non-public session until all matters are resolved, seconded by Selectman LaPlante. Selectman Dawson, yes, Selectman Wadleigh, yes, Selectman LaPlante, yes, Selectman Cavanaugh, yes, and Chairman Manseau, yes.

At 6:44PM Chairman Manseau made a motion to go into non public session for matters regarding litigation, seconded by Selectman Dawson. Selectman
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Wadleigh, yes, Selectman Cavanaugh, yes, Selectman Dawson, yes, Selectman LaPlante, yes, and Chairman Manseau yes.

At 7:15PM the Board resumed their regular meeting.

Chairman Manseau made a motion to seal the minutes of the non-public session until the matter is resolved, seconded by Selectman LaPlante. Selectman Dawson, yes, Selectman Cavanaugh, yes, Selectman Wadleigh, yes, Selectman LaPlante, yes, and Chairman Manseau, yes.

APPROVAL: MINUTES OF 11/2/06 & 10/26/06 Selectman Cavanaugh made a motion to accept the minutes of November 2, 2006 as written, seconded by Selectman LaPlante. All were in favor with the exception of Selectman Dawson who was not present at that meeting. Chairman Manseau made a motion to accept the minutes of October 26th, 2006 as written, seconded by Selectman LaPlante. All were in favor.

APPOINTMENTS WITH SELECTMEN:

ELIZA LEADBEATER Re: Community Development Block Grant.

Eliza met with the Board at their November 2, 2006 meeting and made her presentation for the Community Block Grant. The Board tabled this until the full Board was present.

Eliza stated that what she needs from the Board this evening is a vote to accept any Housing and Community Development Plan, the Residential Anti Displacement Plan and then move on to the Block Grant Application.

Selectmen Dawson does not see how the Proposed Town of Tilton NH Housing Community Development Plan benefits the Town of Tilton in any way. Selectman Dawson said she feels this was solely written for the purpose of getting this Grant. It does not benefit the Town. Selectman Dawson said in reading the plan it states in this instance they will not have to remove any homes, but if they adopt this plan in the future, if they had to, they would have an interesting situation. Selectman Dawson said she does not see any
benefit to low and moderate people what so ever. The jobs this will create will just simply keep anyone who is low/moderate income in that low/moderate position. Selectman Dawson does not feel it is a benefit to Tilton. Selectman LaPlante agrees with Selectman Dawson. He feels it does not benefit the Town at all. Selectman Dawson said it encumbers the town with the Community Development Plan they are going to have to adopt; it causes some interesting problems to people who may want to come into town who may want to build.

Eliza said she feels there may be some misunderstanding regarding this plan and what this plan is about. Eliza said Selectman Dawson is correct in saying it is a requirement of this piece. Eliza said if you are saying people who are coming into town to build and having to replace it with housing that is only the situation if you are applying for Grant money and removing housing. Selectman Dawson said it did not state that in the plan. It states "the Town of Tilton states it is a matter of policy not to engage in any activities that would result in the involuntary displacement of households from their neighborhoods. If this is unavoidable, the town will work to find suitable replacement housing. Eliza said that everything that appeared in the plan, other than the things that are national objectives, the contents of this have been extracted from the Town's Master Plan and other materials provided by the community. Eliza said she has a break down of the salary and wages. There are 92 rooms, front desk jobs. The level entry job wage in Belknap County right now is $21,000, these are $25,000. The sales jobs for entry level jobs in Belknap County are $33,000, these are $37,000. The office administration job in Belknap County, the average they looked at for others they looked at is $21,000 and the projected wage for this job is $27,000. The housekeeping jobs average $18,000. Eliza said benefits are included but not limited to paid vacation, holiday, sick time as well as participation in the Companies matched 401K profit sharing plan, medical, dental and training as needed.

Chairman Manseau stated that part of his concern is that the proposal seems to back the Town into a corner if they agree to it and is not comfortable with binding the Town that tightly. Selectman Wadleigh asked if without this agreement it frees the company from paying the wages they said they would. Eliza said it would, they do not have any hold on them.
Selectman Dawson said the pay rates Eliza quoted are low to moderate income pay rates, how do those pay rates improve the situation for a low to moderate income person in this community, or any community. Eliza informed the Board if they do not have a Housing Community Plan in place and should think of doing something in the future for community infrastructure, you will not be able to do it without this plan.

After further discussion, Selectman Dawson made a motion not to apply for the Community Block Grant, seconded by Selectman LaPlante.

Selectman Wadleigh said he is in favor of this and feels it is worthwhile project. Selectman Dawson asked if Tilton were to apply for this Grant and this Grant is given to Tilton, could they apply for another Grant. Eliza said the Town could apply for $500,000 every year. Eliza said they could apply for up to one million dollars because this is $500 of an economic development grant and there is also $500,000 available to the town on a competitive basis twice per year. Those are for public infrastructure.

Chairman Manseau stated the motion is that they do not accept the proposal, do not apply for the Grant, they do not accept the Housing Grant. All were in favor with the exception of Selectman Wadleigh who was in favor of the Grant.

**TURNER GROUP SEWER PROJECT:** Second phase of engineering. Town Administrator Bob Veloski informed the Board that Nancy Mayville, DOT is looking at the factor they used to raise from the old rates to the new rates.

Bob informed the Board there is a letter for them to sign asking to extend the contract for Silver Lake Road Project (for professional services).

**BUDGET 2007:**

**CASA:** Requesting $500.00. They are court appointed advocates. Selectman LaPlante made a motion to accept their request in the amount of $500.00, seconded by Chairman Manseau. Selectman Dawson asked why
the Town needs to support advocates, and isn't that already done in the court system, as part of court appointed attorneys. Selectman Dawson feels the Town is already supporting this through our county dollars. All were in favor with the exception of Selectman Dawson.

OLD HOME DAY: Requesting $2,500. Selectman LaPlante made a motion to accept the request of $2,500 from Old Home Day, seconded by Selectman Dawson. All were in favor.

C.A.P.: Requesting $21,422.00. Selectman LaPlante made a motion to accept the request from Community Action Program, seconded by Selectman Dawson. All were in favor.

Y.A.P: Requesting $54,341.96. Chairman Manseau made a motion to accept Youth Assistance Program request as presented, seconded by Selectman Dawson. All were in favor.

Rec Council The Pines: the Board reviewed their request and would like to have some of the members of the Rec Council meet with the Board at their next meeting. The Board would like to have a breakdown of their budget.

HALL MEMORIAL LIBRARY: Requesting $118,875.00. Selectman LaPlante made a motion to accept their request for $118,875, seconded by Chairman Manseau. All were in favor.

MAIN STREET PROGRAM: Requesting $15,000. Selectman LaPlante made a motion to accept their request for $15,000, seconded by Chairman Manseau. All were in favor.

HUMAN SOCIETY: Contract is for $6,600.
BIRCH HILL KENNELS: Contract is for $6,000.

The contracts are from January 1, 2007 to December 2007. The Board discussed both contracts. The Humane Society has a fee attached for any animals that are not picked up. Birch Hill Kennel does not have a fee for that. Birch Hill Kennel will save the Town time and mileage. Selectman
LaPlante made a motion to accept the contract from Birch Hill Kennels in the amount of $6,000, seconded by Chairman Manseau. All were in favor.

The Police Department will be notified that they will be using Birch Hill Kennels as of January 1, 2007.

The contract with Birch Hill will be contingent upon approval of Town Meeting, 2007 and if Town Meeting does this the Town will have to contract with the Humane Society for those remaining months. Selectman Dawson said they will have to include that clause in their contract (non funding clause). The Town Administrator will contact Birch Hill Kennels regarding this.

**LAKES REGION PUBLIC ACCESS:** The Board discussed having a warrant article regarding the continuation of broadcasting the Selectmen's meetings, or not, at Town Meeting each year. Selectman Dawson made a motion to accept Lakes Region Public Access request for $5,794.01, seconded by Selectman Wadleigh. All were in favor with the exception of Chairman Manseau.

**Silver Lake Association; Millfoil:** The Silver Lake Association has requested 25 percent of the expense of Millfoil treatment in the amount of $1,750.00. The Board discussed this and agree this would be contingent on their matching funds. The Board would like to have this as a warrant article to include $1,750 for use of other bodies of water. Selectman Dawson suggested they have a Capital Reserve Fund for $3,500 for lake quality with the Selectmen as agents. The Board agreed.

**Cleaning Bids:**

After the Board discussed the two companies that presented their bids, Paulette Rossi-Dunnack Cleaning Co., and Alternative Solutions (does carpet cleaning). Selectman LaPlante made a motion to accept the bid from Alternative Solutions, seconded by Selectman Wadleigh. All were in favor. The new company would start January 1, 2007.
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7. Town Administrator Bob Veloski:

Bob suggested the Board have a budget workshop (informational) to discuss department budgets. The Board agreed they would meet on Monday December 4th, at 4:00pm at town offices.

Bob reported that the auditors are coming in to finish the MS-5. Tilton and Northfield has everything in, but not the Fire District. They are having a special meeting on December 11, 2006. Selectman Dawson suggested the Board sending a letter to the Fire District asking them to cancel that meeting so Tilton can set their tax rate and also contact the Northfield Board of Selectmen.

Bob reported he has received a bid from E.D.P. and also Check Mate Expert Payroll Services are coming in next week. They also do the biometric time clock.

Bob reported that regarding the Calef Hill Road agreement (911) with the City of Franklin he spoke with the town counsel today and he is writing to the Franklin attorney's. Bob will let the Board know when he receives a response.

Multi Use Trail: The Board signed the Transportation Enhancement Agreement. This is for the temporary use of the RR tracks. The agreement is between the Department of Transportation and the Towns of Northfield and Tilton. The Bureau of Rails is requesting in consideration of this agreement the permittees shall pay to the State a one time $350.00 administrative fee and a $50.00 annual fee for the use of the tracks. Bob also presented a Memorandum of Understanding between Tilton and Northfield and the Winnipesaukee River Association for the Board to sign. This is where the Association shall pay the $65,875.00 to complete the project.

Bob asked the Board's approval to borrow a 2.2 million dollar bond from TD Bank North @ 3.99 percent. This was approved at the 2004 Town Meeting for the Silver Lake Project. Bob reported that they did receive preliminary approval from their bond attorney. Chairman Manseau made a motion to
authorize the bond for 2.2 million from TD Bank North, seconded by Selectman LaPlante. All were in favor.

Selectman Dawson: Regarding the discussion of the letter to the Fire District to cancel their special meeting of 12/11/06 Selectman Dawson made a motion to send a letter to the Fire District to cancel their special meeting of December 11, so Tilton can set their tax rate and a copy to the Northfield Board of Selectmen as well, seconded by Chairman Manseau. All were in favor.

Selectman Dawson discussed the letter from Avitar regarding the assessment changes that were made and their recommendation is to leave it the way it is. Selectman Dawson made a motion to accept the recommendation of Lauren Martin, Avitar to keep the assessments as they are, seconded by Selectman LaPlante. All were in favor.

Selectman Dawson asked if MRI has completed their audit. Bob has not heard anything at this time.

Selectman Dawson informed the Board that the Tax Collector did not receive all of her books back. MRI does not have them. The Town Administrator said he will try to track it down. Selectman Dawson said if someone would like the books from the Tax Collector they should get them directly from her and return them to her. Selectman Dawson said it was the Board of Selectman who decided it would not go back to her from Scott Davis. Selectman Dawson said this was the Selectmen's mistake.

Chairman discussed the monitoring and changing of the lights at the Riverfront Park. Selectman Wadleigh said he will get together with Dennis and the PD. There is a light out near the handicapped entrance. The Highway will be notified of this.

Selectman LaPlante informed the Board that he received a complaint regarding the trash situation on Westwood Drive. Selectman LaPlante checked into the situation and handed out the amended trash ordinance. He
said this is the second time they have received the ordinance, and the next time there will probably be a fine.

Chairman Manseau made a motion to adjourn the meeting at 8:59PM.