Minutes of the meeting held on Thursday July 24th, 2003.

Present from the Board: Chairman Manseau, Selectmen Brown, Foye, Dawson, and O’Leary.

Also present: Town Administrator Alice MacKinnon, and secretary Catherine A. Woessner.

Chairman Manseau called the meeting to order at 6:02 PM.

Approval:

Payroll & A/P Manifests were approved and signed.

Minutes of July 10th, 2003: Selectman Brown moved to accept the minutes of July 10th, as amended (spelling and addition of two words on page 4), seconded by Selectman O’Leary. All were in favor.

Old Business:

1. Grange Hall: Selectman Brown reported bats were discovered when the roof was being repaired at the Grange Hall. The plumbing and gas furnaces will be addressed as budget constraints allow.

2. Squantum: No new information.

3. Fire Dept: Fire Commissioners Gallant and Sleeper will attend the next Board meeting to introduce the new Fire Chief.
4. **Boston Post Cane:** A policy statement is being drafted concerning the impact of nursing home residency on eligibility requirements for the presentation of the Boston Post Cane.

5. **Mr. Suter-Gilford Well:** Gilford Well has started working at Mr. Suter’s residence today.

6. **Signs, Peabody St:** Selectman Brown will discuss this with Public Works Director Dennis Allen.

7. **Recreation Field, Rte., 132:** Chairman discussed a letter from the Planning Board regarding the issue of advertising signs being placed on the ball field fence. The fence will be a temporary, collapsible fence and will not be used for advertising. The town will need to supply Pike with the approved plans from the Planning Board as the layout has been modified from what Pike presented.

8. **Nickerson Industrial Park:** no new information.

9. **Welcome to Tilton Sign:** Selectman Dawson will follow through with some of the people that were part of creating the sign.

10. **Nell Bennett’s Dam:** no new information to report.

11. **Historical Society Committee:** Chairman asked if this has been formed yet. Selectman Brown suggested waiting until the repairs to the building are completed before establishing a committee.

12. **Solid Waste Committee:** Selectman Foye reported that an organizational meeting would be held on Tuesday July 29th at 5:00PM at the Tilton Town Offices. Selectman Foye is a member of the committee and will keep the Board informed.

13. **Public Works Facility:** Selectman Brown reported that a 10 yd dumpster has been added for dropping off burnable trash at the Public Works
facility. The use of the additional dumpster will be monitored for four weeks.

14. **Bestway Disposal**: Chairman asked if Bestway has provided the Town with a schedule of their trash pick up. The Board discussed the change in the schedule being too early or too late for pick up of curbside trash may be due to the heavy volume of trash in the summer. Alice will call Bestway to find out why there has been a change in the schedule.

**Correspondence:**

Letter from Turner Group, Technical Proposal and Fee Estimate; Lochmere Roadways Improvements: The letter is the contract for the design stage of the work. The Board reviewed the proposal and raised several questions for clarification before acting on the proposal:

1. Selectman O’Leary questioned the need for the town providing a backhoe and feels the State should provide the backhoe, as it is a State road. Turner Group will be asked for clarification on this issue.

2. Selectman Dawson asked what indirect costs, totaling $25,586, are and would like that clarified. Turner Group will be requested to delineate the indirect costs.

3. The Board discussed the town’s responsibility in the proposal for obtaining necessary easements for the project. It was suggested that D.O.T. handle this as they have more experience in acquiring easements. This issue will be discussed with Turner Group. The Board would also like to know what would be the additional cost to the town for the Turner Group to assist in this process.

4. Selectman Dawson questioned the
shared/apportioned costs with the Sewer commission for surveyor/ wetland costs. Turner Group will be requested to provide a more detailed explanation of the surveyor’s cost as well as the cost of a wetland expert and a soil engineer. The Board would like to know if the $24,875 is in addition to the costs quoted in the Sewer Commissioners’ proposal of $45,000.

A copy of the Sewer Commissioners’ proposal will be obtained for the next Board meeting. Chairman stated the Board would make their decision at their next meeting after these issues have been resolved.

The proposal does not include the services of an Archeological Consultant which may be necessary to comply with Federal standards.

**T/N Recreation Council:** David Tryon liaison for the Rec Council met with the Board and reported that the T/N Recreation now has liability Insurance with the New Hampshire Non-Profit Organization at a cost of $8,300.

The Rec Council is presently reviewing all of their programs for duplication of services, implementation of programs geared to middle and high school students, and establishment of more programs for the adult population.

The Rec Council is now making a concerted effort to build partnerships and relationships with industry and other community groups.

**Appointments:**

The Board approved and signed the following appointments to the Police Department as part-time officers. The Officers are Michael Kawejsza Jr., and Salvatore Rocco Mills.

**New Business:**

Town Administrator Alice MacKinnon discussed a letter from the Wastewater Engineering Bureau, DES, concerning the inability of the State to fully fund its share of the Andrews
Road sewer line for the fall of 2003 because the State has not yet enacted a budget. The State will not be able to make the full payment of $2,704 and will only contribute 38% of that amount to the next bond payment. Should the betterment tax be increased to make up for the short fall? Prior to making a decision, the Board requested an explanation of the cost of the increase to the landowners who must pay the betterment. If the town does get the full amount due once the budget is enacted, then the betterments could be reduced to reflect the payment. The Board agreed if the burden of payment is put on the taxpayers the Town should protest this decision to the State. The calculations will be ready for the next Board meeting.

Alice discussed a request from the Winnipausekee Trails Commission asking the Town to pay the $10,000 the town appropriated in March of 2000 for the project. The money was appropriated as part of the operating budget and not by a special Warrant Article. The Trails Commission did not accept payment in 2000, as they were still in the design phase of the project. Therefore, the appropriation lapsed. To pay the request this year it must be assigned to a line item in this year’s operating budget. The other alternative is to request that town meeting re-appropriate it at the March 2004 town meeting. The Board agreed the proper course to take is to wait until March 2004 meeting.

A letter from the Town Clerk requesting the Board to name a subdivision road being constructed as an extension to Ridge Road. Selectman Brown suggested the name “Overlook Road”. Chairman Manseau moved to accept the name of Overlook Drive for the road, seconded by Selectman Dawson. All were in favor.

A letter from the Main Street Committee was reviewed asking permission to close the Elm Street Bridge to traffic for one hour during the Turtle run on August 9th. Since this is a State Road rather than shut down traffic altogether, it would be better if the Tilton and Northfield Police
departments control the traffic during the turtle event. Chairman will send a memo to Chief of Police Scott Hillard and Chief Chapman advising them of this event. The Board was in agreement.

Chairman Manseau made a motion to authorize WAVA and the Tilton Main Street Program to utilize the sidewalks on Main Street for their Summer Fair in August, seconded by Selectman O’Leary. All were in favor.

Chairman Manseau brought to the Board’s attention an area of sidewalk in front of Mr. Lambert’s business on Main Street which has been painted in a checkerboard pattern. No permission was requested or granted by the Town for the painting. Selectman Brown suggested the Selectmen develop a policy to cover sidewalk painting.

Chairman Manseau made a motion that any artistic decoration to the town’s sidewalks needs prior permission and authorization from the Board of Selectmen and that such decoration be limited to water-soluble paints so as not to create a permanent display, seconded by Selectman Brown. All were in favor.

Report from Town Administrator:

The East Main Street project is on again for construction this fall. The State has started condemnation proceedings to obtain the remaining necessary easements for the project.

The Board discussed the plowing of sidewalks; it was suggested that the Board establish a written policy regarding the winter maintenance of sidewalks. The Public Works Director does have a list of sidewalks plowed in the winter but this needs to be incorporated into an overall Winter Maintenance Policy. The Board was in agreement and would like to have this done before September.

Reports from Selectmen:

Selectman Dawson discussed a letter from Attorney Chandler regarding the easement the Algonquin Dam has
on the future Park property. She stated the easement runs from Route 3 down along the property line of Black Swan Inn where the Utility Poles are located. The Park Committee is requesting that the easement be released. When a decision is made Attorney Chandler will handle the documentation.

Selectman Dawson reported the Park Committee has selected Bob White as their first choice for the design work of the Park. They will be meeting with him next week to discuss the project and his contract for services.

**Selectman Brown:**

Public Works Director Allen reported the cement blocks on the Island riverbank (which are there for erosion control) are being pushed into the river by individuals. In order to move the blocks back up to the Island, the Town must apply for and receive a wetlands permit from DES before the blocks can be moved back. It is recommended that the signs be posted.

A resident has complained that parking on the yellow lined sidewalks is still a serious problem on Chestnut and Cedar streets. Chairman will inform Chief Chapman of this complaint.

At 7:15 PM Selectman Brown excused himself from the meeting.

**Selectman Dawson:**

Continued discussion on the Park Committee. Selectman Dawson received a letter from the Tilton Riverfront Park Committee stating that the EPA has not yet begun the cleanup of the site and they are in the process of applying for a Grant that is due November 1st, 2003. In order to qualify for the Grant the site must be clean. The Board discussed the clean up by EPA. At the Board’s instructions a copy of the letter will be forwarded to Attorney Chandler to see if he could expedite the EPA’s work in this matter. The Board was in agreement.
Selectman Dawson reported she was asked if regular trash could be brought to the garage during the Waste Collection drop off weekend as this resident was turned away on Wednesday to drop off trash. Selectman Dawson also reported she receives complaints for the need to have more hours for recycling. The Board discussed this and agreed this complaint should be forwarded to the recycling committee.

**Chairman Manseau:**

Chairman reported asphalt is being dumped on a lot off Clark Road. The Code Enforcement Officer will check into this.

Patricia Ann Drive signs. The Highway Department installed them today.

Pond behind Bank of NH. Chairman reported the Recreation Committee would like to establish that area as a public skating area.

Chairman asked the Board if the $1,000 voted to spend to move the shed to the baseball field could be used for seeding of the football field as the shed could not be moved because of its size. The cost of the hydro seeding is $2,000. The town would contribute $1,000 and the football booster club would pay $1,000 for the hydro seeding of the field. Chairman said they are planning on using the field in the fall.

Selectman O'Leary made a motion to use the $1,000 for the hydro seeding of the football field, seconded by Selectman Foye. All were in favor.

Chairman adjourned the meeting at 7:40PM.