Present from Board: Chairman Manseau, Selectmen Brown, Foye, and O'Leary. Selectman Dawson is on vacation.

Also present: Town Administrator Alice MacKinnon, and secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:00PM.

Mr. Dan Wainberg, from EPA will meet with the Board in a non-public session. Selectman Foye made a motion to go into non-public session at 6:01PM, seconded by Selectman Brown. Selectman O'Leary, yes, Selectman Foye, yes, Selectman Brown, yes, and Chairman Manseau, yes.

At 6:28PM the Board resumed their regular meeting.

Chairman Manseau made a motion to seal the nonpublic minutes of March 4th, 2004, until the issues are completely resolved, seconded by Selectman Foye. All were in favor.

Approval: Selectman O'Leary made a motion to accept the minutes of February 19th, 2004 as written, seconded by Selectman Brown. All were in favor.

Payroll and AP Manifest: The Board approved and signed the manifests.

Sewer Project, Lochmere: The Board reviewed a ballot from the Sewer Commissioners asking them to vote whether or not they would like the sewer services brought to the Grange Hall,
on Grange Road which is town owned property.

After discussion, Selectman Foye voted to sign onto the sewer project for town owned property in Lochmere, seconded by Chairman Manseau. All were infavor.

**Scheduled meetings with Selectmen:**

**Scott Davis** met with the Board to present public information to the Board of Selectmen.

Chairman Manseau stated the ground rules for this meeting, because it is open to the public the documents have to be public access documents.

Chairman Manseau informed Mr. Davis and the audience that all questions would be addressed to the Board, to the Chairman. There will be no conversations between any other parties and if they get to the point where members of the Board have questions, or questions asked of them, the meeting will be moved into non-public session, as it then becomes a personnel matter. Chairman Manseau stated that this is information he received from legal council through NHMA.

Scott Davis presented the Board with packets of the documents to discuss. He said this was put together by the Department of Revenue Administration. Mr. Davis also stated that he will be recording the meeting and there were no objections.

Mr. Davis read the documents he presented. Chairman Manseau informed Mr. Davis that the Board needs time to review and discuss the documents he presented. They would also like to have a full Board present. Selectmen Dawson will be back from vacation next week. Chairman Manseau suggested the Board meet next week for a non-public session to deal with the information that was provided and will be able to formulate any questions the Board may have for Alice MacKinnon. The Board was in agreement.

Mr. Davis said there is a second issue he would like to discuss with the Board. This issue is regarding a group of citizens petition presented in August of 2002. Mr. Davis said he presented this at a Board of Selectmen’s meeting. He stated five copies were given to the secretary of the Selectmen along
with the signatures regarding the town administrator’s contract. Mr. Davis said it is his understanding that the signatures were not presented to the Selectmen along with the document. Mr. Davis asked why they were removed and what is the process when a petition is brought to the Selectmen. Mr. Davis was informed that the petition is given to the town clerk and she makes a copy of the actual petition, not necessarily of all the signature pages. Selectman O’Leary said it was just informational, as the document did not state it was a petition. It was a request for information.

Chairman Manseau said this would also be discussed at next week’s non-public session. Chairman Manseau informed Mr. Davis that after the Board discusses both issues at next week’s non-public session, he would be advised of the outcome of the meeting.

Chairman Manseau announced that everything that was presented at the meeting is public knowledge and is available to the public. Any questions or issues dealing with a personnel matter will be discussed in a non-public session and is very limited in scope in what can be covered here.

**From the public:**

Mr. Piquette stated that he was not aware of the issue of non-certification when he met with the Board and asked if the Board was aware of this at that time. If so why was he not advised of that information. Chairman Manseau informed Mr. Piquette that under the guidelines established, this cannot be discussed tonight and will be discussed at next week’s meeting. Chairman stated he checked with legal counsel to be sure the meeting was conducted according to “Hoyle” so there would be no issues.

At 6:50PM Chairman Manseau announced the topic of discussion was closed.

Chairman Manseau asked the public if there were any other issues to be brought before the Board.

Richard Montambeault asked why there was no explanation of the zoning articles in the Warrant. After discussion it was agreed to have an overview of the Zoning Ordinance to be available at
town meeting.

**Peter Fogg, Chairman Sewer Commission:** Mr. Fogg updated the Board regarding the Morrison Ave., sewer project. The Sewer Commissioners would like to start the digging on Morrison Avenue. Public Works Director Dennis Allen would like to hold off on the digging until mid March, as his concern is frost. Dennis would like the same material they take out put back. If there is frost it cannot be put back in as it comes out in chunks. Selectman Brown stated that he has talked to Dennis regarding this and Dennis would like to hold off until mid March. Alice reported that she spoke to Alex Vogt today and their first preconstruction meeting is March 16th. He did urge them to start the Sewer project as soon as possible. Peter said the last mandate from D.O.T. is that they would like the sewer project done by April 1st, as this is when they would like to start their project. Peter said the project would take about four to six weeks. Peter suggested to the Board that they leave the paving off the new trench until mid summer in order that compacting can occur by rolling traffic. They will start the lateral work first and then move on to the trenching of the road on the north side. The Board was in agreement with this plan. Peter will inform David Wadleigh of this decision. Selectman Brown will inform Dennis of the plan.

**New Business:**

**Police Dept., Chairman** Manseau reported they would receive a grant for two car-54’s. This is an updated electronics for two of the cruisers.

The Board also signed the resignation for Officer Kenneth Carr who will be working for the State, Highway Patrol.

**Vendor Permits:**

The Board approved and signed permits for:

1. Sandra Eldridge to sell flowers next to Ernie’s auto, Rte., during April&May of 2004.

Old Business:

Reappointments: Michelle Jackson to the Planning Board and Foster Peverly to the Zoning Board. Selectman Foye made a motion to reappoint Michelle Jackson to the Planning Board and Foster Peverly to the Zoning Board, seconded by Chairman Manseau. All were in favor.

Appointment for Planning Board:

Chairman Manseau made a motion to appoint Robert Sharon to the Planning Board, seconded by Selectman Brown. All were in favor.

Correspondence from Albert Fine asking the tax collector to waive an interest penalty on short payment of his July bill. The tax collector informed Mr. Fine that she does not have the authority to waive the interest and suggested he write to the Selectman. The amount of interest Mr. Fine is asking the Board to waive is $52.00. The tax collector does not recommend the Board waive the fee, as he did not pay the full amount due. Selectman O'Leary made a motion not to waive the interest penalty of $52.00, seconded by Selectman Foye. All were in favor.

Correspondence from Nicholas Cadorette regarding old welfare liens put on his property in 1990. Alice said there is evidence that the liens were put on and for the amounts stated. Mr. Cadorette claims that he worked the liens off. Alice said there is no record of this and Mr. Cadorette does not have a record of it. Mr. Cadorette described the projects he worked on when David Wadleigh was the Road Agent. David does remember the projects that were done at that time. Mr. Cadorette did workfare at that time. Alice said the question is did he do enough work to satisfy the lien requirements and was there other assistance given to him for which he did the workfare. Alice said the total amount of the liens are $1,385 plus interest. Alice said this is fourteen years ago and the town is required to keep records for seven years. No records of Mr. Cordette's work for the town have been found.

Alice informed the Board that the amount due has doubled now as interest has started earning six percent a year after.
Alice will research the liens to see if there is an indication of what they are for. After further discussion the Board agreed to have Mr. Cordette meet with them at their March 18th meeting.

**Pat Clark, Riverfront Park Committee Chairman:** Pat thanked the Board for their show of support for the park. Pat reported to the Board that the Rotary Club has agreed to pay off over a three year period one of the fishing piers at a cost of over $1,700.00. Pat reported to the Board the meeting the Riverfront Committee had in Concord at Congressman Bass’ office. They met with his assistant who forwarded the site plan of the park and the report off to the Washington office. Pat said they qualify for a Community Development Block Grant. He reported that the State agency has certain requirements that have to be met and they do not meet them, but Congressmen and Senator’s have different requirements. Pat said money is available to them for that use. There are three things that have to be met first.

1. Meet the requirements, which they do with their project.
2. Popular support. They have to pass the Bond issue at town meeting.
3. Recognition to Congressman Bass for making the money available to Tilton.

Pat said the Committee has applied for $300,000 from CDBG and they will submit the application if the Bond issue is passed at town meeting. Pat submitted a copy of the information for the grant to the Selectmen. Pat also said that the grant is not definite as there is a lot of completion for the funds, but Congressman Bass will do everything he can. Pat said they may not get the full amount of the grant but he will try for the full amount of $300,000. Pat said if they do get the $300,000 from the Bass Campaign through the CDBG and match it with the $209,000 that they got through the Land&Water Conservation Fund and other donations they have received, they would have the $500,000 that the Committee is raising to do the whole park. Pat said any further fund raising the committee does will go towards decreasing the Bond limit that they have imposed on the town, if it goes through.

Pat suggested to the Board that after town meeting they invite Congressman Bass to do a walk through of the site and also to
meet with Jim Cropsey and tour his new business development. Pat said the committee has been meeting with various groups in town and are getting a positive response for the park.

At 7:50PM Chairman Manseau made a motion to go into nonpublic session to discuss a welfare issue, seconded by Selectman O'Leary. Selectman Foye, yes, Selectman Brown, yes, Selectman O'Leary, yes, and Chairman Manseau, yes.

At 8:02PM the regular Selectmen’s meeting resumed.

Selectman Brown reported that there is damage to Dunlop Drive Road by the Construction Co.; all work will cease until the road is repaired.

Public Works Director Dennis Allen will monitor the road to be sure it is repaired properly or the town will impose the Bond Ordinance on the Contractor. Dennis said the contractor is cooperating.

Selectman Foye adjourned the meeting at 8:05PM