Present from Board: Chairman Manseau, Selectman Foye, Dawson, and O'Leary.

Selectman Brown is out ill.

Also present: Town Administrator Alice MacKinnon, and secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:02PM.

Announcement:

The Tilton Riverfront Park Committee is having a Public Information Meeting Wednesday, November 19, 2003 at 7:00PM at the Winnisquam Regional Middle School Cafeteria.

Approval: Payroll and A/P Manifests were approved and signed.

Minutes of October 30th, 2003: Selectman O'Leary made a motion to accept the minutes of October 30th, 2003 as written, seconded by Selectman Foye. All were in favor.

OLD BUSINESS:

Septic system, Regina Snuffer: Selectman Dawson reported she spoke to Mr. deSave at D.E.S on Friday and they were going to take action on the Administrative Order issued to Mr. Hast on July 16, 2001 regarding Regina Snuffer's septic system. Selectman Dawson called Mr. deSave this morning to see if action has been taken but he was not in.
MR. SUTER, WELL: A letter and invoice for the balance of the well will be sent to him.

**Petition:** From neighbors on Mountain View Drive are petitioning the Planning Board to change the zoning regulation that B&B only be allowed in the MR (Medium Density Residential) zone by special exception. A copy of the petition was sent to the Selectmen. The Town Clerk cannot verify the names on the petition as some of them are not legible and has asked to have the petitioners print their names under their signatures.

**Cameron, trees, Main St.** No information on the maintenance of the trees has been received yet.

**Park & Main St., intersection:** Alice has sent e-mails to Gary Clifford and Mark Morrill regarding viewing the traffic pattern. Alice also sent them a copy of a letter the Selectmen wrote to Commissioner Murray when the Park St., bridge was being repaired the Board requested the traffic lights remain at the School St., and Main St., intersection.

**Sewer Dept., Audit:** Alice reported Roland Seymour has started working on their books.

**Industrial Park Rd:** Alice reported she spoke with Casey Nickerson and he said the Selectmen should be receiving a letter from the State regarding the turning lane.

**Verizon:** Alice will be meeting with a representative tomorrow regarding the placement of wires.

**Perambulation:** Selectman Dawson reported she is trying to locate a tracking device for the perambulation and has one more source to locate.

**Nell Bennett, dam:** Alice reported she has not heard from Mrs. Bennett regarding the failure of her dam. A letter from the State regarding this has been sent to Mrs. Bennett notifying her. Alice said wetlands permit has not been filed to date.

**Pillsbury Mill site:** EPA has been at the site November 5th and 6th. The Board would like to know where EPA is in their study. Alice has asked Attorney Chandler to contact Audrey Zucker for a report.
Funds for encumbrance: Alice has asked the Finance Officer to prepare a list for the Board.

Budget requests, 2004: Chairman Manseau informed the Board they would start reviewing the budget requests at next week’s meeting. They will start with the outside agency requests.

E-mail from David Bogacz: Chairman reported he received a copy of the second e-mail from Mr. Bogacz regarding non-notification of town events. Mr. Bogacz has a post office box and he was notified that the town does send mailings to a post office box. Mr. Bogacz has not received any mailings regarding the fall clean up and has trash that he would like to dispose of. The Board discussed the amount of trash involved and if he has one or two truckloads the Board was in agreement for Mr. Bogacz to take it to the Highway garage and the fee will be waived. Chairman will notify Mr. Bogacz of this decision. If Mr. Bogacz has more than this he will have to make arrangements with Public Works Director Dennis Allen. The mailing list used for the mailings is the trash collection list.

The Board discussed the list and would like to have the mailing list updated and combine the trash collection list along with the tax collector’s list.

Squantum: Discussion regarding the cleaning and preservation of Squantum. Mr. Harvey has offered to teach employees of the town how to clean the statue. The Board discussed having the Parks Commission and Highway Dept., take care of this.

F.W.F., Kevin Miller:

1. At 6:30PM Mr. Miller representing the Friends of Winnisquam Football reported to the Board to give the Board a summary of the year, discuss the issues that took place prior to and since September 15th and 16th, and to clear the air and the record and to have a good relationship ship between the Board and the Friends of Winnisquam Football.

1. Summary of the year’s events: Mr. Miller reported they started with around 40 kids and had 35 to 37 kids for most
of the year and are very committed to the team. For fund raising, they did car washes, and cleaning the stands at the NH Speedway. There was a jamboree sponsored by the NH Independent Football League held in Epping. Mr. Miller said they have partnered with A&DPT, alcoholic & drug addiction prevention team. The kids will be held accountable for this above and beyond what the school sanction may do which is no one can use any controlled substances, including tobacco.

2. **Events prior to Sept. 15th, & 16th**: Mr. Miller discussed what he feels is a miscommunication between the Friends of Winnisquam Football and the Tilton Board of Selectmen. He said they did not intentionally do anything to upset the Selectmen’s plans for the field and tried to do everything the Selectmen requested. Mr. Miller said the first issue is regarding comments made at the last Selectmen’s meeting that was televised.

- F.W.F., were using the field, and the parking lot was full from the Outlet Mall after the Board of Selectmen sent F. W.F., requesting them not to use the field any longer. Mr. Miller said they did not use the field since they received the letter from the Selectmen.
- F.W.F. used the water at the cemetery and the Selectmen received the bill for this. Mr. Miller said they did not ask for the water they were offered use of it by Mr. Goodin, the caretaker at the cemetery. Mr. Miller said Chairman Manseau was aware of this.
- Letters from the Board of Selectmen to F.W.F. Mr. Miller said at that time he was offended by the accusations made and not being able to respond to them.
- The letter to Reverend Geroux said the F.W.F., removed the shrubs without permission. Mr. Miller said they thought they had the approval to do this from Mr. Goodin. Mr. Miller said in discussing this with Alice he did not realize the Catholic Church was not notified of this they were offended and notified the town that the shrubs were removed without permission. Selectman Foye reminded Mr. Miller that the town is leasing the property and is owned by the Catholic Church and they are to be notified of anything being done to their
property.

- Letter to F.W.F., and Evone Downs, President informing them the field was going to be closed. It also informed them because Pike’s stopped the work on the field the entrails left from the loam screening would have to be removed and sub-contracted out at a cost of $2,500 to the town. Mr. Miller said he does not believe it was their fault that Pike’s pulled out, again a miscommunication.

- Letter to Frank Tilton, F.W.F., accused of harassing and interfering with his crew on the site. There was confusion with the scheduling of Pike’s at the field. Mr. Miller said again a miscommunication with the Board of Selectmen. Selectman Foye stated the agreement the Board had with Pike’s was that they would work around Pike’s schedule. The result of this is that Pike’s left the job and it is not done. Because of this the field may not be ready for another year. Mr. Miller said he hopes there will be better communication perhaps by appointing a contact person or a written report of events that will take place. Mr. Miller acknowledged that the Board did request a schedule from F.W.F and they did not send them a copy. Mr. Miller said he found the comment in the letter stating the town would brook no more interference from the F.W. F., to be offensive. He said the implication is that they were in defiance of the Selectmen. Alice informed Mr. Miller that is what the Board was told. Frank Tilton reported to Dennis Allen, Public Works Dept., who reported to the Board. Chairman Manseau reported that he and Selectman Dawson were on the field and asked Pike’s crewmembers if they could pull the stakes out so the football team could play, as there was confusion over the schedule. Selectman Foye stated the problems started with the first meeting with F.W.F., as the Board did not lay down any rules at that time. Mr. Miller said before accusations were made about F.W.F. someone should have approached them by phone to let them know what was going on.

- Selectman Foye responded that with the information the Board was given with Pikes leaving and to take
into consideration that it is town property. The Town’s concern was getting the field finished.

- Mr. Miller said F.W.F. would like to have better communications with the Selectmen.

Chairman Manseau said the Board would be looking for an application process. A schedule of when the field will be needed and what the potential schedule will be. During this time frame the F.W.F., will be responsible for the field, which includes general clean up before and after the games. The schedules will have to come before the Board.

Selectman O’Leary stated that there is an issue with parking at the Outlet Mall where the field is located. The Outlet Mall is going to use the area where F.W.F have been parking for their employees. F.W.F. said they could have people in the area divert parking so there will not be a problem. The Board was in agreement that their goal is to have the field completed. Mr. Miller asked the Board if there was any thing else F.W.F., can do to make up for the damage that was been done other than the offer to replace the shrubs if necessary. Mr. Miller offered to have F.W.F., pay the water bill of $52.00. Alice said there is a second bill in the amount of around $67.00.

The Board agreed any changes or requests regarding the field should be presented to the caretaker, Mr. Goodin who will present it to the Catholic Diocese in Manchester. Selectman Foye stated the need for an approval process from the F.W.F., to the Board of Selectmen to the Church. Selectman Dawson stated that any alteration or construction on the site has to go through the Board of Selectmen. Before the field is used the Board will write the rules and regulations and there will be an application process. The field will probably be off limits for the summer and into the fall depending on when and if it gets built, as it has to be
hydro-seeded.

From the public a member of F.W.F. asked if the field is not completed by Pike's would it still be off limits. Chairman said the Board would have to review it this winter. Chairman asked the F.W.F., is they would give the Board a report of there meeting with the School Board regarding being sanctioned. F.W.F. informed the Board that they do have liability insurance. A copy of the N.H.I.A. list of what is required at the games will be provided to the Board.

Chairman asked the Board to review the Town administrator’s contract that is in their packet as the expiration date is in January.

**Town Administrator:** Informed the Board that the Lochmere Sewer Project contract is now $81,000. It was at $75,000 originally, but with what the State's overview or whatever is the added cost. The town will be paying for it initially and then bill the State for their share.

At 7:32PM Chairman Manseau excused himself from the meeting.

**Reports from Selectmen:**

- **Selectman Dawson** would like to see an enclosed bulletin board for public notices to be placed outside of town hall. The Board discussed having a plexiglass door with a lock. Alice informed the Board that a presentation for the sign stating town hours will be made next week and this can be discussed then.

- requested Public Works Director Dennis Allen make a sign for the public meeting for the Park Committee on November 19th.

- Inquired if the old post office is vacant. Alice reported she thinks it has been sold and a Chinese restaurant will be going in.
Selectman Dawson thought this would be a good place for the Police Department to relocate. Alice will check into it.

· Snow removal, Sidewalks, I-93. Alice said there is no agreement between the town and the State that says the town will maintain the sidewalks and assume liability for them. The State has admitted this but there is nothing in writing that obligates the town to maintain the sidewalks.

Alice informed the Board that there was a small protest outside of town hall on Wednesday by Mr. Tinker and a few others who use motorized carts to travel E. Main Street where there are no sidewalks. Alice reported the State is in the process of doing eminent domain proceedings for easements that they could not get the property owners to agree to a price.

Selectman Foye made a motion to adjourn the meeting at 7:40PM, seconded by Selectman O'Leary.