Selectmen's meeting minutes of July 14th, 2005

Present from the Board:
Chairman Richard Manseau, Selectman Brown and Selectman Wadleigh. Selectman Dawson and Selectman O'Leary were not present.

Also present:
Town Administrator Alice MacKinnon and secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:00PM.

APPROVAL: MINUTES OF JUNE 16TH, 2005
Selectman Wadleigh made a motion to accept the minutes of June 16th, as written, seconded by Chairman Manseau. All were in favor.

AP & PAYROLL MANIFESTS: The Selectmen approved and signed the manifests.

OLD BUSINESS:
Vollmer Contract: Alice informed the Board she has not received the contract back yet.
Letter from Mr. Cropsey: Alice informed the Board that she received the signed letter. The only change was Mr. Cropsey added a second name, as there are two owners.
Welfare Director, use of Local Government Center, Legal Department:
Chairman Manseau reported that if Heather calls NHMA in the morning they would respond to her by the afternoon. If she e-mails them they will give her a hard copy decision by e-mail. Chairman Manseau said if this creates a problem they could always revisit it.
Police Dept. Log: Chairman Manseau asked if we are receiving the police department logs to be posted on the bulletin board. Alice said we have not received them yet. Chairman Manseau will talk to Chief Chapman regarding this.
Riverfront Park: Chairman Manseau said they would be breaking ground in August on the park. Alice said it is her understanding that it is out to bid and the bids are due back on July 21st.

NEW BUSINESS:
Appointment to the Planning Board: A letter from Sandy Plessner, Land Use Office informing the Board that the Planning Board is still short with the number of members it should have. Sandy said Sarah Paratore has volunteered to serve on the Planning Board. After the Board discussed this Chairman Manseau made a
motion to accept Ms. Paratore’s offer to volunteer and appoint her to the Planning Board, seconded by Selectman Brown. All were in favor.

**Winnisquam Bridge rehabilitation public meeting:** Selectman Wadleigh attended the meeting and reported that during the construction they will maintain two-way traffic and do half of the bridge at a time. During this time the sidewalk will be taken out. There were several questions regarding how pedestrians in that area will be able to get to the Post Office in that area. DOT did not have an answer at that time. There were also questions regarding finishing the sidewalk from the bridge to the post office in Winnisquam, but DOT said this was a different subject and did not have anything to do with the bridge. Construction for the replacement of the deck on the bridge is scheduled for spring of 2006. They are hoping the bids will go out early this fall and be accepted for early construction. There will be no construction from the first of June to the first of September. In the meantime they will maintain two-lane traffic.

**Appointments with Selectmen:**

**Mr. Strempek: Sidewalk issue, Main Street.**

Mr. Srempek asked the Board if they would address the issue in front of the two buildings he owns on 244 and 246 Main Street. Mr. Strempek said he is not asking for sidewalks, but there are a lot of dips and irregularities in the surface in front of his property and is hoping they can resurface it. Mr. Strempek has been before the Board a few times with this same problem and they did do some minor repairs. Chairman Manseau reminded Mr. Strempek that one of the discussions at a previous meeting was that the road does not belong to the town, it is a State road. Selectman Wadleigh suggested the town resurface the section in question. After the Board discussed this they agreed to have Dennis check the area and incorporate it into his paving schedule. Chairman Manseau informed Mr. Strempek that if the town goes to the trouble of addressing the issues of the sidewalk, then they would expect Mr. Strempek’s tenants to no longer park there. Mr. Strempek said he would inform all of his tenant’s. Mr. Strempek would also like to have the yellow center line in the road measured as he feels when the State repainted it they did not paint it in the right spot. Mr. Strempek said it appears there is more space on the other side of the road where Dr. Mischon’s office is. Chairman Manseau said he would ask Public Works Director Dennis Allen to check the measurement to see if it was placed in the right spot. Selectman Brown will inform Dennis of this decision.

**Correspondence:**

**Letter from Jarek Hecka:** Alice informed the Board that Mr. Hecka has suffered a major disability from an accident. Mr. Hecka was a Physical Therapist
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who is now in a wheel chair and going through physical therapy himself. Alice reported that Mrs. Hecka is working, but the family is in serious financial stress and is asking the Board to grant them a hardship abatement for the 2005 taxes. The Board discussed this and would like to know what the yearly taxes are. Alice will have the figures for the Board’s next meeting. Alice said in the past the Board has granted such abatements.

**Information from EPA:** Alice informed the Board that Attorney Chandler would like to meet with the Board on Tuesday, July 19th, at 10:00AM to discuss the information from EPA. The Board was in agreement.

**Letter from Planning Board regarding Capital Improvement Plan:** The Capital Improvement Plan was been authorized at town meeting. Chairman Manseau made a motion to authorize the Planning Board to handle the Capital Improvement Plan, Impact Regulations for the Town of Tilton, seconded by Selectman Brown. All were in favor.

**Bonding, Riverfront Park:** Alice informed the Board that Selectman Dawson asked Alice to begin the bonding process for the park in the amount of $600,000. Alice said she has checked with the Bond Bank, Bank of NH, and Franklin Savings Bank. Alice said the best rate was with Franklin Savings Bank at 3.8 percent on a ten-year note. Alice said she needs authorization from the Selectmen. Chairman Manseau made a motion to authorize Alice to go forward with the bonding process at a suitable banking facility based upon the best rate, seconded by Selectman Brown. All were in favor. Alice said the Riverfront Park would probably need the funds within six to eight weeks.

**Reports from Selectmen:**
Selectman Wadleigh asked to review the town’s Emergency Management Plan and questioned when it was last updated. The Board discussed it and will check with Chief Chapman, as he is the town’s Emergency Manager. Chairman Manseau suggested the Board establish policy on a time line for updating the EMP. Selectman Wadleigh also mentioned the street light on School Street is still out. Chairman Manseau said he would let the police department know.

Selectman Brown informed the Board that he received a note from Helen Hanks regarding Katherine Dawson resigning from the Planning Board. Selectman Brown said they need an official letter of resignation from Katherine herself. Chairman Manseau said he would let her know.

**Public Works Director, Dennis Allen, Mr. & Mrs. Drouin:**
Dennis reported that at the last Selectmen’s meeting they attended Mr. & Mrs. Drouin asked the town to take over their road, but there were improvements that
had to be made first. Dennis said he has inspected the road and Mr. Drouin has completed all of the improvements. Selectman Wadleigh said he drove over Carroll Drive and thought it looked great. Chairman Manseau said since Mr. Drouin has met all of the requirements they put forth for the acceptance of Carroll Drive he would make a motion to accept Carroll Drive as a town road, seconded by Selectman Brown. All were in favor. Alice asked Mr. Drouin if he would have his attorney draw up the deed for the town and it will be recorded. Mr. Drouin asked about the money that he put in escrow in the amount of $3,200.00. Chairman Manseau made a motion to release the $3,200.00 Mr. Drouin placed in escrow contingent upon the town receiving the deed, seconded by Selectman Brown. All were in favor.

Public Works Director Dennis Allen reported he received a notice from the COOP that there is a meeting Monday, July 18th at 7:00PM in Bow at the Municipal Building. Dennis said Heber Feener is still listed as an alternate representative for Tilton. Selectman Wadleigh volunteered to be the new alternate. Chairman Manseau made a motion to appoint Selectman Wadleigh as the alternate for the COOP, seconded by Selectman Brown. All were in favor.

Dennis reported vandalism at the Island. The granite blocks are being pushed down towards the river. Dennis said six or seven of the blocks have been moved. The Board discussed putting a "No Trespassing, Violators will be Prosecuted" sign after a certain hour to be posted on the bridge. Regarding a curfew, Northfield will have to endorse it, as the Island is Northfield property in Merrimack County. Chairman Manseau said they would have to ask the Northfield Board of Selectmen to pass the Ordinance and have their Police Department request the Tilton Police Department to enforce the Ordinance. The Board agreed to write a letter to Town Administrator Joyce Fulweiler to present to the Northfield Selectmen at their next meeting. Chairman Manseau said included in the letter would have to be an exception for the people who have permission to use the Island in the evening for special events.

Dennis informed the Board that he will have obtain a Wetlands Permit for repair of the blocks. Dennis said he would try cement on the back of the blocks so they cannot be pushed. Dennis said he would check into what type of cement or product to use on granite.

Selectman Brown reported the pay system resolution sub-committee would probably hold their first meeting on Monday July 25th. Selectman Brown asked Chairman Manseau to ask Selectman Dawson if she will be able to serve on the committee, and if not he will try to get someone to substitute for her.
Public Input:
Carla Constant informed the Board that the Friends of Winnisquam Football would like to know when the Selectmen would allow them to put the goal posts in the field. Chairman Manseau said he talked to FWF regarding doing the lease to the town so the liability issues are resolved. Carla said FWF would like to put the goal posts in sometime in August. Chairman Manseau said he would draw up a lease for the Board’s review at their next meeting.

At 7:15PM Chairman Manseau made a motion to go into non-public session regarding issues of potential litigation. A roll call vote was taken. Selectman Brown, yes, Selectman Wadleigh, yes, and Chairman Manseau, yes.

At 7:30PM the Board resumed their regular meeting. At this time Chairman Manseau made a motion to seal the minutes of the non-public session until the matters are resolved, Seconded by Selectman Wadleigh. All were in favor.

Chairman Manseau adjourned the meeting at 7:31PM.