Minutes of the Board of Selectmen’s meeting
Thursday August 7th, 2003

Present from the Board: Chairman Manseau, Selectmen Brown, Foye, Dawson, and O'Leary.

Also present: Town Administrator Alice MacKinnon, and secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:15PM.

Tilton/Northfield Fire Dept:

Fire Commissioners Tom Gallant and Andrew Sleeper introduced new Fire Chief Stephen Carrier to the Board of Selectmen. Commissioner Gallant would like to have an open line of communication between the Board of Selectmen and the Fire Department. The Commissioners also introduced Chief Carrier to the Northfield Board of Selectmen at their Tuesday meeting.

Chairman Manseau and the Board welcomed Fire Chief Carrier.

Chairman Manseau asked Fire Chief Carrier what his plans are for the Fire Department.

Chief Carrier said he is looking forward to working with both the town of Northfield and Tilton and does not want to isolate himself from either community. Chief Carrier said he would like to be involved at every level as much as he can. Chief Carrier has talked to the Police Departments regarding starting emergency planning and revisiting the emergency plans in both communities.
Chief Carrier discussed the increased activity level throughout both communities and the exit 20 area has put a strain on it. The Park Street Station being near exit 19 if the interchange was ever completed it would be a good spot for expanding, as there is land there to improve their facilities. He also said a goal in the future would be for full time coverage and the need for living quarters. He said this is something they would need to address.

Commissioner Gallant informed the Board that they were considering property closer to exit 20 but the price of land is prohibitive. The interchange at exit 19 would be of great importance to them regarding the expansion of the Park Street Station. Comm. Gallant reported they are responding well and not losing any time at the Church Street Station. He said the Church Street station presents many problems as far as expansion is concerned. The footprint is all they have for land.

They would like to maintain visibility in the downtown area and stay downtown if they could, however, they do not believe that will be possible. Comm. Gallant said as far as a full time fire dept., they do not have an infrastructure in place and this cold is a very costly endeavor and they are very aware of how this would affect the tax rate.

Commissioner Gallant suggested to the Board they meet with them on a quarterly basis to keep them informed of what is going on. The Board was in agreement.

**Carl Chapman:** Mr. Chapman met with the Board to ask them for a letter of support to the Postmaster of Tilton. Mr. Chapman informed the Board that he just moved to Tilton and resides on Westwood Drive. His problem is the post office will not deliver mail to his home at 18 Westwood Drive. The Post office is claiming the road is a hazardous road, and therefore, does not have to deliver the mail. The mailbox is currently placed with a block of other mailboxes at the corner of Westwood Drive and Lancaster Hill Road. Mr. Chapman has contacted U.S. Senator Judd Gregg regarding this matter. Mr. Chapman asked the Board for a letter stating Westwood Drive and Lancaster Hill Road is not a hazardous intersection. Mr. Chapman said there has never been an accident there. Mr. Chapman also has a
letter of support from the Police Department.

Selectman Brown moved to have the Board of Selectmen write a letter of support for Mr. Chapman to include the emphasis on the lack of accidents on the intersection discussed, seconded by Selectman O’Leary. Chairman asked to include the lack of complaints from the Postal Department in the past. Selectman Brown and O'Leary accepted the addendum. All were in favor.

**White Rock Circle Board of Directors:** Mary Ball and Lucy Hebert met with the Board to ask the Board to consider their road a town road so it can be plowed. They asked what constitutes a town road. The Board informed them that if the town accepts it as a town road they have to maintain it as well as plow it. They would have to meet certain specifications to be accepted as a town road. Selectman Brown suggested they contact the Land use office to check the subdivision regulations as to what is required to satisfy the criteria for a town road. Ms. Hebert said it is a paved road and they pay to have it plowed.

**Dennis Allen, Public Works Director:** Dennis reported to the Board that he has a tentative schedule from Pike Industries on the ball field. The last week in August will be to screen all of the loam and the first week of September to do all of the grading, drainage sloping, spreading loam and hopefully hydro seeding. Dennis said this is a tentative schedule. Chairman asked if the permits were in place. Town Administrator Alice MacKinnon said it is permit by notification and thinks this is something she can do, but will need a set of plans.

Dennis reported that the excess loam will be put facing the cemetery on the east/west wall to create a bearm. Everything will be screened.

Dennis reported the sign on Peabody Street has been changed to a 24 x 24 “DO NOT ENTER” sign.

Dennis reported the progress at the Grange Hall. He said by next week, weather permitting; they will be 90 percent complete.

Dennis reported his crew has been doing cleaning up along Main Street for this weekend. Dennis also reported he has talked to
Judy Rich, Main Street Director regarding the placement of Main Street Community signs. Dennis will discuss this with Mr. Lambert, DOT and ask to have one of his representatives be present when they are placing the signs to be sure they are in the correct place.

Dennis reported Pike’s would give him a price for drainage work on Dunlop Drive.

Dennis and the Board discussed the July clean up and agreed they will specify the size of tires for the next clean up in the fall. Dennis said they would not accept anything over 16 inches. Dennis also said they need to distinguish the size of television screens for the next clean up.

Chairman Manseau thanked Dennis and his crew for their help at the Grange.

Approval:

Payroll & A/P Manifests were approved and signed.

Minutes of July 24th, 2003: Selectman O’Leary moved to accept the minutes as written, seconded by Selectman Brown. All were in favor.

Old Business:

1. Squantum: Chairman reported Main Street Organization would like to have an unveiling ceremony when it is finished. Judy Rich, Program Director would like to e mail this information to Mr. Harvey so they can coordinate this with the tree lighting ceremony during the holidays. The Board is in agreement.

2. Boston Post Cane: Selectman Brown reported Kathy Yeo is working on locating the candidate.

3. Mr. Suter’s Well: Gilford Well has completed the job. Chairman asked Town Administrator Alice MacKinnon to draw up a letter of release to be presented to Mr. Suter. This will be presented to Mr. Suter by Selectman Foye.

4. Nickerson’s Industrial Park: Alice reported Dennis was there when they reclaimed the road and will be
putting the new tar down on either Monday or Tuesday. Alice said they are still working on the turning Lane.

5. **Recycling Committee:** Selectman Foye reported they met on Tuesday and will meet on the last Tuesday of every month at the town hall. The committee is going to invite Archie St. Hillarie of Bestway to speak at their meeting regarding solid waste.

6. **Bestway Disposal:** Alice reported she spoke to Mr. Donovan regarding their route. Mr. Donovan said they started earlier than 7:00AM, especially in the downtown area they have been starting at 6:15AM. They have been starting earlier because there is so much more trash to pick up during the summer months.

7. **Waste Waster Engineering Bureau:** Chairman reported it was announced that the State, the Legislature and the Governor reached an agreement on a budget. Chair said this will impact the issue regarding the State’s share of payment for the Andrew’s Road Sewer line. Chairman said they will not be voting on the budget until after Labor Day, but will probably be able to get information if this will be included in the budget prior to that.

8. **Winniipausekee Trail:** Alice reported Gayle will be checking into this.

9. **Overlook Drive:** Selectman Brown reported the residents are okay with the name of Overlook Drive. Town Clerk Cindy Rienartz was notified of this and she will notify 911 of the name of the road.

10. **Elm Street Bridge:** Chairman reported Police Chief Chapman and the Explorer’s will restrict the traffic while the turtles are are put in the river this Saturday.

11. **Asphalt on Clark Rd:** Chairman reported this has been removed by the owner.

**Correspondence:**
1. Letter from the Turner Group responding to the Board’s questions that were raised at the last meeting about the contract with the State. A copy of the Sewer Commissioner’s proposal is also included. Alice informed the Board the State said they would be finished with their review of the proposal in another week or so.

The Board will review the proposal at their next meeting.

2. Provencher Service Co: This is an estimate for the water damage to town hall in February of 2003. There are two estimates, one is for the water damage, and the second is an estimate for replacing all of the tiles upstairs, the remaining tiles that were water damaged previously. Alice suggested to the Selectmen they ask the Sewer Commissioners to share in the costs of maintaining the building. The Board discussed the estimates and would like a third price for the estimate if the job were done at once. The Board would also like to get another estimate and will further discuss this at their next meeting.

Reports from Selectmen:

Selectman Foye reported to the Board Mr. Suter thanked them for his new well.

Selectman Brown discussed the list of sidewalks maintained by Public Works. A copy is in each of the Selectmen’s packets. The Board would like to have Public Works Director Dennis Allen put together a Winter Maintenance Policy. They would like to have incorporated in this, the maintenance of sidewalks, which are cleared in the winter, the other to be include would be the downtown policy that was done previously which would expand to include the rest of the maintenance, such as what areas are prioritized. The Board would like to have Dennis draft the policy and the Board will go over it at their next meeting.

Selectman Brown reported the Formula Committee met last Thursday and are anticipating a decision from the Committee possibly at their next meeting. Selectman Brown said it appears that an adjustment is going to be recommended. They are in agreement the percentages between the towns will have to be
Selectman Dawson discussed the letter from the Parks Committee regarding contacting EPA. Attorney Chandler does not agree with this and has offered to meet with the Board in a non-public session to further discuss it. Alice explained EPA is waiting for the town’s audit, which is not ready yet. Alice has given EPA everything they have asked for and has told Attorney Chandler EPA can contact Grzelak & Co., directly regarding the audit for 2002. Alice reported there is also the issue of the Sewer Commission’s audit of 2001 that has not been completed. Grzelak & Co. will not do the audit for 2002, as there seems to be a lack of communication between them. Alice discussed this with Sewer Commissioner’s secretary Johanna Ames and she will bring to their attention the need to find another auditor at the commissioners next meeting. Chairman Manseau suggested inviting the Sewer Commissioners to their next meeting to discuss this. Alice suggested they also discuss the Turner Group proposal with them.

Selectman Dawson reported the Park Committee has been working on a contract with Bob White, Design Firm for the Park. The Committee asked if they left a copy of the contract for the Board to read and if they would sign it. The Board discussed this and agreed the Board should sign it, but not until it is ready to be released to Mr. White. Selectman Dawson said it should be finalized by August 21st.

Chairman Manseau questioned the legality of a Handicapped sign on a telephone pole on School Street by the driveway of the Inn. Alice said this was not done by the town.

Chairman also asked what happened to the Municipal Business Only sign on School Street. Alice explained it was taken down when the Highway Dept., was painting the railings.

Chairman asked the Board if they were all in agreement to have Main Street Director get in touch with Mr. Harvey regarding Squantum. The Board was in agreement.

Input from the Public:

Bob Szot reported to the Board that the Budget Committee
needs members and asked for suggestions as to how to go about recruiting them. The Board discussed the members that are on the Budget Committee and will get a copy of the appointments from Town Clerk.

Chairman Manseau adjourned the meeting at 7:40PM.