Minutes of the Board of Selectmen’s meeting held on Thursday, October 16th, 2003.

Present from the Board: Acting Chairman Katherine Dawson, Selectmen Brown, Foye, and O’Leary. Chairman Manseau was not present.

Also present: Town Administrator Alice MacKinnon and secretary Catherine A. Woessner.

Acting Chairman Dawson called the meeting to order at 6:00PM.

APPROVAL: Payroll & AP Manifests were approved and signed.

Minutes of October 2nd, 2003: Selectman O’Leary made a motion to accept the minutes of October 2nd, as amended (change date, pg. 5, spelling pg. 4, and addition of name, pg. 5), seconded by Selectman Foye. All were in favor.

Mr. Andersen, Gilford Well: Mr. Anderson met with the Board to discuss the outstanding balance of the invoice for Mr. Suter’s well in the amount of $336.87. The town paid Gilford Well the estimated bid amount of $7,877.35 for the new well located at the Suter property on Noyes Road. According to the Selectmen’s minutes of June 26th, 2003 Mr. Suter would be responsible for any additional charges in excess of the estimate. Mr. Anderson explained the additional charges are for electrical and plumbing work that needed to be done to update the service in Mr. Suter’s house. Mr. Anderson said they hired Daniel's Electrical to do the work at a cost of $267.02, plus additional charges for plumbing materials. Mr. Anderson informed the Board that he contacted Mr. Suter and asked him to pay the balance due of $336.87 and Mr. Suter refuses to pay the difference.
The Board discussed and agreed Mr. Anderson should be paid the difference. The Town will pursue Mr. Suter for the balance.

Selectman O'Leary made a motion to pay Gilford Well the balance of $336.87 for Mr. Suter’s well, seconded by Selectman Foye. All were in favor.

**Correspondence:**

A letter from residents of Mountain View Drive regarding a zoning issue was reviewed and discussed. Selectman Dawson informed the Board this is regarding a request to the Planning Board from a resident of Mountain View Dr. to use her home as a Bed & Breakfast. Her neighbors are objecting to her renting rooms on a long term basis in her home and feel such a use violates the zoning regulations. The application for a Bed and Breakfast was withdrawn by the resident because of her neighbors’ reaction to the request. The neighbors are very upset that a bed & breakfast is allowed in every zone in Tilton and are also upset because they feel that their neighbor is presently running a Boarding House in violation of the zoning ordinance. After discussion the Board agreed that this is a Planning Board issue. Selectman O'Leary made a motion to table the issue, seconded by Selectman Foye. All were in favor.

**Letter from the Planning Board:** A letter to the Board of Selectmen from the Planning Board concerning issues with the ball field on Route 132. The Board discussed the issues and agreed that:

1. No one is to be allowed on the field until it is constructed properly.

2. The Board of Selectmen will write the rules and regulations for the use of the field.

3. The Board will evaluate if both a football field and baseball field can be accommodated at the site and still meet setback requirements.

4. The town should set an example and comply with the requirements of the zoning district.

5. The Friends of Winnisquam Football need to be
contacted to remove the goal posts from the field.

6. The field should be build with town funds and town owned equipment.

The Board instructed that a letter be sent to Friends of Winnisquam Football requesting that the goal posts be removed and to strongly remind them the field is closed for any use and their activities on the field are jeopardizing the integrity of the Town’s contract with Pike’s.

Additionally, the Board instructed that the electrical bill in the amount of $54.87 for the use of the pump of the St. John cemetery recently received by the Town be forwarded to the Friends of Winnisquam Football and they be instructed to pay the bill. Selectman O’Leary made a motion to send a copy of the bill to the Friends of Winnisquam Football for payment, seconded by Selectman Foye. All were in favor.

Old Business:

1. **Main Street Trees:** Selectman Brown reported that Public Works would be removing the old trees along Main Street early next week and Cameron Sod Farm will install new trees during the week. The trees will be guaranteed for a year. Highway Dept. will water the trees.

2. **Letter to Gary Clifford, & Mark Morill D.O.T.:** a letter will be sent to Mr. Clifford regarding the turning lane at the Park & Main Street intersection.

3. **Audit, Sewer Dept.:** Alice reported Johanna Ames, secretary Sewer Dept., and Auditor Jim Roberge is working on this. Johanna reported to Mr. Remerge that she cannot reconcile the books and the Commissioners are discussing hiring an outside firm to prepare the books for the audit. As of January 1st, 2004 the town would handle the accounting duties for the Commission.

4. **Business Park Drive:** Nothing new to report.

5. **Island Blocks:** Presently scheduled to be addressed next year.
6. **Squantum:** no additional information is available on Squantum's scheduled return.

7. **Budget:** Selectman Dawson reminded the Board members they would be meeting weekly during the budget process starting November 6th. Selectman O'Leary (ex-officio, budget Comm.,) reported Scott Long is the new Chair of the Committee. He also reported Bob Szot, budget committee member informed Mr. Hast that he is no longer on the budget committee as he missed three consecutive meetings last year.

The Budget Committee still needs two members and anyone who is interested can contact the town hall. Selectman Dawson requested the outside agencies be more explicit with their reports as to how many people they serve rather than how many visits they make.

**Reports from Selectmen:**

**Selectman Foye:** Asked if a decision has been made regarding a contractor for the replacement of ceiling tiles for the upstairs of town hall. The Board discussed the two estimates they received.

1. Provencher Service: removal and replacement of damaged ceiling tiles, removal and replacement of damaged carpeting. $5,074.74

2. Hewitt Contracting Co. Removal of and replacement of damaged ceiling tiles and also supply and install new ceiling tiles for the rest of the ceiling. $4,132.00.

The Board discussed asking the Sewer Commission to pay for the new ceiling tiles for the rest of the ceiling that is not covered under our insurance. Alice will present this to the Sewer Commissioners.

Selectman Foye made a motion to accept the bid from Hewitt Contracting, with a “not to exceed” provision seconded by Selectman Brown. All were in favor.

**Selectman Brown:** Asked if there was any new information on estimates the burying of the electrical lines along Main Street.
The town received the estimates from PSNH and has contacted Verizon. A meeting with Verizon is being scheduled.

**Perambulation Issue:** Selectman Dawson said she would contact the Sanbornton Selectman to schedule a date.

**Town Administrator:** requested that the Board discuss, accept, reject, or modify the 2002 audit this evening. A draft of the audit has been forwarded to E.P.A., but an accepted audit is the last item needed to complete their evaluation of the town’s potential liability for the site. Selectman Brown moved to accept the audit report, seconded by Selectman Foye. All were in favor.

**Public Input:** Ron Rau asked if the town has accepted the new road, Overlook Drive. Alice explained it would not become a town road until next year, as the wearing course will not be put down until next year.

At 7:15 PM Selectman O’Leary moved to go into non-public session regarding a personnel matter, seconded by Selectman Foye. Selectman Dawson, yes, Selectman O’Leary, yes, Selectman Brown, yes, and Selectman Foye, yes.

At 7:29PM the Board resumed their regular meeting.

Selectman Brown moved to seal indefinitely the minutes from the non-public session, seconded by selectman Foye. All were in favor.

Selectman O’Leary adjourned the meeting 7:30PM.