Selectmen’s meeting minutes of April 20th, 2006

Present from the Board:
Vice Chairman Katherine Dawson, Selectmen Wadleigh, Cavanaugh and LaPlante. Chairman Manseau was not present.

Selectman Cavanaugh called the meeting to order at 5:58PM.

Vice Chairman Dawson asked Selectman Wadleigh if he had anything to present to the Board.

Selectman Wadleigh reported that PWD Dennis Allen asked to have extra help during spring clean up as he has a worker out with a knee injury. They will also need additional help because Konover is going to be rebuilding the sidewalk on East Main Street. Dennis has checked this and there is supposed to be at least six inches of inch and a half crushed gravel and there is not. Dennis wants to make sure there is before he puts pavement on it. Selectman Dawson asked if Dennis wants to hire his summer help early or has someone else in mind. Selectman Wadleigh said the hourly wage would probably be $12.00 per hour, not over 40 hours. Selectman Wadleigh made a motion to authorize PWD Dennis Allen to hire a part-time person at least for spring-clean up week and possibly for summer help, seconded by Selectman LaPlante. All were in favor.

Selectman Dawson stated that they have some non-public issues and some business to be taken care of in open session and then will adjourn to non-public session.
Selectman Cavanaugh reported that he has three computer bids. The one from Cybertron came in at $6,600 for the replacement of computers installed and $10,000 to take care of the computers on a maintenance basis, per year. Selectman Cavanaugh said there is also an additional $2,500 for another network management agreement in order to provide services for the maintenance of the clients network for the term of one year for the administrative offices from Cybertron, Incorporated. Selectman Cavanaugh said he has two competing quotes and one that he is very happy with and would like the Selectmen's approval to move forward with it.
Selectman Cavanaugh said the other quote is from MacDurgin, which is $3,830.00 for the hardware and $6,250.00, including the network management for a one-year agreement. This bid comes in a little under $10,000. There would be a $640.00 additional charge for installation.

Selectman Cavanaugh said the company, Network Managers is the one he is proposing. They are located in the old post office in Tilton. The bid is $4,080.00 includes an office package of word and excel. With the installation the cost is $5,568. To replace the computers that Cybertron was going to do would be at a cost of $6,600. Selectman Cavanaugh said the total price of this proposal is $5,568.00 to replace the four computers with network managers includes an office package. There are Maintenance packages that can be signed or this can be done hourly. They also offer training that would be available for the town office and police department. Selectman Cavanaugh said the town currently has a sonic wall in its system and what this does is the sonic walls do not allow the employees to access e-bay and maybe monster.com, or yahoo to check out their own e-mails, the system would close those things off. When people are visiting these sites this is when they contaminate the system. If you keep them away from the ability to go out to these sites, their systems will not be contaminated nearly as often as they are right now. Selectman Cavanaugh said town hall has a sonic wall but do not have a sonic wall at the Police Department. Selectman Cavanaugh said Network Managers works for the Towns of Loudon, Hopkinton, Hopkinton Police Department and also has personnel references. The owner of the company Mr. Lang was a police officer in Northfield for eight years and has been in this business for seven years. Selectman Cavanaugh said he and Mr. Lang talked to Chief Kent Chapman and Captain Wellington and he is welcomed into work at the police department. Mr. Lang was surprised that the backup tape drive was not even powered up and his concern is that back up is not being done at the Police Dept. Selectman Cavanaugh said to do all of the work at the Police Department and set up the sonic walls it would be $2,612.00 plus the $5,500 will be just over $8,000. Network Managers will clean up all the stuff in the system and close off the outsides. Selectman Cavanaugh said the town already has the sonic wall but it needs to be activated and one will be installed at the Police Department. Selectman Cavanaugh said he had Mr. Lang check the computer system at town hall to see what issues there are. Selectman Cavanaugh made a motion
to hire Network Managers as the towns network IT provider at least for this year, seconded by Selectman LaPlante.

Discussion ensued.

Selectman Dawson said because they do not know how many hours they used last year from Cybertron to get an estimate for what they need from Network Managers, does the town actually need to buy time or buy the time as used. Selectman Cavanaugh said you are pre-buying the hours, you would get a 15 percent discount when you buy a $2,500 package. At the end of the year if you have only used $2,000, you will have $500 for next year, as it never expires. Selectman Cavanaugh said they could sign a contract with Network Managers or not sign anything. Selectman Cavanaugh said his suggestion would be to do the $2,500, as they will be out around $10,000 when they had budgeted for $18,000 just for the town hall let alone the work that needs to be done at the Police Station. Selectman Cavanaugh said this is a significant savings for the town. Selectman Cavanaugh said the town would not use this company nearly as much as they used Cybertron because when you limit what you go out to you limit the problems that come in. Selectman Cavanaugh said they can get everything cleaned up and closed off to the outside in two weeks. Employees can go into anything they need to that says .gov at the end and can pick 250 websites that they need to go to for work. What the employees will not be able to do from their computers is their personal e-mails at aol.com and not go on to e-bay or play games. These are things the employees can now do because it is a wide-open Internet that causes lack of productivity and also causes the garbage that comes in. The total amount including the police department is $10,680, and if the police department is excluded it is $2,600 less. All were in favor of Selectman Cavanaugh’s motion. Selectman Cavanaugh also suggested giving Network Managers the four old computers to see if they can make them into training computers and possibly give the town in return training for employees in the police department and town hall employees in lieu of any financial gain for old computers. The Board agreed to have Selectman Cavanaugh present his suggestion to Mr. Lang. Selectman Cavanaugh said he will discuss this idea with Mr. Lang and if he is in agreement he will bring it back to the Board.
Selectman Dawson informed the Board that the flower committee that was in place last
year in town hall does not wish to reconvene and would like the Selectmen's permission to
form another flower committee. They would take care of the flowers around town hall
and the statues. After discussion the Board was in agreement to have Selectman Dawson
form another flower committee.

Selectman Dawson said that the Selectmen should vote to grant municipal employees
indemnification from lawsuits as provided by state statute. Selectman Dawson said this
has not been done in the five years she has been a Selectman. Selectman Dawson made a
motion that they grant municipal employees and executives, indemnification from liability
for lawsuits, civil rights suits, etc., as per RSA: 31:1, 104, 31:105, 106 & 107, seconded by
Selectman Cavanaugh. All were in favor.

Selectman Dawson informed the Board that Charlie Chandler has asked that the Park
Committee obtain a letter from the Selectmen stating that yes, they agree the tank is
part of the clean-up costs and not the construction costs for the park. It has to do with
the HUD Grant monies. Selectman Dawson asked the Board's permission to create a letter
stating this. The Board's decision was unanimous.

Public Input:
Tom Caldwell the editor of the Evening Citizen asked for the name and address of the new
computer company the town just hired, Network Managers & Trainers, Inc., of 5 Prospect
Street, Tilton.

Selectman Dawson made a motion to go into non-public session to discuss an employee
situation. Selectman Wadleigh, yes, Selectman Cavanaugh, yes, Selectman LaPlante, yes,
and Selectman Dawson, yes.

At the Selectmen's meeting of April 27th, 2006 Selectman Dawson made a motion to amend
the minutes of April 20th, "the Board went out of non-public session at 9:00PM, seconded
by Seconded by Selectman LaPlante. All were in favor with the exception of Chairman
Manseau who abstained, as he was not present.